

Configurator

**Training Manual** 

ETMCFG11

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Document Number CFGTRN

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This document has been prepared to conform to the current release version of TRAVERSE Accounting Business Software for Windows. Because of our extensive development efforts and our desire to further improve and enhance the product, inconsistencies may exist between the software and the documentation in some instances. Call your customer support representative if you encounter an inconsistency.

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# **INTRODUCTION**

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## OVERVIEW

The **Configurator** is a flexible software tool which allows you to create unique and in-depth Bills of Material or Sales Orders based on a series of questions and answers from a prospective buyer. The Configurator guides the user through a question and answer process in a way that allows a user with limited product knowledge to configure a sophisticated product. The end result could be a Sales Order configuration consisting of multiple line Items or a single line Item that represents a Bill of Material.

Setting up the Configurator to ask questions to customize the product and adjust the pricing and/or costing as necessary is a multi-step process. There are a number of fields that determine how the price accumulates and how the Item or Job is configured. To get a better idea of how you need to set up the Configurator for an Item, lay out the questions and possible responses the system will present to the user. For each response, make note of the Items or Operations you want to use in the Sales Order or Manufacturing Order. By doing some preparatory work before you set up the Configurator, you will make the process easier. Use the Configuration Worksheet for Sales and Manufacturing Orders to help you with this process.

#### **System Information**

Additional information about using the system is in the following sources:

- The Training Manuals for other TRAVERSE applications
- The Developer's Guide and Developer's Object Descriptions manuals
- Online help

### **Customer Support**

Open Systems Holdings Corp. has a strong commitment to customer service and product quality. If you need help using any Open Systems product, follow these procedures:

- Consult the user's guide and other TRAVERSE reference materials.
- If you are a subscriber to the TRAVERSE customer support program, you can consult your customer support representative (1-800-320-3088).

Overview

## ABOUT CONFIGURATOR

#### Frequently Used Functions

The most frequently used functions are on the Setup and Maintenance Menu and Sales Order Transactions, MFG Bill of Material Setup and Maintenance, and MFG Production Production Orders menus. Use these functions to perform the following tasks:

- Set up the Configurator, Configuration Categories to group related configurations.
- Use the Configuration Maintenance to set up the configuration steps for use in Sales Orders and Manufacturing Orders.
- Enter Sales Orders and answer questions to configure the Items on the Sales Order.
- Enter Production Orders and answer questions to configure the Bill of Material to use for the Production Order.

#### Setup and Maintenance Functions

Use the Setup and Maintenance functions in the Configurator to set up Configuration Categories to group related configurations, and the Configuration Maintenance to set up the configuration of the steps used to build the Items sold in Sales Order transactions and Production Orders from MFG Production.

#### Sales Order Transactions

Use the Sales Order Transactions functions to test the setup of the configuration of Items to validate the setup is working correctly. The Sales Order, Transactions, Orders function is the vehicle used to generate the Items Customers want to customize.

#### Manufacturing BOM and Production

Use the Manufacturing Bill of Material and Production applications to view and edit the Bill of Material generated for certain type of configurations, and generate Production Orders and edit the order, if necessary, and record production on the Production Order.

#### Interfaces

Configurator requires you to have the Accounts Receivable and Sales Order applications. Sales Order is required as the source of the transactions used to generate the configured Items on the order.

The Manufacturing suite of applications is recommended if you require Items to be built to specific configurations using a Bill of Material and a Production Order to manufacture the Items sold on the Sales Order transactions.

About Configurator

# SETTING UP CONFIGURATOR

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## **CONFIGURATOR OVERVIEW**

The Configurator is a flexible software tool which allows you to create unique and in-depth Bills of Material or Sales Orders based on a series of questions and answers from a prospective buyer. The Configurator guides the user through a question and answer process in a way that allows a user with limited product knowledge configure a sophisticated product. The end result could be a Sales Order configuration consisting of multiple line Items or a single line Item that represents a Bill of Material.

Setting up the Configurator to ask questions to customize the product and adjust the pricing and/or costing as necessary is a multi-step process. There are a number of fields that determine how the price accumulates and how the Item or Job is configured. To get a better idea of how you need to set up the Configurator for an Item, lay out the questions and possible responses the system will present to the user. For each response, make note of the Items or operations you want to use in the Sales Order or Manufacturing Order. By doing some preparatory work before you set up the Configurator, you will make the process easier. Use the Configuration Worksheet for Sales and Manufacturing Orders to help you with this process.

### **SETTING UP CONFIGURATOR**

Configurator Overview

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## PREPARING FOR CONFIGURATOR SFTUP

#### Before setting up the Configurator:

 Make sure all the component Items for the Sales Order or Manufacturing Order configuration exist in Inventory.

If not, set up the Items in Inventory.

Pay special attention to the Base Price field on the Price Info tab. This is the value the configurator will use when calculating pricing based on Inventory pricing.

- Make sure all the Labor Operations necessary exist in MFG Routing and Resources. If not, set up the Operations you will need.
- Determine the starting price for the configuration.

If you are creating a manufacturing configuration, you can choose to start with no Base Price, use the Base Price for the Inventory Item, or enter a specific Base Price.

If you are creating a Sales Order configuration, there is no Base Price.

 Determine whether you want to add pricing determined by the questions and responses you will set up in the Configurator.

If not, you will set up a Base Price that does not change as the Item is configured.

- Create Configurator Categories to group configurations together for use in the configuration entry screens.
- Create Configurator Groups to organize your questions.

Each Configurator Group has its own set of questions.

Example: A TrimColor group could includes questions to determine what the trim color will be. Another example might be a Wiring group that includes questions about the wiring characteristics of the configuration description.

Use the Configurator Maintenance screen to create Item configurations.

### **SETTING UP CONFIGURATOR**

Preparing for Configurator Setup

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## **CONFIGURATION WORKSHEET**

The heart of the Configurator is the Configuration Maintenance function. The Configuration Maintenance function creates a series of questions and responses that drive the Item setup. This setup function is where the real work needs to be done.

The TRAVERSE Help for the Configurator sample configuration setups follow this worksheet. Use this worksheet to plan your configuration before you enter it into the system.

#### Planning - Stage 1

The first step in creating a configuration is defining what you want to configure. Before making any entries into the system for your configuration, you need to plan what you want to configure, the options you will present to the user, and the pricing scheme you want to use for the configured Item.

Determine if the configured Items will be put together like a kit, as a list of Items on a Sales Order, or manufactured as a Bill of Material and assembled into a new Item.

## What can the user configure?

List the parts of the configured Item the user can customize, such as size, color, and other choices that determine other options. For example; if the configured Item is a lawn mower, the user might customize the power source (gas, corded electric, cordless electric), the size of the mower deck, whether they want a bagger, or the type of blade.

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#### What is included in the configured Item that the user cannot customize?

List the Items that are required to be included in the configured Item. These should be Items in which the user has no choice or option. For example; if the user chooses to configure a gaspowered lawn mower, Items that must be included might be a spark plug, gas tank, and air filter.

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#### Do any of the components depend on choices the Customer makes?

Often a choice a user makes determines available options further into the configuration process. For example; if a user chooses to build a gas-powered lawn mower, s/he will not be presented with questions regarding electric motors, but will be presented with questions that only apply to gas engines.

List components that are included or excluded depending on what the user chooses in a previous question.

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#### How do you want to price the configured Item?

The Configurator offers many options for pricing configured Items, from one blanket price to components in which the Inventory price is overridden or superseded. The available pricing options are dependent on the type of configuration you are using, whether it is a Sales Order configuration or a Manufacturing Order configuration.

- Straight Inventory pricing--the prices of the configured Items are added together for the final price
- A Base Price plus individual pricing for the configured Items (only applicable to manufacturing orders)--if your Base Price comes from the configuration, determine a default price.
- A blanket, or fixed (default), price that does not change no matter what components are selected.
- A combination of Inventory and configuration pricing, with or without formulas.

#### Other things to consider:

- Do you want the system to assign an Item ID for the configured Item (Auto), or do you want the Item ID to reflect some or all of the characteristics of the Item (Smart ID number)?
- Will the Description and Additional Description of the final configured Item change depending on the components the user chooses?
- Are there any restrictions determined by the components the user chooses? For example; if the user chooses a small gas engine for a lawn mower, is there a limit to the size of the mower deck allowed with that engine? List restrictions as applicable.

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## Planning - Stage 2

Stage 2 planning consists of laying out the options for each Item the user is allowed to configure, as well as listing the Items that are included but not configured by the user.

List the options the user can customize and the options available. For example; if the user can choose what type of power source for a lawn mower, the available options might be gas engine, corded electric motor, or cordless electric motor.

User can customize:	Options available
Sample: Aquarium tank size	20 gal, 30 gal, 50 gal

List the Items that are required to be included in the configured Item. These should be Items in which the user has no choice or option. For example; if the user configures a lawn mower, items that must be included might be wheels, a handle, and a safety switch.

Item to configure:	This must be included
Sample: Aquarium	Gravel, aerator pump, tank thermometer
Sample: Lawnmower	Safety cutout switch, wheels, handle

List components that are included or excluded depending on what the user chooses in a previous question.

If user chooses this:	This must be included
Sample: Aquarium - Saltwater	Hydrometer
Sample: Lawnmower - gas engine	Spark plug, gas tank, air filter

List components the user can customize depending on what the user chooses in a previous question.

If user chooses this:	This can be customized
Sample: Aquarium - Saltwater	Types of saltwater fish for the aquarium
Sample: Aquarium - Freshwater	Types of freshwater fish for the aquarium
Sample: Lawnmower - gas engine	Engine size, gas tank capacity
Sample: Lawnmower cordless electric motor	Motor size, battery capacity

## Setup - Inventory Items

Before you start a new configuration, make sure all the component Items that may be used in the configuration are set up as Inventory items. Verify pricing if the configuration will use Inventory pricing.

## **Setup - Configuration Categories**

Before you start a new configuration, make sure you have created the Configuration Categories you want to use for the Configurator. Configurator Categories allow you to group the configurations you create.

# SETUP AND MAINTENANCE

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## OVERVIEW

Setting up the Configurator to ask questions to customize the product and adjust the pricing and/or costing as necessary is a multi-step process. There are a number of fields that determine how the price accumulates and how the Item or Job is configured. To get a better idea of how you need to set up the configurator for an Item, lay out the questions and possible answers the system will present to the user. For each answer, make note of the Items or Operations you want to use in the Sales Order or Manufacturing Order. By doing some preparatory work before you set up the configurator, you will make the process easier. See the Configuration Worksheet (page 2-7) for examples.

Once you have set up the Items you will need in Inventory and created any Operations you might need in MFG - Routings and Resources, you can start to set up configurations. Use the Configuration Categories function to create categories to group related configurations.

The pricing options available for a configuration vary depending on the type of configuration you are setting up, as well as the options you use during the set up. See Configurator Pricing for more details.

#### Before you start:

Because of the flexibility of the Configurator, there are a number of options you can use to create a unique configuration. Each option can affect the price and cost of the configured Item or process differently depending on the choices you make. To help you understand the options you have in setting up a configuration, we will walk through the setup process for a Sales Order configuration and a Production Order configuration. You can use the Configuration Worksheet (page 2-7) to help you with this process.

Overview

## **BUSINESS RULES**

Use the Business Rules function to define application interfaces and general information about Configurator functions. You can specify if you want to allow costs to be overridden, what production order type to default, and if you want to display the costs on reports and screens.

To set up Business Rules, follow these steps:

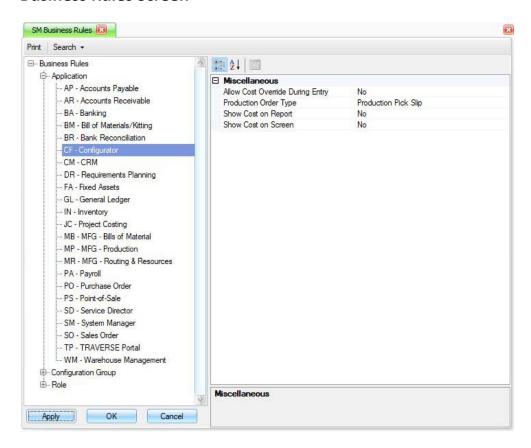
1. Select Business Rules from the Company Setup menu in System Manager.

#### **Business Rules Menu**



2. The Business Rules screen appears.

#### **Business Rules Screen**



3. Select **CF - Configurator** under the Application tree.

#### Miscellaneous

- 4. **Allow Cost Override During Entry**: Select **Yes** to allow the user to override costs on the Sales Order or Production Order configuration entry screen; otherwise, select **No**.
- Production Order Type: Select Production Pick Slip or Order Traveler as the default output report you can print from the configuration entry screen when configuring a Production Order.
- 6. **Show Cost on Report**: Select **Yes** to include component costs on the output report; otherwise, select **No**.

- 7. **Show Cost on Screen**: Select **Yes** to display component costs on the configuration screen; otherwise, select No.
- 8. Select a command button:

#### **Command Buttons**

Name	Description
Apply	Save the changes you have made to the business rules functions. The screen will remain open.
ОК	Save the changes and exit the business rules function.
Cancel	Close the business rules screen without saving any changes.
Print	Preview and print a business rules report.
Search	Perform a wildcard search of all existing business rule descriptions. The results will display in a tree-view for easy navigation.

