OSAS

General Ledger

Adding Commas to Statements

Go to General Ledger

Go to Statement Maintenance

Go to Statement Layout

1-Maintain Statement Layout

Statement Layout ID-Enter the ID of the layout you use for the balance sheet (Might be BALB or hit F2 and select from the list)

Page down or OK

At the bottom are the columns with a letter above the column.

Column ID-enter the letter of the column that you want to put a comma in.

Format: It may currently show as (##########.00), To add commas change to (#,###,###,###.00)

Page down or ok

Repeat for all column ID’s that need commas.

You will also have to do this for the income statement layout.

Go back to Statement Layout ID and enter the ID that you use for the income statement (Might be INCB)