## **Business Rules Report**

Continental Products Unlimited Business Rules List				
Application	Group	DO THE PARKET	2000	
	Description	Current Value	Default Value	
CF - Configurator				
	Miscellaneous			
	Allow Cost Override During Entry	No	No	
	Production Order Type	Production Pick Silip	Production Pick Slip	
	Show Cost on Report	No	No	
	Show Cost on Screen	No	No	

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--- End of Report ---

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## **CONFIGURATION CATEGORIES**

The Configuration Categories allow you to group the various configurations you create.

To set up **Configuration Categories**, follow these steps:

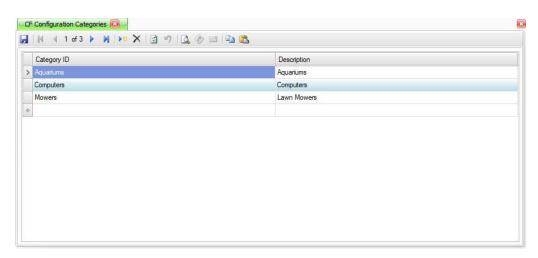
1. Select **Configuration Categories** from the **Setup and Maintenance** menu.

## **Configuration Categories Menu**



2. The **Configuration Categories** screen appears.

## **Configuration Categories Screen**



- 3. Click the **New Record** button **to** on the toolbar to create a new record.
- 4. Enter a Category ID. This value is limited to 10 characters.
- 5. Enter a **Description** for the Category ID.
- 6. Click the Save button .

#### **Task Summary**

To edit a Configuration Category:

- 1. Select and edit a Category ID.
- 2. Click the Save button .

To delete a Configuration Category:

- Select a Category ID.
- 2. Click the Delete button X. You cannot delete a Category ID that is in use.

#### **Producing a Configuration Categories List**

Use the **Configuration Categories List** function to produce a list of the Configuration Categories you defined in the Configuration Categories function on the Setup and Maintenance menu.

To produce a **Configuration Categories List**, follow these steps:

- 1. Select the **Print Preview** button (a) to preview the list of batches.
- 2. The **Preview Report** screen appears.
- 3. Select the **Print** button in the toolbar to print your list.

NOTE: Refer to the Reporting section in the General Information guide for more details on print options and selections when previewing the report.

## **Transaction Batch Codes List**

Continental Products Unlimited CF Configuration Categories		Page 1
Category ID	Description	1010101010101010101010101010101010
Aquariums	Aquariums	
Computers	Computers	
Mowers	Lawn Mowers	
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### **SETUP AND MAINTENANCE**

**Configuration Categories** 

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## **CONFIGURATION MAINTENANCE** BASIC FUNCTIONALITY

Because of the flexibility of the Configurator application, there are a number of options you can use to create a unique configuration. This topic is intended to give you a basic understanding of the **Configurator Maintenance** screen and its functionality.

The Configurator maintenance screen has four sections: the Tree view, the General section, the Groups section, and the Tabs section.

The Config Desc field in the header holds the description of the configuration. This field has a 50-character limit.

To use the **Configuration Maintenance**, follow these steps:

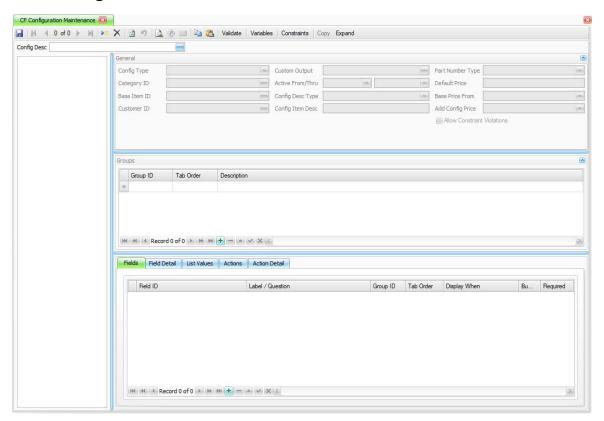
1. Select Configuration Maintenance from the Setup and Maintenance menu.

## **Configuration Maintenance Menu**



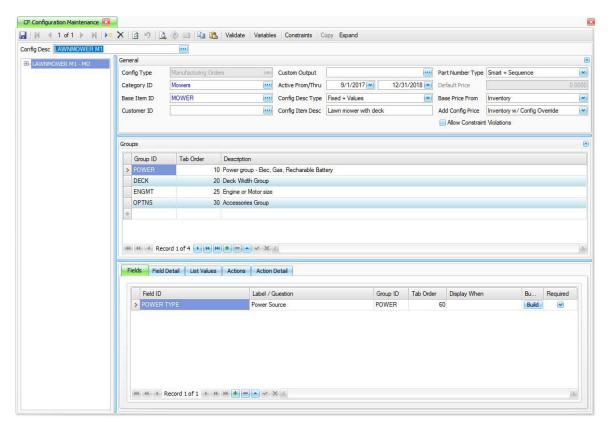
2. The Configuration Maintenance screen appears.

## **Configuration Maintenance Screen - Blank**



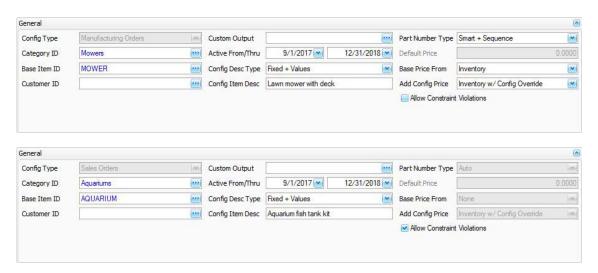
The tree view on the left side of the screen displays a quick overall visual of the product configuration question and response process. Click on the plus or minus symbols to expand or collapse individual branches, or use the Expand button on the toolbar to expand all branches, or the Collapse button to collapse all branches.

# **Configuration Maintenance Screen - Filled - Expanded**



#### General section

## **Configuration Maintenance Screen - General**



The **General** section sets up basic settings or "rules" that determine how the lower tabs section of the screen works.

- The value you select in the Config Type field (Manufacturing Orders (MO) or Sales Orders (SO)) affects the way some of the configuration options function, notably the pricing options.
- 2. Select a **Category ID** from the drop-down list. The category may be used to create a part number.

The Inventory category field and the Configurator category field are unrelated fields.

3. Select a **Base Item ID** from the drop-down list. This field is required.

The Base Item is used as a template so the system can create the correct fields for new Inventory Items you configure. Generally, the Base Item, or template Item, will be similar to the Item being created so they can share fields such as Account Code, Serialized, Units of Measure, etc.

Example: An example of a field for an Inventory Item created from the Base Item template would be the GL Account Code. The newly-created Item will take its Account Code from the Base Item's Account Code.

4. If you are setting up a configuration unique to a specific Customer, select a **Customer ID** from the drop-down list; otherwise, leave the field blank.

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- 5. The **Custom Output** field defines a custom ".repx" type file for output. Use the **Browse** button of for the field to select an ".repx" file or an Excel worksheet that will override the base Configurator output report.
- 6. If applicable, enter valid usage dates for the configuration in the **Active From/Thru** fields. Configurations outside of this range will not appear on the configuration choices when the Configure function is activated in Sales Orders.
- 7. The finished configuration will become a new part number. The **Configuration Description Type** field defines how the Item Description and the Additional Description lines will be determined for the new Items (Note: The term "Fixed" refers to the Item's Description field, and the term "Values" refers to the item's Additional Description field):
  - Fixed: If you want only the Description field populated, select "Fixed" in the Config Desc Type field. The Config Item Desc field value will be used as the Item's Description. If there is no value in the Config Item Desc field, the item's Description will be blank. This type will also result in a blank Additional Description field.
  - **Fixed + Values**: If you want to create an Additional Description for the Item, select "Fixed + Values" in the **Config Desc Type** field. The value in the Config Item Desc field will become the Item's Description. The questions and responses of the configuration will be placed in the item's Additional Description field.
- 8. The **Config Item Desc** field defines the value placed in the Item's Description field during the creation of the Sales Order, Bill of Materials, Inventory Item, and/or Production Order for a Manufacturing Configuration.
- 9. The **Part Number Type** field determines how a new Item number will be created. When Manufactured Items are created in Inventory and a Bill of Material is created, the options to create a new Item ID or BOM ID are:
  - Auto: The Auto option creates a part number based on Category, Date, and a Sequence Number. When this option is used, the Smart ID references in the configuration setup are not used.
  - **Smart**: The Smart option creates a part number based on the specific smart ID's created as part of the configuration.

The Smart Item ID is built using the Field Detail tab's Smart ID Len field to determine the length of the ID for that question. The values for the Smart Item ID is entered into the List Values tab for each of the choices to the question from the Field Detail tab, or in the Smart ID Value field on the Field Detail tab for certain Data Types.

The whole Item ID is built using the values entered for each question and List Value as each question is answered.

- Smart + Sequence: The Smart + Sequence option is the same as the Smart option with the addition of a four-digit Sequence Number so that similar Items could be used to create multiple Inventory IDs.
- 10. If base pricing is based on the Configuration rather than Inventory, the **Default Price** is the starting price of the Configuration. Additional pricing may be added to this as the configuration is processed.
- 11. The **Base Price From** field is only applicable to Manufacturing configurations. The option you select determines the source of the base price:
  - **Inventory**: The starting Base Price comes from the Inventory master record for the Item, in the Base Price field on the Price Info tab.
  - **Configuration**: The starting Base Price comes from the Default Price field.
  - None: There is no starting Base Price.
- 12. The **Add Config Price** field determines if and how additional pricing will be added to the Base Price via the configuration question and answer process you set up in the tabs section.
  - Inventory w/ Config Override: This option gives you the ability to add to the initial
    Base Price by pulling prices for Items added to the Configuration from Inventory
    when configuration prices have not been set up, or from configuration prices when
    they exist. You can also force a price of zero for certain components of the
    configuration.
  - None: This option forces the system to use Base Pricing only. This means the full and complete price will be either the Default Price or the Inventory price (Base Price field) for the Item. Items being added to the configuration would add cost only, yet still be listed as part of the SO configuration or the Bill of Materials; they would not affect the price. Sales Order configurations cannot be set to None because SO configurations have no Base Price; they are always priced by the Items in the configuration.
- 13. Mark the **Allow Constraint Violations** check box to allow constraint violations to be overridden when answering questions during the order generation. Clear the check box to apply the constraint violation rules that can't be overridden.

See the Pricing topic for more information on pricing.

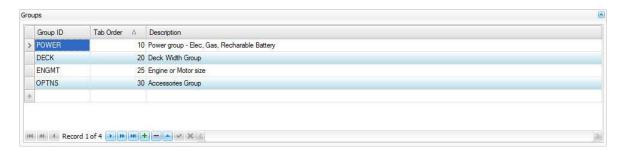
## **Groups section**

Use the **Groups** section to create different groupings of questions. At least one Group is required. Each Group can focus on one aspect of the product--each Group has its own list of questions.

Example: If the product is a car, Groups might relate to exterior, interior, and power-train choices. A floral product might have groups of flowers, vases, and delivery options.

The Groups section remains the same for both the Manufacturing Orders and Sales Orders type configuration.

## **Configuration Maintenance Screen - Groups**



- 1. Enter a Group ID (five-character limit) for a group in the configuration. Each group has its own list of questions.
- 2. The **Tab Order** determines the sequence in which the groups of questions are presented to the user. You can change the sequence if necessary by changing the Tab Order number.
- 3. Enter a **Description** of the group.

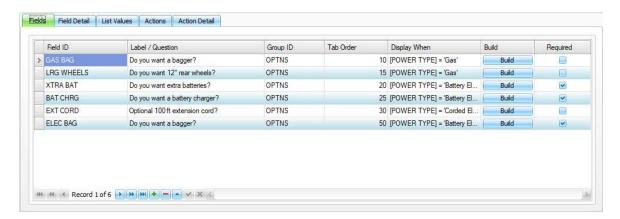
#### Tabs section

The tabs section defines the question and response flow, the costing, pricing, quantity determination, etc. This is where you set the details about how the Configurator works.

#### Fields tab

The **Fields** tab is where you define the questions that will be presented to the user in the Configurator. Questions are associated to a Group ID from the Groups section.

# **Configuration Maintenance Screen - Fields Tab**



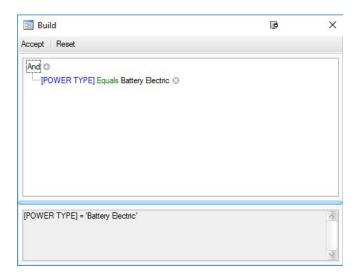
NOTE: Notice as each group is selected in the Groups section, the list of Fields changes.

- 1. Enter a shorter name or ID for the question being asked in the **Field ID** field. It is not the actual question. This field is limited to 50 characters.
- 2. Enter the actual text for the question or label in the **Label/Question** field. This is the text that will appear in the configuration process.
- 3. The **Tab Order** determines the sequence in which the questions are presented to the user. You can change the sequence if necessary by changing the Tab Order number.
- 4. The **Display When** field is optional, but this is where you can use logic to determine whether the question or label should appear.

Example: If you set the Display When to [POWER TYPE] ='Battery Electric', the BAT MOTOR SIZE field label/question will only display if the power type is set to 'Battery Electric'.

5. If you want to set up logic in the Display When field, use the **Build** button to open a dialog box where you can build the logic statement. The dialog box allows you to build a logic statement in the same manner as the Data Filter in Interactive Views. See the General Information Guide for details on building the logic statement.

## **Configuration Maintenance Screen - Fields Tab - Build**



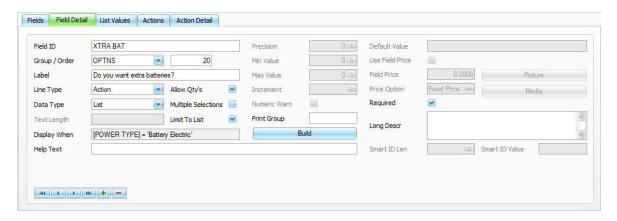
Once you have entered your logic statement click **Accept** to save the Build statement.

6. Mark the **Required** check box if a response to the question being asked is required.

#### Field Detail tab

The Field Detail tab gives more detail about the specific Field ID set up on the Fields tab. The record you see in the Field Detail tab relates to the record you selected on the Fields tab.

# **Configuration Maintenance Screen - Field Detail Tab**



1. The Field ID is the same field you selected on the Fields tab. Changing the field on the Field Detail tab changes the selected ID on the Field tab as well.

- 2. The **Group** field refers to the Group to which the field is assigned. If necessary, you can change the Group.
- 3. The **Order** field shows the sequence number for the field or question in the prompt(s) for a given Group. Changing the sequence number on the Field Detail tab changes the Tab Order on the Field tab as well.
- 4. The **Label** is the text which will appear on the configuration screen, often in the form of a question. Changing the text in the field on the Field Detail tab changes it on the Field tab as well.
- 5. Select a **Line Type** for the choice the user will make. The options depend on whether you are setting up a Sales Order configuration (Information or Inventory), or a Manufacturing Order (Information or Action), or Inspection configuration (Information or Action). If the user will select from a list, the line type determines the options available on the Actions and Action Detail tab.
  - Information: An Information list is a free form list usually not linked to actual Inventory Items via the two Action tabs. (Sales Orders, Manufacturing Orders, and Inspection)
  - Inventory: An Inventory list contains the actual names of the Inventory products; the user selects the actual Inventory Item or Items to be used, therefore actions are not required. (Sales Orders)
  - Action: When using an Action line type for a list, the Option Price in the List Values tab overrides the Actions and Action Detail tabs and/or the base Inventory price of all linked actions, if applicable. See Configurator Pricing for more details.

When Action and List Data Types are selected, you will use both the List Values and Actions tabs to bring in Inventory Items. The List Values will be free form text.

- 6. The **Data Type** option you select, along with the Line Type, determines what type of question the user will be asked.
  - **Text**: Use Text when the user input needs to be free form in nature. The type of input is more of an information-only field. Use Text when you are not looking for a specific user response.
  - Yes/No: Use Yes/No when the user question is of a Yes or No nature. This answer can then be linked to one or more Inventory Items or other Activity such as freight or manufacturing process costs. A **Default Value** of Yes or No should be preassigned to this question. On the Action tabs, you will be able to dictate what should happen depending on the user's response.

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- Numeric: Use Numeric when you are looking for variable quantitative information
  from the user relating to one aspect of the finished product. This option forces the
  user to enter a numeric response to a question. A default numeric response can be
  preassigned. Other fields on this tab will allow the response to be further defined
  and/or restricted.
- **List**: Use List to create a list of specific choices that will be presented to the user. These values are defined on the List Values tab.

The option you selected in the Line Type field will determine whether this list is a free form list or an actual Inventory Item list.

If you use an actual Inventory Item list, you do not need to set up Inventory Items in the Action tabs because the user can select the Item directly.

If you chose an Information Line Type, the list is specific user-defined choices, not Inventory Items. Then, on the Action tabs, these choices can be used to select specific actions such as pulling an Inventory Item, adding a Freight charge, displaying a message, etc.

- 7. If you chose Text as the data type, enter the maximum length of the text in the **Text Length** field.
- 8. The **Display When** field is the same field that appears on the Fields tab. You can maintain the field here or on the Field tab.
- 9. If you want to set up logic in the Display When field, use the **Build** button to open a dialog box where you can build or edit the logic statement. The dialog box allows you to build a logic statement in the same manner as the Data Filter in Interactive Views. See number 5 in the Fields tab instructions above.
- 10. Enter any **Help Text** to aid the user in answering the prompt.
- 11. If the Data Type is List, and you want the user to be able to enter a quantity greater than 1, mark the **Allow Qty's** check box.
- 12. If the Data Type is List, and you want the user to be able to select more than one Item in the list, mark the **Multiple Selections** check box.
- 13. If the Data Type is List, and you want to allow the user to enter options that are not included in the list, clear the **Limit to List** check box.

Example: The list options are Red, Blue, and Green. If you clear the Limit to List check box, and the user wants to choose Black (which is not in the list), the user can add that option to the list.

If the Limit to List check box is marked, the user is restricted to choosing an option included on the list.

- 14. If the Data Type is Numeric, enter the decimal places in the user response in the **Precision** field. Set the Precision field to Blank or 0 to use no precision (accept data as-is).
- 15. If the Data Type is Numeric, enter the minimum numeric value allowed for a response in the **Min Value** field. Set the Min Value field to Blank or 0 to use no minimum value.
- 16. If the Data Type is Numeric, enter the maximum numeric value allowed for a response in the **Max Value** field. Set the Max Value field to Blank or 0 to use no maximum value.
- 17. If the Data Type is Numeric, enter the minimum numeric increment allowed for a response in the **Increment** field. This field controls increments available for this field.

Example: If the Min Value is 2, the Max Value is 12, and the Increment is set to 2, valid responses would be: 2, 4, 6, 8, 10, or 12; 3 would not be valid.

The default increment is 1.

- 18. If the Data Type is Numeric, you can control whether a numeric value entered outside of the min/max range is allowed with a warning or not allowed at all. Mark the **Numeric Warn** check box to allow entry of a value outside the min/max range with a warning, or clear the check box to restrict entry to values within the min/max range.
- 19. Use the **Print Group** field to give the field a unique "Print Group" name. This means that when you are printing documents during the configuration process, the user can select which Print Group(s) to print.

Example: You could create Print Group A and Print Group B. When the user prints the documents, s/he could choose to print only group B.

Leave the field blank to always print the group.

20. Set a **Default Value** for the field, if applicable. The default value is shown to the user during the configuration process.

This field is not available when the Data Type is List.

- 21. If the Data Type is Numeric, and you are creating a Manufacturing Order or Inspection configuration, mark the **Use Field Price** check box to set up additional pricing considerations. See Configurator Pricing for more details.
- 22. If the Use Field Price check box is marked, the **Field Price** field represents the Base Price for the field (added charge). This added charge would not be an Inventory Item, Labor, or Freight charges.
- 23. Use the **Price Option** field to determine how the Field Price is manipulated by the user response to the question. The value the user enters can be added to, subtracted from, or multiplied by the Field Price.

. . . .

# Example: If the Field Price is a special handling charge, you can add/multiply/subtract it to/by/from the user's input.

- Fixed: The Field Price will be added to this line for any value entered by the user.
- **Price + Value**: A price will be added to the line based on the Field Price plus the Value entered by the user to answer the question.
- **Price Value**: A price will be added to the line based on the Field Price minus the Value entered by the user.
- **Price \* Value**: A price will be added to the line based on the Field Price multiplied by the Value entered by the user.
- 24. If the user must answer this question, mark the **Required** check box. This field is read only on this tab, and is controlled on the Fields tab.
- 25. If available, use the **Picture** button to open a dialog box that will allow you to paste or browse to an image. The user will see the image during the configuration. The image is saved to the database in the PictureID field of the Configurator Fields table.
- 26. Use the **Media** button to open a window that will allow you to set up a list of different documents related to this field. These might be in addition to the picture set up with the Picture button. The user will see the links during the configuration via a Media button.
- 27. Enter a longer description of the configuration question in the **Long Descr** field. This will appear during the configuration process.
- 28. If you selected a Part Number Type of Smart or Smart + Sequence in the General section of the screen, you can set the length of this field's part of the generated Item number in the **Smart ID Len** field. Enter a length, or set the field to zero to omit this field from the Smart ID creation algorithm.
- 29. If you selected a Part Number Type of Smart or Smart + Sequence in the General section of the screen, you can set the value of this field's part of the generated Item number in the Smart ID Value field. Enter text for this field to include in the generated part number. This text cannot be changed by the user; it is a part of the overall Smart ID.

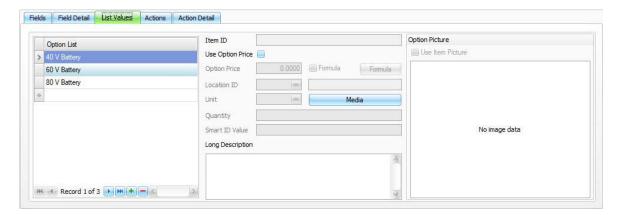
This field is only available when the Yes/No Data Type is selected.

#### List Values tab

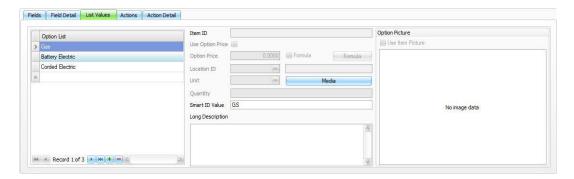
The **List Values** tab is only active if you have selected to use a List Data Type in the Field Detail tab. The values shown in the List Values tab relate specifically to the field value you selected in the Fields tab. The List Values tab allows you to set up a list of options for the field, along with giving you the ability to adjust pricing for each option in the list. See Configurator Pricing for more details.

The additional parameters available on the List Values tab are dependent on the Line Type you chose in the Field Detail tab.

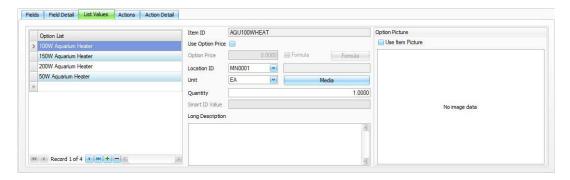
## **Configuration Maintenance Screen - List Values Tab**



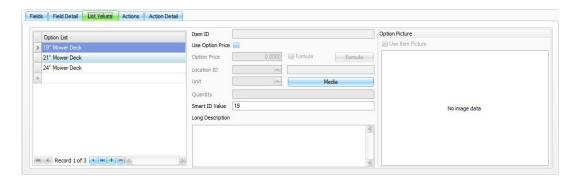
# **List Values with Line Type = Information**



# **List Values with Line Type = Inventory**



## **List Values with Line Type = Action**



- 1. The **Option List** is the list of responses from which the user can select. Depending on whether the Line Type is Information, Action, or Inventory, the list is made up of text field choices or legitimate Inventory Items.
  - In the case of an Inventory list, pricing is set in this tab only.
  - In the case of non-inventory (Action and Information) lists, pricing may be set in the Action Detail tab.

NOTE: In the case of Inventory Items, the Description, not the Item ID, appears on this drop-down list.

- 2. The Item ID field displays the Inventory Item ID of the Item selected in the Option List. This field is only valid when using a list with an Inventory line type.
- Mark the Use Option Price check box, when available, to override the current Inventory pricing for the option.
- 4. If the Use Option Price check box is marked, enter the price to use for this item in the **Option Price** field. This price overrides any Inventory price for this Item.

Sales Orders configurations work differently than Manufacturing Orders configurations. See Configurator Pricing for more details.

 For a Sales Orders configuration, this price is the price for this Inventory Item only. Additional actions linked to this Item on the list via the Value column (on the Actions tab) ARE individually priced in addition to Items on the list.

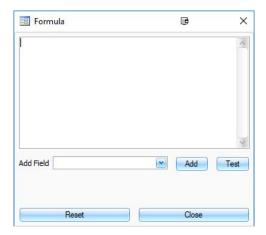
NOTE: It is not necessary to create an action Item for an Inventory Item ID in the list when the Line Type = Inventory.

- For a Manufactured Orders Item or Inspection, this price is the total price for all linked actions, thus if there are actions that are linked to this Item on the list via the Value column (on the Actions tab), those items are not individually priced. This also applies to actions with a Value of Any Value.
- 5. If you prefer to use a formula for pricing, mark the **Formula** check box to enable the Formula button.
- 6. If you marked the Formula check box, click on the **Formula** button to open the Formula window.

When the formula work area opens, use the **Add Field** drop-down list to select the predefined fields to use in your formula. Fields with the Field Detail, Data Type of Yes/No will show in the drop-down list. When complete, click on the **Test** button to test the formula. The system will tell you if the formula is valid or not.

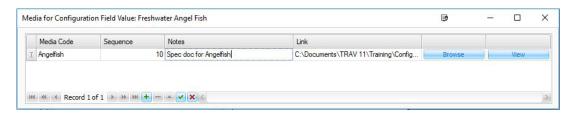
NOTE: The system does not know if the formula is technically correct.

# **Configuration Maintenance Screen - List Values Formula**

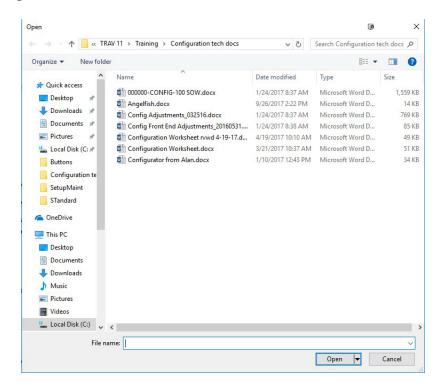


- 7. If you are using an Inventory list, accept or edit the Item's **Location ID**.
- 8. If you are using an Inventory list, accept or edit the Item's **Unit** of measure.
- 9. Use the **Media** button to open a window that will allow you to set up a list of different documents related to this option.

## **Configuration Maintenance - Media**



## **Configuration Maintenance - Media - Browse**



**Browse** and **View** buttons are available for the user to find and preview their selection.

- 10. If you are using an Inventory list, enter the **Quantity** of the Item.
- 11. If you selected a Part Number Type of Smart or Smart + Sequence in the General section of the screen, you can set the value of this option's segment of the generated Item number in the **Smart ID Value** field. Enter text for this field to include in the generated Item number. This text cannot be changed by the user; it is a part of the overall Smart ID.
- 12. Enter a longer description of the selection in the Long Description field.

- 13. If you are using an Inventory list, mark the **Use Item Picture** check box to use the inventory picture for the option Item.
- 14. Right-click in the **Option Picture** field to Load a picture file for this option, and Browse to the location of the picture file.

#### Actions tab

The **Actions** tab creates a list of actions to be performed at this point in the configuration. These actions could be adding another component to a Manufacturing Bill of Material configuration, displaying a Message to the user, or adding Labor or Freight. The Actions tab ties back to the contents of the Fields tab; each Item listed on the Fields tab could have one or more related lines on the Actions tab.

Generally, actions are based on meeting some condition, but a condition is not required. The Actions tab can have actions that always take place regardless of conditions or never take place. These conditions are defined in the tab's Value column, and state under what circumstance the line is valid. When the tab's Value column criteria is met, an action of some nature will take place. The contents of the Actions tab do not necessarily tie back to the values on the List Values tab.

## **Configuration Maintenance - Action Tab**



Add actions using the **Append** button ( ).

- 1. The **Event** column can be set to **With Value**, **Before Field**, or **After Field**. By default the event is set to With Value.
  - With Value will perform an action depending on the value of the field currently selected on the Fields tab. The Action Type column determines the action that occurs.

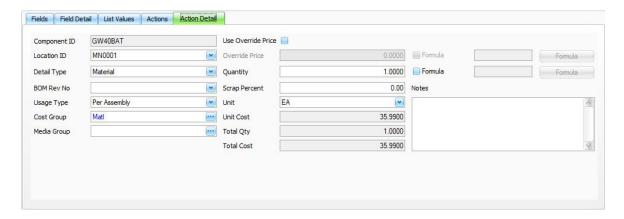
- If you select **Before Field** or **After Field**, the action will occur in sequence just before or just after the currently-selected field (on the Fields tab) Question/Label is presented to the user.
- 2. The **Sequence** number is the order in which the events are processed. To change the order of events, edit the Sequence number.
- 3. If you want the action to take place when the field (on the Fields tab) is a certain value, select that value from the drop-down list in the Value column. Select the Any Value option if you want the action to take place no matter what the Field Value is.
- 4. Select the type of action to take in the **Action Type** column:
  - Add Material allows you to add a component to the order configuration. The Action will be an Inventory Item to select.
  - Add Labor allows you to add an Operation and all of its related data to an order.
  - Add Freight allows you to add a freight charge to the order.
  - Add Text Line allows you to add a description line to a Sales Order or a text line to a Service Inspection.
  - Display Message will display a message to the user during Configuration entry.
  - Update Field will update a Variable field.
  - Go To Field will take the user directly to a particular field, skipping irrelevant areas of the configuration.
- In the **Action** column:
  - If **Action Type** is:
  - In the Action column:
    - Add Material Select the Item ID of a component to add to the order configuration.
    - Add Labor Select the Operation or labor code to add to the order configuration.
    - Add Freight The freight amount will come from the Option Price field or the Field Price field, depending on the field's Data Type.
    - Add Text Line See Step 6
    - Display Message See Step 6

- **Update Field** Choose the option to add or subtract the value or quantity entered by the user to the Variable you specify in the Action Detail tab, increase/decrease the variable by 1, or choose the option Set To (does not have to be numeric) to allow the user to set a variable to a specific value or to the value of another variable.
- Go To Field Select the next field to present to the user.
- 6. If the Action Type is Add Text Line or Display Message, enter the text or message to add or display in the **Message/Text** Line column.

#### Action Detail tab

The **Action Detail** tab is a detailed extension of the Actions tab. Every entry on the Actions tab will have one linked entry on the Action Detail tab, which shows all the fields related to this action choice. Below are the various formats the Action Detail tab can take depending on the Action Type and Action:

# **Action = Add Material (Manufacturing Orders)**



Item detail information appears for the item you selected in the Action field in the Actions tab.

- 1. Accept or edit the **Location ID** for the item.
- Select the Detail Type of the item: Material, Non-Stock Subassembly, Stocked Assembly, or By-Product. See the Manufacturing Bill of Material training manual for details on these types.
- 3. Select a **BOM Rev No**, if applicable.
- 4. In the **Usage Type** field, there are 3 options, select the appropriate option:
  - **Per Assembly**: The configuration will consume a quantity of the Item for each assembly built.

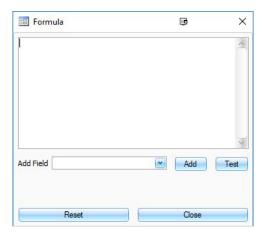
- **Fixed Qty**: The configuration will consume a fixed quantity of the Item no matter how many assemblies are built.
- **As Needed**: The configuration will consume the Item as necessary for the assemblies built.
- 5. Select the **Cost Group** for the Item. Double-click on the blue link in the field to open the Cost Groups maintenance screen.
- 6. Select a **Media Group** for the item, as applicable.
- 7. If you want to override the Inventory pricing for the Item, mark the **Use Override Price** check box. Enter the price you want to apply to the Item in the **Override Price** field.

If you want to price the item via a formula, mark the **Formula** check box and click the **Formula** button to open the Formula window.

When the formula work area opens, use the **Add Field** drop-down list to select the predefined fields to use in your formula. Fields with the Field Detail, Data Type of Yes/No will show in the drop-down list. When complete, click on the **Test** button to test the formula. The system will tell you if the formula is valid or not.

NOTE: The system does not know if the formula is technically correct.

# **Configuration Maintenance Screen - Formula**



8. Accept or edit the **Quantity** of the item.

If you want to calculate the quantity of the Item via a formula, mark the **Formula** check box and click the **Formula** button to open the Formula window. See 7 above for details on the Formula screen.

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- 9. Enter the **Scrap Percent** for the Item, as applicable.
- 10. Accept or edit the **Unit** of measure for the Item.
- 11. Enter any **Notes** for the Item.

## **Action = Add Material (Sales Orders)**



Item detail information appears for the item you selected in the Action field in the Actions tab.

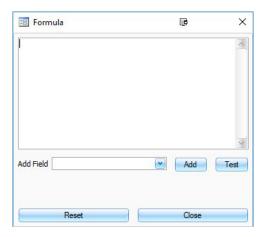
- 1. Accept or edit the **Location ID** for the Item.
- 2. Edit the **Quantity** of the Item to add to the order, if necessary.
- 3. Accept or edit the **Unit** of measure for the Item.
- 4. Enter any **Notes** for the Item.
- 5. If you want to override the inventory pricing for the Item, mark the **Use Override Price** check box. Enter the price you want to apply to the Item in the **Override Price** field.

If you want to price the item via a formula, mark the **Formula** check box and click the **Formula** button to open the Formula window.

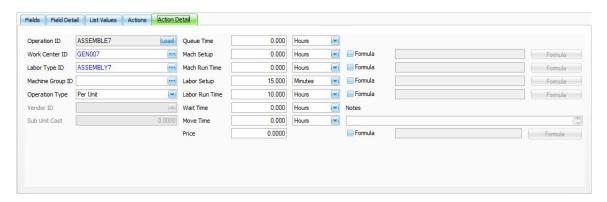
When the formula work area opens, use the **Add Field** drop-down list to select the predefined fields to use in your formula. Fields with the Field Detail, Data Type of Yes/No will show in the drop-down list. When complete, click on the **Test** button to test the formula. The system will tell you if the formula is valid or not.

NOTE: The system does not know if the formula is technically correct.

# **Configuration Maintenance Screen - Formula**



# Action = Add Labor (Manufacturing Orders)



Operation information appears for the Operation you selected in the Action field in the Actions tab.

- 1. Accept or edit the Work Center ID for the Operation.
- Accept or edit the Labor Type ID for the Operation.
- 3. Accept or edit the **Machine Group ID** for the Operation.
- 4. Select the Operation Type for the operation: Per Unit, Subcontract, Batch, or Run Rate. See the Manufacturing Routing and Resources training manual for details on these types.
- 5. Accept or edit the Queue Time and associated Units of measure for the Operation.

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6. Accept or edit the **Mach Setup** time and associated **Units** of measure for the Operation.

If you want to calculate the Machine Setup time via a formula, mark the Formula check box and click the **Formula** button to open the Formula window.

When the formula work area opens, use the **Add Field** drop-down list to select the predefined fields to use in your formula. Fields with the Field Detail, Data Type of Yes/No will show in the drop-down list. When complete, click on the Test button to test the formula. The system will tell you if the formula is valid or not.

NOTE: The system does not know if the formula is technically correct.

## **Configuration Maintenance Screen - Formula**



7. Accept or edit the **Mach Run Time** and associated **Units** of measure for the Operation.

If you want to calculate the Machine Run Time via a formula, mark the **Formula** check box and click the **Formula** button to open the Formula window. See 6 above for details on the Formula window.

8. Accept or edit the **Labor Setup** time and associated **Units** of measure for the Operation.

If you want to calculate the Labor Setup time via a formula, mark the Formula check box and click the Formula button to open the Formula window. See 6 above for details on the Formula window.

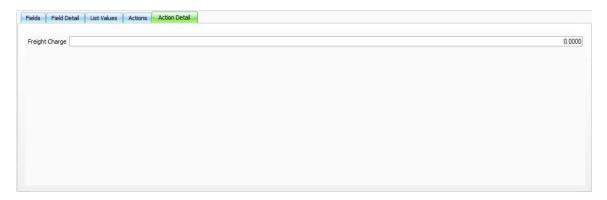
9. Accept or edit the **Labor Run Time** and associated **Units** of measure for the Operation.

If you want to calculate the Labor Run Time via a formula, mark the Formula check box and click the Formula button to open the Formula window. See 6 above for details on the Formula window.

- 10. Accept or edit the **Wait Time** and associated **Units** of measure for the Operation.
- 11. Accept or edit the **Move Time** and associated **Units** of measure for the Operation.
- 12. Enter any **Notes** for the Item.
- 13. Accept or edit the **Price** for the Operation, as applicable.

If you want to calculate the price via a formula, mark the Formula check box and click the Formula button to open the Formula window. See 6 above for details on the Formula window.

## **Action = Add Freight**



Enter the Freight Charge amount to add to the configuration order generated.

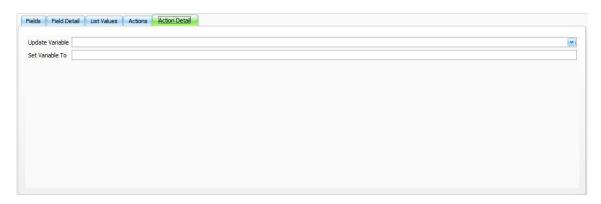
#### Action = Add Text Line

The Action Detail tab is blank.

#### **Action = Display Message**

The Action Detail tab is blank.

# Action = Update Field, Set To



- 1. Select the configuration variable you want to update from the **Update Variable** drop-down list.
- 2. Enter the value to which you want to change the variable in the **Set Variable** To field.

#### **Action = Go To Field**

The Action Detail tab is blank.

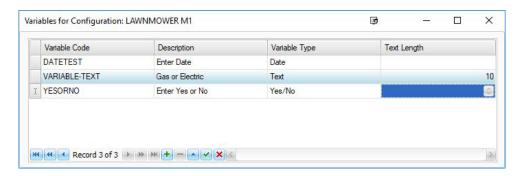
#### Command Buttons on the toolbar:

Name	Description
Validate	Validate all of the configuration setup and will display a series of error messages for the more common issues it encounters.
Variables	Open the Variables for Configuration window to set up variables.
Constraints	Open the Constraints for Configuration window to set up constraints.
Сору	Copy configuration information from an existing configuration description.
Expand/Collapse	Expand or collapse the branches in the tree view.

#### **Variables**

Variables can be used to manage custom fields during the configuration entry process. These custom fields can then be used in the options. To update the variable fields, choose the Update Field option for the Action Type on the Actions tab.

# **Variables for Configuration Screen**



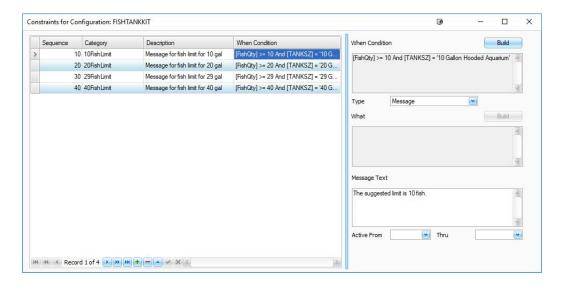
- 1. Enter a **Variable Code** to identify the variable.
- 2. Enter a **Description** of the variable. The description can be up to 50 characters long.
- 3. Select a Variable Type: Text, Numeric, Yes/No, or Date.

- 4. If the variable type is **Text**, enter the length of the text in the **Text Length** field.
- 5. Close the Variables for Configuration window to save the variables and return to the Configuration Maintenance screen.

#### Constraints

Constraints prevent the user from creating a configuration that is not available, or ensure that if the user creates a configuration, requirements are met, such as limiting the number of fish in a tank depending on the size of the tank, forcing a certain shipping method if the configured product is beyond a particular weight or size. You can also use constraints to change information based on situations that indicate something is awry.

### **Constraints for Configuration Screen**

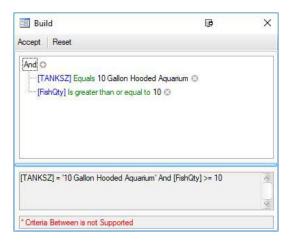


#### To create a Constraint:

- 1. Click the **Append** button **1** to create a blank record.
- 2. The **Sequence** number is generated by the system, and determines the order in which constraints are applied. You can change the sequence number to change the order.
- 3. Enter a **Category** for the constraint. This is a free-form text entry, and not related to the configuration categories.
- 4. Enter a **Description** for the constraint.

5. Build a When Condition by clicking the Build button to open a dialog box where you can build or edit the logic statement. The dialog box allows you to build a logic statement in the same manner as the Data Filter in Interactive Views. Create a condition to test against. This condition determines whether the value the user enters is allowed or not.

#### **Constraints Build Screen**



- 6. Select the **Type** of constraint you want to build:
  - Message: Presents a warning message to the user.
  - Require: Will not let the user continue with existing selections unless the requirement is met.
  - Remove: Will not let the user continue with existing selections unless the entry affecting the condition is removed.
- 7. Use the **Build** button for the **What** field to create an action for the constraint to take when the condition is affected.
- 8. Enter Message Text to display to the user when the constraint is affected.
- 9. If applicable, select the date range during which the constraint will be active in the Active From and Thru fields.
- 10. Close the Constraints window to save the constraints and return to the Configuration Maintenance screen.

#### **SETUP AND MAINTENANCE**

3

Configuration Maintenance Basic Functionality

**Configurator Pricing** 

# **CONFIGURATOR PRICING**

Pricing is very flexible in the Configuration package. Keep in mind as you create your Configurations, that Sales Order configurations work differently than Manufacturing Order configurations, so the initial selection of Sales Order vs. Manufacturing Orders dictates many of the pricing options.

Before creating the more detailed elements of your configuration, you will first want to set two parameters for your Manufacturing Orders type configurations: Base Price From and Add Config Price. These two fields are defaulted for Sales Order configurations and cannot be changed.

NOTE: Pricing is directly affected by the Sales Order Pricing setup using the **Customer Levels, Customer Pricing, Price Structures, and Promotional Pricing.** Selections made in the Customer setup as well as the Bill To Customer selected will affect the price calculated.

In the Configuration Maintenance function:

The following topics address only the available fields that may affect the pricing of the configuration.

# **Sales Configuration**

#### **General Section**

Field	Definition	Values	Effect
Default Price	The starting price of the configuration if base pricing is based on the configuration rather than Inventory. Additional pricing may be added to this as the configuration is processed.		Not applicable to Sales Order configurations.
Base Price From	Value selected indicates whether a starting Base Price comes from the Base Price field of the Item's IN master record, or from the Default Price field, or no base starting price. Additional pricing may increase this Base Price as the configuration process is used.	None Sales Config Default (not available to change)	Configurations will start with no Base Price.
Add Config Price	Determines how and if additional pricing will be added to the Base Price via the configuration question and answer process set up in the tabs section.	Inv. w/ Config Override Sales Config Default (not available to change)	This will add prices based on Item pricing found in Inventory unless there is a value associated with configuration fields, which appear as prices and formulas on the Field Detail, List Values, and Action Detail tabs. These fields will override (take the place of) Inventory pricing if used.

#### Field Detail tab

Field	Definition	Values	Effect
Data Type	Determines the type of question presented to the user.	Text	Use when the input needs to be free text in nature, that is, when you are not looking for a specific user response.
		Numeric	Forces the user to enter a numeric response to a question. Use this when you are looking for quantity-type information from the user.
		Yes/No	Use when the question requires a Yes or No answer. The answer can then be linked to Inventory Item(s) or other activity such as Freight or Manufacturing process costs. A default Yes or No should be preassigned.
		List	Create a list of specific choices to present to the user. These values are set up on the List Values tab. The choices are then used to select specific Inventory Items or actions such as adding a freight charge, pulling an Inventory Item, or displaying a message.
Use Field Price	Allows user to set up additional pricing considerations.	Unchecked (not available to change)	When checked, and with a Numeric data type, allows you to set up additional pricing considerations.

Field	Definition	Values	Effect
Field Price	If the Use Price Option is checked, this represents the Base Price for the added charge, not Inventory Item, Labor, or Freight charges.		If the Use Price Option is checked, this is the Base Price for this added charge. This does not represent Inventory Item, Labor, or Freight charges.
Price Option	Allows the user to manipulate the value in the Field Price field, and determines how the user can manipulate the value. Active only when the Use Price Option field is Checked.	Fixed Price (not available to change)	When the user enters a numeric value, that value replaces the value in the Field Price field.
		Price + Value	When user enters a numeric value, that value is added to the value in the Field Price field.
		Price - Value	When user enters a numeric value, that value is subtracted from the value in the Field Price field.
		Price * Value	When user enters a numeric value, the value in the Field Price field is multiplied by that value.

# List Values tab (only active with Line Type = List)

Field	Definition	Values	Effect
Use Option Price	Allows override of the current Inventory pricing scheme with a specific price per unit for this Item. Active only when Line Type is Inventory (Sales).	Checked	When checked, utilizes the value in the Option Price field to override the current Inventory pricing scheme.
Option Price	If the Use Option Price is checked, enter the price to use for the Item. This price overrides any Inventory price for the Item. Sales and manufacturing effects are different.		This price is for the Inventory Item only. If there are additional actions linked to this Item on the list via the value column (Actions tab), those Items are individually priced in addition to the Item on the list. (It is not necessary to create an action Item for an Inventory Item ID in the list when the Line Type is Inventory.)

#### Action Detail tab

Field	Definition	Values	Effect
Use Override Price	Allows an override of the existing Inventory pricing scheme with a specific unit price (Sales).	Checked	When checked, will override the existing Inventory pricing scheme with your own specific unit price.
Override Price	Holds override price, if applicable.		This price will override the price of the Item as applicable.

**Configurator Pricing** 

#### How do I set my starting price?

In the General section:

- Set Base Price From to None There is no base price for Sales Order configurations. All SO configurations are based on Inventory with an option override based on configuration prices.
- Set Add Config Price to Inv. w/ Config Override The price is based on Inventory Item pricing, unless there is a value associated with configuration fields. Then the prices and formulas on the Field Detail, List Values, and Action Detail tabs may override Inventory pricing depending on how the options are set.

#### How do I set how the configuration pricing?

- Mark the Use Option Price check box on the List Values tab to set the Option Price for that Item, which will then appear on the Sales Order if the Item is selected during configuration.
- If you have actions on the Actions tab for the selected Item, the Item price will be based on Inventory pricing. To override the standard Inventory pricing, mark the Use Override Price check box on the Action Detail tab and enter an Item price in the Override Price field or a formula in the Formula field (mark the Formula check box).

# **Manufacturing Configuration**

#### **General Section**

Field	Definition	Values	Effect
Default Price	The starting price of the configuration if base pricing is based on the configuration rather than Inventory. Additional pricing may be added to this as the configuration is processed.		
Base Price From	The value selected indicates whether a starting Base Price comes from the Base Price field of the Item's IN master record, or from the Default Price field, or no base starting price. Additional pricing may increase this base price as the configuration process is used.	None	Configurations will start with no Base Price.
		Inventory	Use the starting price from the Base Price field in IN Item record.
		Configuration	Starting price will be the value in the Default Price field.

**Configurator Pricing** 

Field	Definition	Values	Effect
Add Config Price	Determines how and if additional pricing will be added to the base price via the configuration question and answer process set up in the tabs section.	None	No additional pricing calculations based on configuration Items are used.
		Inv. w/ Config Override	This will add prices based on Item pricing found in Inventory unless there is a value associated with configuration fields, which appear as prices and formulas on the Field Detail, List Values, and Action Detail tabs. These fields will override (take the place of) Inventory pricing if used.

## Field Detail tab

Field	Definition	Values	Effect
Data Type	Determines the type of question presented to the user.	Text	Use when the input needs to be free text in nature, that is, when you are not looking for a specific user response.
		Numeric	Forces the user to enter a numeric response to a question. Use this when you are looking for quantity-type information from the user.
		Yes/No	Use when the question requires a Yes or No answer. The answer can then be linked to Inventory Item(s) or other activity such as Freight or Manufacturing process costs. A default Yes or No should be preassigned.
		List	Create a list of specific choices to present to the user. These values are set up on the List Values tab. The choices are then used to select specific Inventory Items or actions such as adding a Freight charge, pulling an Inventory Item, or displaying a message.
Use Price Option	Allows the user to set up additional pricing considerations.	Checked	When checked, and with a Numeric and Yes/No data types, it allows you to set up additional pricing considerations.

Field	Definition	Values	Effect
Field Price	If the Use Price Option is checked, this represents the Base Price for the added charge, not Inventory Item, Labor, or Freight charges.		If the Use Price Option is checked, this is the base price for this added charge. This does not represent Inventory Item, Labor, or Freight charges.
Price Option	Allows the user to manipulate the value in the Field Price field, and determines how the user can manipulate the value. It is active only when the Use Price Option field is Checked.	Fixed Price	When the user enters a numeric value, that value replaces the value in the Field Price field.
		Price + Value	When the user enters a numeric value, that value is added to the value in the Field Price field.
		Price - Value	When the user enters a numeric value, that value is subtracted from the value in the Field Price field.
		Price * Value	When the user enters a numeric value, the value in the Field Price field is multiplied by that value.

# List Values tab (only active with Line Type = List)

Field	Definition	Values	Effect
Use Option Price	Allows an override of the current Inventory pricing scheme with a specific price per unit for this Item. It is active only when the Line Type is Action (Manufacturing)	Checked	When the box is checked, it utilizes the value in the Option Price field to override the current Inventory pricing scheme.
Option Price	If the Use Option Price is checked, enter the price to use for the Item. This price overrides any Inventory price for the Item. Sales Orders and Manufacturing Orders effects are different.		This price is the total price for all linked actions. If there are actions linked to this Item on the list via the value column (Actions tab), those Items are not individually priced. Think of this like a kit price.

# Action Detail tab

Field	Definition	Values	Effect
Use Override Price	Allows an override of inventory pricing for the component and set the price using the configuration (Manufacturing)	Checked	When checked, it will override Inventory pricing for this component and set the price using the configuration.
Override Price	Holds the override price, if applicable.		This price will override the price of the Item as applicable.

**Configurator Pricing** 

## How do I set my starting price?

In the General section:

• Set **Base Price From** to **None** - There is no Base Price. All pricing will come from tab information.

OR

Set **Base Price From** to **Inventory** - The starting price is the Base Price of the Inventory Item.

OR

Set Base Price From to Configuration - The starting price is the value in the Default Price field.

#### How do I set how the configuration pricing?

In the General section:

• Set **Add Config Price** to **None** - Configuration items will not affect pricing. The total price will be the base price as set in the Base Price From field.

OR

Set Add Config Price to Inv. w/ Config Override - The price is based on Inventory Item pricing, unless there is a value associated with configuration fields. Then the prices and formulas on the Field Detail, List Values, and Action Detail tabs may override Inventory pricing depending on how the options are set.

#### In the Field Detail tab:

- Set **Data Type** to **Text** The price will be the Inventory price, or in the case of an operation, the amount in the Price field or based on a Formula.
- Set Data Type to Numeric and set Use Option Price to Checked The price will be based on the Field Price and Price Option fields. The field value, in terms of the price option field, is the value entered into this field during the configuration process.
- Set Data Type to Yes/No and set Use Option Price to Checked The price will be based on the Field Price and Price Option fields. The field value in terms of the price option field: If the field is Yes, the field value is considered to be 1 in terms of the Price Option field calculation; if the field is No, the field value is considered to be 0.

# • Set Data Type to List and

set the Line Type to Information and set Use Override Price to Checked	Prices will be based on linked values in the Action Detail tab (Override Price).
set the Line Type to Information and set Use Override Price to Cleared	Prices will be based on Inventory pricing.
set the <b>Line Type</b> to <b>Action</b> and set <b>Use Option Price</b> to <b>Checked</b>	Prices will be based on the Option Price in the List Values tab. The option price will override all linked data in the Action Details tab. The result is one fixed price that includes all related components and processes, similar to a kit (the kit is priced, but the parts of the kit are not individually priced).
set the <b>Line Type</b> to <b>Action</b> and set <b>Use Option Price</b> to <b>Cleared</b>	Prices will be based on Inventory pricing.

# **SETUP AND MAINTENANCE**

**Configurator Pricing** 

3

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# SETTING UP A SALES ORDER CONFIGURATION

Because of the amount of flexibility you have when setting up a configuration, this topic will be a tutorial of sorts that will walk you through the process. Refer to the Configurator Basic Functionality section (page 3-13) for more general information about the Configuration Maintenance screen.

Planning the configuration before you do any system entry is essential to understanding how you want the configuration to work. To guide you through the process of creating a Sales Order configuration, we will use a sample configuration. We will walk through the planning, then the system entry for the configuration to help you understand the options available and the results determined by those options.

For a Sales Order configuration, determine what you want the Customer to "customize". For this tutorial, we will allow our Customer to configure an aquarium, complete with fish.

## Planning -- Stage 1

Before doing any entries into the system for your configuration, you need to plan what you want to configure, the options you will present to the user, and the pricing scheme you want to use for the configured item.

# What can the Customer configure?

Examples of parts the Customer can customize:

- Size of the aquarium tank.
- Type of fish and how many in the aquarium.
- Whether the aquarium is a freshwater or saltwater aquarium.
- Whether to include plants in the aquarium and how many.
- Whether to include fish food.

# What is included in the aquarium that the customer cannot configure?

Examples of parts the Customer cannot customize but must be included in the configured item:

- Filter
- Heater
- Gravel for the bottom of the tank

- · Aerator pump
- Filter pump
- Thermometer
- Hydrometer

## Do any of the components depend on choices the Customer makes?

Examples of parts that are included or excluded depending on what the Customer chooses in a previous question:

- The size of the filter depends on how big the tank is
- The size of the heater (wattage) depends on how big the tank is
- The amount of gravel included depends on how big the tank is
- The type of fish allowed depends on whether it is a saltwater or a freshwater aguarium
- · Include fish food
- Include plants and ornaments

## How do you want to price the configured aquarium?

- Straight Inventory pricing--the prices of the configured Items are added together for the final price.
- You want to determine the prices of some or all of the components no matter what the Inventory prices are, or there are no base Inventory prices set for some components.

# Other things to consider:

- Will the description of the configured aquarium change depending on the components? (This is the description and additional description of the final configured aquarium.)
- Are there any restrictions, such as a limit to the number of certain fish in a particular size of aquarium?

# Planning -- Stage 2

Stage 2 planning consists of laying out the options for each Item the Customer is allowed to configure.

In Stage 1, we determined the Customer can configure:

- Size of the aquarium tank
- Type of fish and how many in the aguarium
- Whether the aquarium is a freshwater or saltwater aquarium
- Whether there are plants and ornaments in the aquarium and how many
- Whether to include fish food

#### List the options we offer:

- Size of aquarium tank: 10 gal, 20 gal, 29 gal, 40 gal
- Type of fish: depends on whether the aquarium is freshwater or saltwater
  - Freshwater fish: guppy, angelfish, molly, plecostomus, and tiger barb
  - Saltwater fish: clownfish, damsel, foxface, lionfish, or tang

#### What do we include and when do we include it with the aquarium:

- If the size of the aquarium tank is 10 or 20 gal:
  - smaller filter
  - smaller heater
  - less gravel
- If the size of the aquarium tank is 29 gal or 40 gal:
  - larger filter
  - larger heater
  - more gravel
- If saltwater, include hydrometer
- If the Customer orders plants, include freshwater or marine plants depending on which type of aquarium the Customer chooses
- If the Customer orders fish food, include food for freshwater or marine fish depending on which type of aquarium the Customer chooses

More complex options we could set up might be restricting the type of fish that can live together in the tank or restricting the number of fish allowed for each tank size. We can set up warning messages for the customer, or we can create a more complex configuration that will handle the situations.

## Planning -- Stage 3

To keep things simpler for this example, we will use Inventory pricing where available for Inventory Items.

- Straight Inventory pricing—the prices of the configured Items are added together for the final price
- Due to a temporary shortage of aquatic marine plants, we will override the Inventory price for the plants in saltwater aquariums

Once you have a good idea of how you want to set up the configuration, you can set up the configuration in the system.

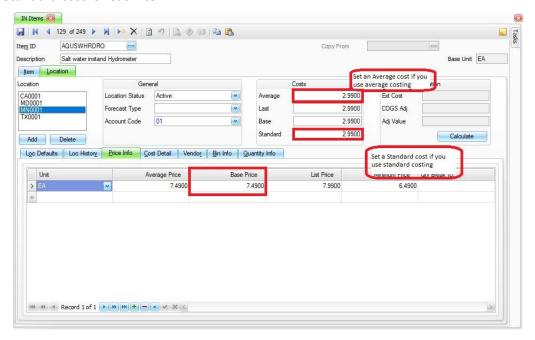
## Set up - Inventory Items

Before you start setting up the configuration, make sure all the Inventory Items available or required for the configuration are set up in Inventory. Reference the Inventory Training Manual for information on setting up Items.

When you set up a configuration, you will need to choose a base Item from Inventory. This is the basic Item you will be configuring. In this case, the base Item is an aquarium. The base Item can have its own price, which will become part of the price of the configured Item.

Make sure you have set a Base Price for each of the Items if you want the Inventory price to affect the price of the configured Item.

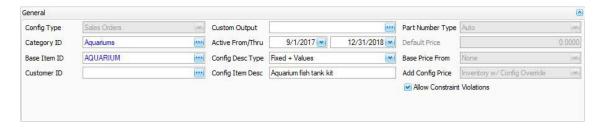
To view Item costs in the Configurator screens, if you use Average costing, make sure you have set an Average cost for each Item. If you use Standard costing, make sure you have set a Standard cost for each item.



# Set up - Configurator header

- Open the Configuration Maintenance function from the Configurator Setup and Maintenance menu.
- Create a new configuration by clicking the New Record button May on the toolbar.
- Enter a description for the configuration in the Config Desc field. For our example, we will enter FISHTANKKIT.

# Set up - General section



- Select Sales Orders as the Config Type.
- 2. Select an appropriate configuration Category ID from the drop-down list (Aquarium).
- 3. Select the base Item for the configuration from the Base Item ID drop-down list.
- 4. Because we are not setting this up for a particular Customer, we will leave the **Customer ID** field blank. If the configuration is specific to a certain Customer, enter or select the Customer ID.
- 5. If applicable, select a date range within which the configuration will be active in the **Active From/Thru** fields.
- 6. The finished configuration will become a new part number. To create a Description for the new Item, select Fixed in the Config Desc Type field. If you want to create a description that will also include the description and additional description of the base Item, select Fixed + Values. This example has Fixed + Values selected.
- 7. Enter a description for the configured Item in the **Config Item Desc** field. (Aquarium fish tank kit)
- 8. Because this is a Sales Order configuration, the **Part Number Type**, **Default Price**, **Base Price From**, and **Add Config Price** fields are disabled.
- 9. Mark the **Allow Constraint Violations** check box to allow constraint violations to be overridden when answering questions during the order generation. Clear the check box to apply the constraint violation rules that can't be overridden.

# Set up - Groups section



The **Groups** section allows you to create different groupings of questions. Each Group can focus on one aspect of the product--each Group has its own list of questions. In our example, the Customer can configure the size of the aquarium tank, whether the aquarium is freshwater or saltwater, the heater and filter to use, the conditioner and treatment, accessories such as plants and ornaments, the fish, and food.

We can split these options up logically into groups: TANK, HTFLT, WRTCD, ACC, FISH, and FOOD.

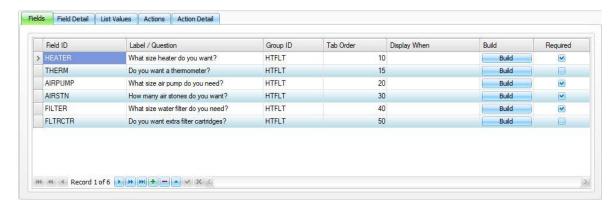
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- 1. Click in a blank record or use the **Append** button to create a new **Group ID**.
- 2. Enter up to 5 characters for the **Group ID**.
- 3. The **Tab Order** defines the sequence in which the groups will be presented to the Customer. To reorder the groups, edit the Tab Order number.
- 4. Enter a **Description** for the group.

# Set up - Tabs section



The Tabs section defines the question and answer flow, pricing, quantity determination, etc. The Tabs section determines how the configuration works.

Each Group has its own list of Labels/Questions, so the process of setting up each field must be repeated for each group.

# TANK Group

In our example, the TANK group questions will be presented to the user first (Tab Order = 10). Select the TANK group in the Groups section.

#### In review:

With regard to aquarium tanks, the Customer can configure:

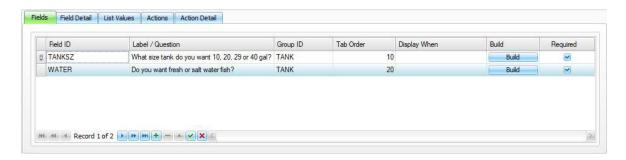
- Size of aquarium tank: 10 gal, 20 gal, 29 gal, 40 gal
- The type of water for the fish: freshwater or saltwater

We have a few conditions to consider:

- If the aquarium tank is 10 or 20 gal, include smaller filter, heater, and less gravel.
- If the aquarium tank is 29 or 40 gal, include larger filter, heater, and more gravel.

We can present the customer with a list of options for the tank and the water type.

#### Fields tab

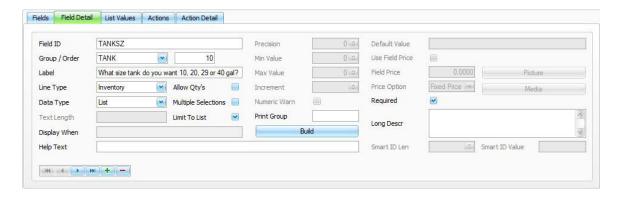


- 1. Click in a blank record or use the **Append** button **to add a new record.**
- 2. Enter a **Field ID** for the first question. The Field ID is a short name or identifier for the question, but is not the actual label/question. If our first question is about the tank size, we can enter a field ID of TANKSZ.
- 3. In the **Label/Question** field, enter the question the Customer will need to answer, such as: What size tank do you want 10, 20, 29 or 40 gal?
- 4. The **Tab Order** should be **10**, to ask this question first.
- 5. The **Display When** and **Build** fields are not used for this question, since we are not filtering the question.
- 6. The question must be answered; the Customer cannot skip it. Mark the **Required** check box to ensure the Customer will answer the question.

#### Field Detail tab

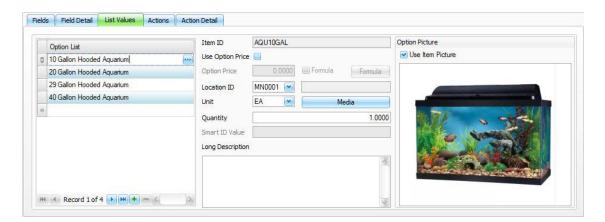
The **Field Detail** tab gives more detail about the selected field. Use the navigation buttons at the bottom of the tab to move from record to record.

## For the TANKSZ field:



- 1. We have a 10 gal tank, a 20 gal tank, a 29 gal tank, and a 40 gal tank in inventory. We can allow the user to select the inventory item with their answer to the question.
- 2. In the Line Type field, select Inventory from the drop-down list. This means the answer to the question selects an Inventory Item to the configuration.
- 3. To present a list of options to the Customer, select List from the Data Type drop-down list.
- 4. Because the Customer will only order one tank, leave the Allow Qty's and Multiple Selections check boxes blank.
- 5. To prevent the Customer from typing an option not in Inventory, mark the Limit to List check box.

#### **List Values tab**



The List Values tab is where you create the list of options for the Customer if you set your Data Type on the Field Detail tab to List. If you set your Line Type on the Field Detail tab to Inventory, you select Inventory Items as the contents of the list of options for the Customer.

- 1. Select an Inventory Item for the Option List from the drop-down list. The Item details will appear.
- 2. Accept or select a **Location ID** for the Item.
- 3. Accept or select the **Unit** of measure for the Item.
- 4. If you want to associate a media code with the Item, use the **Media** button.
- 5. If you want to use the Item's Inventory picture, mark the Use Item Picture check box. If you want to add a different picture for the option, right-click in the Image field and select Load.
- 6. Enter the Quantity of the Item to include in the configuration. By default, the quantity is 1.
- 7. Enter a **Long Description** for the option, if applicable.
- 8. Repeat Steps 1 to 7 for each option in the list.

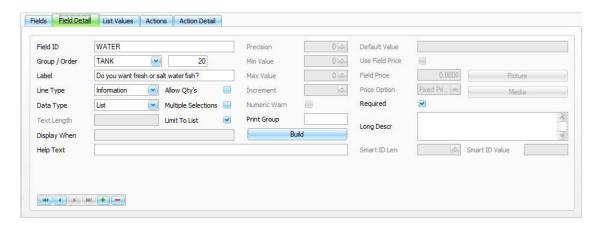
If you want to override the Inventory price for the Item, mark the **Use Option Price** check box, which will enable the Option Price field and the Formula check box. Enter a price for the Item in the **Option Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

#### Actions tab

The Actions tab creates a list of actions to be performed. Each field on the Fields tab can have one or more Actions on the Actions tab.

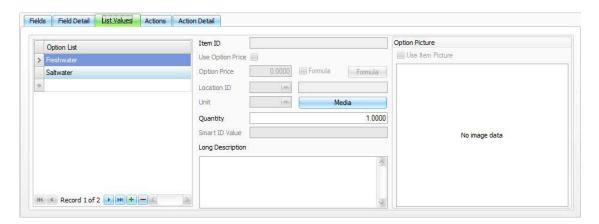
Because we are working with the TANKSZ field, we only have 4 choices for the tank size and don't need to have actions on these tank sizes. We will select the components that go into the tank in later questions.

## For the WATER field:



- 1. We have a the choices of filling our tank with freshwater or saltwater. We can allow the user to select information choices with their answer to the question.
- 2. In the Line Type field, select Information from the drop-down list. This means the answer to the question is for information that will be used later.
- 3. To present a list of options to the Customer, select **List** from the **Data Type** drop-down list.
- 4. Because the Customer will only indicate one water type, leave the Allow Qty's and Multiple Selections check boxes blank.
- 5. To prevent the Customer from typing an option not in Inventory, mark the Limit to List check box.

## **List Values tab**



The **List Values** tab is where you create the list of options for the Customer if you set your Data Type on the Field Detail tab to List. If you set your Line Type on the Field Detail tab to Inventory, you select Inventory Items as the contents of the list of options for the Customer.

- 1. Enter the selections you want your Customer to make, for the **Option List**.
- 2. If you want to associate a media code with the Item, use the **Media** button.
- 3. Enter the Quantity of the Item to include in the configuration. By default, the quantity is 1.
- 4. Enter a **Long Description** for the option, if applicable.
- 5. Repeat Steps 1 to 4for each option in the list.

#### Actions tab

The **Actions** tab creates a list of actions to be performed. Each field on the Fields tab can have one or more Actions on the Actions tab.

Because we are working with the WATER field, we only have 2choices for the type of water, and don't need to have actions on these water types. We will use the selection in later questions.

Use the **Save** button **I** on the toolbar to save your changes.

## **HTFLT Group**

In our example, the HTFLT group questions will be presented to the user second (Tab Order = 20). Select the HTFLT group in the Groups section.

#### In review:

With regard to aquarium heater and filter, the Customer can configure:

- Size of aquarium heater: 50W, 100W, 150W, 200W
- If they want a thermometer for their tank
- Size of aquarium air pump
- How many air stones they want for their air pump
- Size of the water filter for their tank
- If they want extra water filter cartridges

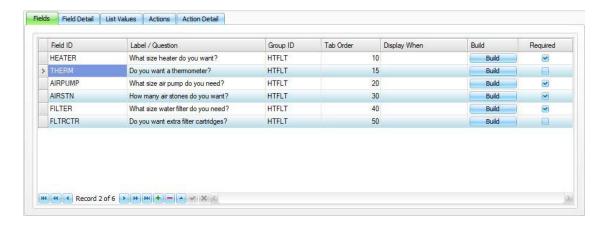
We have a few conditions to consider:

- If the aquarium tank is 10 or 20 gal, include smaller filter and heater.
- If the aquarium tank is 29 or 40 gal, include larger filter and heater.

We can present the customer with a list of options for the each field.

## For the HTFLT Group:

#### Field tab

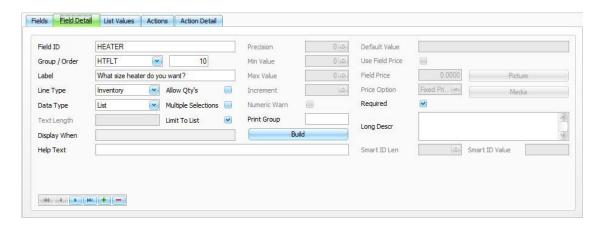


- 1. Select the HTFLT Group from the Groups section.
- Click in a blank record or use the Append button + to add a new record.
- 3. Enter a Field ID. The Field ID is a short name or identifier for the question, but is not the actual label/question. If our second question is about the heaters and filters, we can enter field IDs of HEATER, THERM, AIRPUMP, AIRSTN, FILTER, AND FLTRCTR.
- 4. In the Label/Question field, enter the guestions the Customer will need to answer, such as: What size heater do you want?, Do you want a thermometer?, What size air pump do you need?, How many air stones do you want?, What size water filter do you need?, and Do you want extra filter cartridges?
- 5. The HEATER, AIRPUMP, AIRSTN, AND FILTER questions must be answered; the customer cannot skip them. Mark the Required check box to ensure the Customer will answer the questions.

The other questions are optional to answer, so the Required box may be cleared.

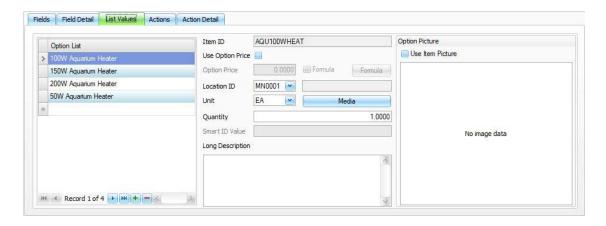
Each question is valid for both freshwater and saltwater tanks, so we will leave the Display When blank and not use the Build button.

## **HEATER Field Detail tab**



- 1. We have multiple aquarium heaters in inventory. We can allow the user to select the inventory item with their answer to the question.
- 2. In the **Line Type** field, select **Inventory** from the drop-down list. This means the answer to the question selects an Inventory Item to the configuration.
- 3. To present a list of options to the Customer, select List from the Data Type drop-down list.
- Because the Customer will only order one heater, leave the Allow Qty's and Multiple Selections check boxes blank.
- 5. To prevent the Customer from typing an option not in Inventory, mark the **Limit to List** check box.
- 6. Enter a Long Description for the field detail, if applicable.

## **HEATER List Values tab**

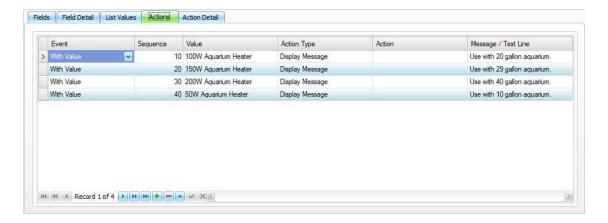


The **List Values** tab is where you create the list of options for the Customer if you set your Data Type on the Field Detail tab to List. If you set your Line Type on the Field Detail tab to Inventory, you select Inventory Items as the contents of the list of options for the Customer.

- 1. Select an Inventory item for the **Option List** from the drop-down list. The Item details will appear.
- 2. Accept or select the Location ID for the Item.
- 3. Accept or select the **Unit** of measure for the Item.
- 4. If you want to associate a media code with the Item, use the **Media** button.
- 5. If you want to use the Item's Inventory picture, mark the **Use Item Picture** check box. If you want to add a different picture for the option, right-click in the **Image** field and select **Load**.
- 6. Enter the Quantity of the Item to include in the configuration. By default, the quantity is 1.
- 7. Enter a **Long Description** for the option, if applicable.
- 8. Repeat Steps 1 to 7 for each option in the list.

If you want to override the Inventory price for the Item, mark the **Use Option Price** check box, which will enable the **Option Price** field and the **Formula** check box. Enter a price for the Item in the **Option Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

## **HEATER Actions tab**



The **Actions** tab creates a list of actions to be performed. Each field on the Fields tab can have one or more Actions on the Actions tab.

We want to display a message to help the Customer select the correct heater, we will display a message for each heater.

- Click in a blank record or use the Append button to add a new record.
- 2. In the **Event** field select **With Value** to display the message when a selection is made.
- 3. The **Sequence** will auto-populate with the next number.
- 4. Select the **Value** with which you want to display the message. The list will show the Option List from the List Values tab.
- 5. Select **Display Message** from the **Action Type** drop down list.
- 6. Enter the **Message/Text Line** information you want displayed in the message box. For example; Use with 20 gallon aquarium.

#### **Action Detail tab**

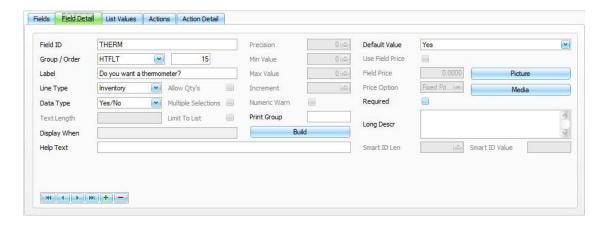
The **Action Detail** tab is a detailed extension of the Actions tab. Each action on the Actions tab has one action on the Action Detail tab.

Because our Actions will display a message, the Action Detail tab is blank.

Use the **Save** button **I** on the toolbar to save your changes.

#### For the THERM field:

## Field Detail tab



- 1. We have one thermometer in inventory. We will provide the Customer with a Yes/No question as to whether they want a thermometer or not.
- 2. In the **Line Type** field, select **Inventory** from the drop-down list. This means the answer to the question selects an Inventory Item for the configuration.

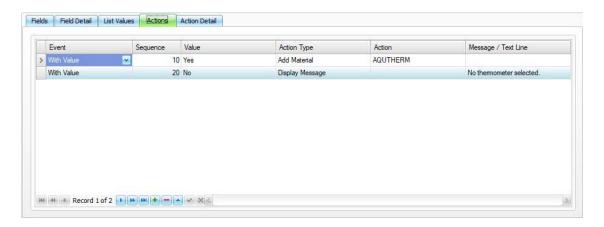
- 3. To present a yes or no choice to the customer, select **Yes/No** from the **Data Type** drop-down list.
- 4. Because the Customer will be presented with a Yes/No question, the Allow Qty's, Multiple **Selections**, and **Limit to List** fields will be disabled.
- 5. Select a **Default Value** to display with the question: **Yes** or **No**.
- 6. Enter a **Long Description** for the field detail, if applicable.

#### **List Values tab**

The List Values tab is where you create the list of options for the Customer if you set your Data Type on the Field Detail tab to List. If you set your Line Type on the Field Detail tab to Inventory, you select inventory items as the contents of the list of options for the Customer.

Since we selected Yes/No as the Data Type on the Field Detail tab, the List Values tab will be blank.

#### **Actions tab**



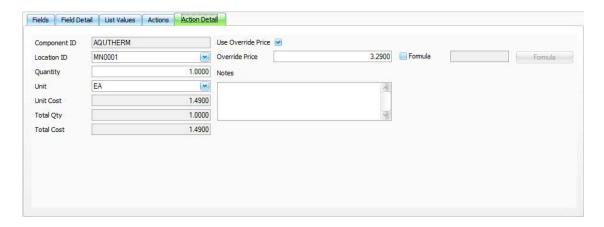
The Actions tab creates a list of actions to be performed. Each field on the Fields tab can have one or more Actions on the Actions tab.

Because we selected Yes/No as the Data Type we will be required to enter actions to be done with the responses of Yes or No.

- 1. Click in a blank record or use the **Append** button 1. to add a new record.
- 2. In the **Event** field select **With Value** to update the question.
- 3. Select Yes in the Value field to enter the Item to select when the Customer answers the question with a Yes response.

- 4. Select **Add Material** in the **Action Type** field to activate the Action field with a list of Inventory Items.
- 5. Select the Inventory Item for the thermometer you have in your Inventory from the **Action** field drop down list.
- 6. Click in a blank record or use the **Append** button **★** to add a new record.
- 7. In the **Event** field select **With Value** to update the question.
- 8. Select **No** in the **Value** field to enter the message to display when the Customer answers the question with a No response.
- Select Display Message in the Action Type field to activate the Message/Text Line field to enter a message to display.
- Enter the message you want displayed into the Message/Text Line field. (No thermometer selected.)
- 11. Use the **Save** button **I** on the toolbar to save your changes.

#### **Action Detail tab**



The **Action Detail** tab is a detailed extension of the Actions tab. Each action on the Actions tab has one action on the Actions tab.

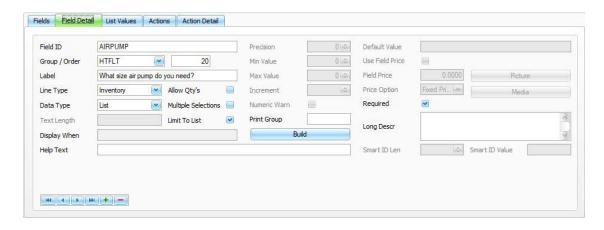
- 1. On the Actions tab, select the Yes action for which you want to view details, then click on the Action Detail tab. Details about the selected action appear.
- 2. Accept or select the Location ID for the Item.
- 3. Accept or edit the **Quantity** of the Item included in the configuration.
- 4. Accept or edit the **Unit** of measure for the Item.

5. Add any **Notes** about the Item or Action.

If you want to override the Inventory price for the Item, mark the Use Override Price check box, which will enable the **Override Price** field and the **Formula** check box. Enter a price for the item in the **Override Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

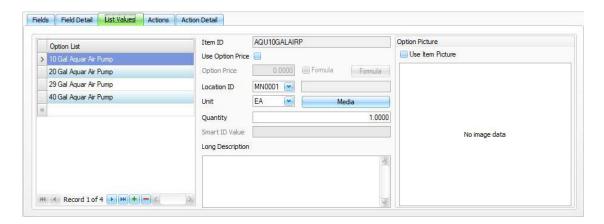
Use the **Save** button don't be toolbar to save your changes.

#### AIRPUMP Field Detail tab



- 1. We have multiple aguarium air pumps in inventory. We can allow the user to select the Inventory Item with their answer to the question.
- 2. In the **Line Type** field, select **Inventory** from the drop-down list. This means the answer to the question selects an Inventory Item to the configuration.
- To present a list of options to the Customer, select List from the Data Type drop-down list.
- 4. Because the Customer will only order one air pump, leave the Allow Qty's and Multiple Selections check boxes blank.
- 5. To prevent the Customer from typing an option not in Inventory, mark the Limit to List check box.
- 6. Enter a **Long Description** for the field detail, if applicable.

## AIRPUMP List Values tab

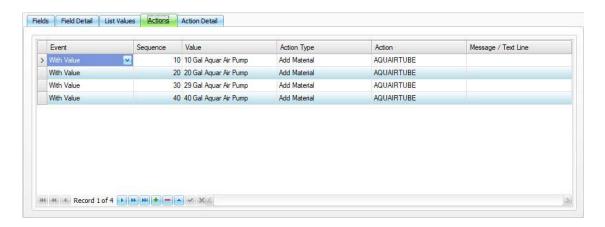


The **List Values** tab is where you create the list of options for the Customer if you set your Data Type on the Field Detail tab to List. If you set your Line Type on the Field Detail tab to Inventory, you select Inventory Items as the contents of the list of options for the Customer.

- Select an Inventory item for the Option List from the drop-down list. The Item details will appear.
- 2. Accept or select the **Location ID** for the Item.
- 3. Accept or select the **Unit** of measure for the Item.
- 4. If you want to associate a media code with the Item, use the **Media** button.
- If you want to use the Item's Inventory picture, mark the Use Item Picture check box. If you want to add a different picture for the option, right-click in the Image field and select Load.
- 6. Enter the Quantity of the Item to include in the configuration. By default, the quantity is 1.
- 7. Enter a **Long Description** for the option, if applicable.
- 8. Repeat Steps 1 to 7 for each option in the list.

If you want to override the Inventory price for the Item, mark the **Use Option Price** check box, which will enable the **Option Price** field and the **Formula** check box. Enter a price for the Item in the **Option Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

## **AIRPUMP Actions tab**

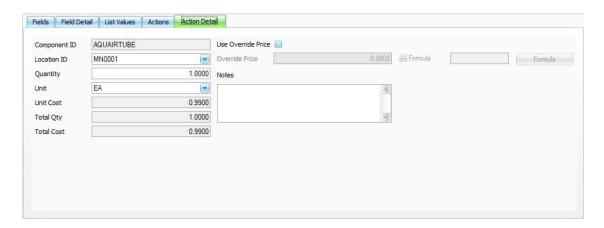


The Actions tab creates a list of actions to be performed. Each field on the Fields tab can have one or more Actions on the Actions tab.

We want to include an air tube with the air pump automatically.

- 1. Click in a blank record or use the **Append** button 🕩 to add a new record.
- 2. In the **Event** field select **With Value** to display the message when a selection is made.
- 3. The **Sequence** will auto-populate with the next number.
- 4. Select the Value with which you want to include the air tube. The list will show the Option List from the List Values tab. We want each air pump to include the air tube.
- 5. Select **Add Material** from the **Action Type** drop down list.
- 6. Select the same air tube Item ID for each air pump we have entered on the List Values tab.

## **Action Detail tab**



The **Action Detail** tab is a detailed extension of the Actions tab. Each action on the Actions tab has one action on the Action Detail tab.

- 1. On the Actions tab, select the action for which you want to view details, then click on the Action Detail tab. Details about the selected action appear.
- 2. Accept or select the Location ID for the Item.
- 3. Accept or edit the **Quantity** of the Item included in the configuration.
- 4. Accept or edit the **Unit** of measure for the Item.
- 5. Add any **Notes** about the Item or Action.

If you want to override the Inventory price for the Item, mark the **Use Override Price** check box, which will enable the **Override Price** field and the **Formula** check box. Enter a price for the item in the **Override Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

Use the **Save** button **I** on the toolbar to save your changes.

## AIRSTN, FILTER, and FLTRCTR Fields

Set up the questions for the air stones and water filters as Inventory Line Types with List Data Types. Select the corresponding Items on the List Values to give the Customer the available selections for each Field question. These Field questions are simple lists of Inventory Items to select from, so there are no Actions entered.

Set up the question for the extra filter cartridge as an Inventory Line Type with Yes/No as the Data Type. Set up this question like the thermometer above with the filter cartridge as the Item to fill the Yes response.

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## **WRTCD Group**

In our example, the WRTCD group questions will be presented to the user third (Tab Order = 22). Select the WRTCD group in the Groups section.

#### In review:

With regard to aquarium water conditioner and treatment, the Customer can configure:

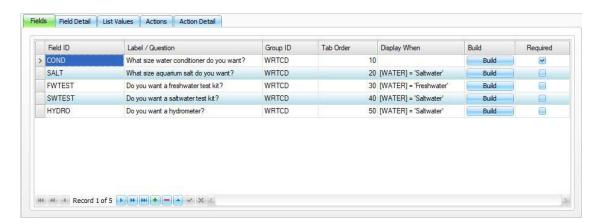
- Size of aquarium conditioner: 4 oz, 8 oz, 16 oz
- If they selected saltwater, the size of salt bag: 16 oz, 32 oz, 64 oz
- If they want a freshwater or saltwater test kit
- If they want a hydrometer

We have a few conditions to consider:

- If the aquarium tank is saltwater, ask what size salt they want.
- If the aquarium tank is saltwater if they want a hydrometer.

We can present the customer with a list of options for the each field.

#### Fields tab



In our example, the WRTCD group questions will be presented to the user to determine the water conditioner, what size salt to purchase if they have a saltwater tank, if they want a freshwater or saltwater test kit and if they want a hydrometer for their saltwater tank.

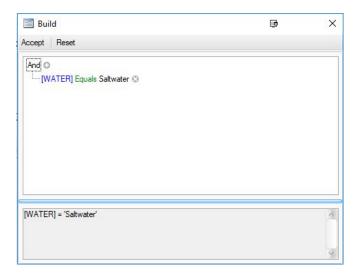
1. Click in a blank record or use the **Append** button • to add a new record.

- 2. Enter a **Field ID**. The Field ID is a short name or identifier for the question, but is not the actual label/question. If our third question is about the water conditioner and treatment, we can enter field IDs of COND, SALT, FWTEST, SWTEST, and HYDRO.
- 3. In the **Label/Question** field, enter the questions the Customer will need to answer, such as: What size water conditioner do you want?, What size aquarium salt do you want?, Do you want a freshwater test kit?, Do you want a saltwater test kit?, and Do you want a hydrometer?
- 4. The COND question must be answered; the customer cannot skip it. Mark the **Required** check box to ensure the Customer will answer the questions.

The other questions are optional to answer, so the **Required** box may be cleared.

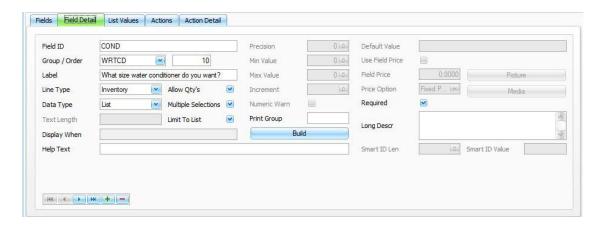
- 5. The COND question is valid for both freshwater and saltwater tanks, so we will leave the **Display When** blank and not use the **Build** button.
- The SALT, FWTEST, SWTEST and HYDRO questions are specific to either Freshwater or Saltwater selections.
- 7. For these questions use the Build button to create the filter for either Freshwater or Saltwater.
- 8. To set up logic in the Display When field, use the **Build** button to open a dialog box where you can build the logic statement. The dialog box allows you to build a logic statement in the same manner as the Data Filter in Interactive Views. See the General Information Guide for details on building the logic statement.

# WRTCD Group - Fields Tab - Build



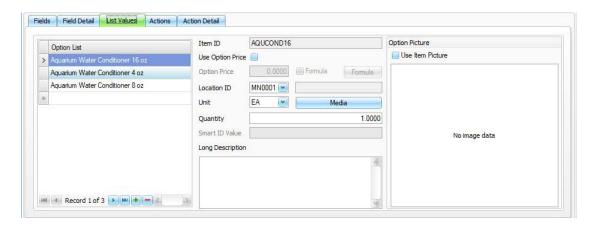
- Select the **WATER** group from the blue selection option.
- Select **Equals** from the green filter type selection option.
- Select the corresponding "Saltwater" or "Freshwater" where appropriate from the black option selection.
- Once you have entered your logic statement click Accept to save the Build statement.

## **COND Field Detail tab**



- 1. We have multiple aquarium conditioners in inventory. We can allow the user to select the inventory item with their answer to the question.
- 2. In the **Line Type** field, select **Inventory** from the drop-down list. This means the answer to the question selects an Inventory Item to the configuration.
- To present a list of options to the Customer, select List from the Data Type drop-down list.
- 4. Because the Customer may order more than one conditioner, mark the Allow Qty's and Multiple Selections check boxes.
- 5. To prevent the Customer from typing an option not in Inventory, mark the Limit to List check box.
- 6. Enter a **Long Description** for the field detail, if applicable.

#### COND List Values tab



The List Values tab is where you create the list of options for the Customer if you set your Data Type on the Field Detail tab to List. If you set your Line Type on the Field Detail tab to Inventory, you select Inventory Items as the contents of the list of options for the Customer.

- Select an Inventory item for the Option List from the drop-down list. The Item details will appear.
- Accept or select the Location ID for the Item.
- 3. Accept or select the **Unit** of measure for the Item.
- 4. If you want to associate a media code with the Item, use the **Media** button.
- 5. If you want to use the Item's Inventory picture, mark the Use Item Picture check box. If you want to add a different picture for the option, right-click in the Image field and select Load.
- Enter the Quantity of the Item to include in the configuration. By default, the quantity is 1.
- 7. Enter a **Long Description** for the option, if applicable.
- 8. Repeat Steps 1 to 7 for each option in the list.

If you want to override the Inventory price for the Item, mark the Use Option Price check box, which will enable the **Option Price** field and the **Formula** check box. Enter a price for the Item in the **Option Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

#### **Actions tab**

The Actions tab creates a list of actions to be performed. Each field on the Fields tab can have one or more Actions on the Actions tab.

Because we are working with the COND field, we only have 3 choices for the size of conditioner bottle, and don't need to have Actions on these conditioner bottles.

Use the Save button I on the toolbar to save your changes.

#### SALT Field ID

The SALT field is set up in the same manner as the COND field, with the exception of the Display When field filtering for only Saltwater type WATER.

## FWTEST, SWTEST, and HYDRO Field IDs

The remaining Field IDs in the group are all set up with Inventory as the Line Type and Yes/No as the Data Type, as the Yes/No fields above.

## ACC Group

In our example, the ACC group questions will be presented to the user forth (Tab Order = 30). Select the ACC group in the Groups section.

#### In review:

With regard to aquarium accessories, the Customer can configure:

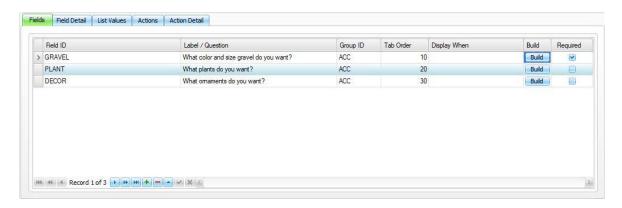
- Size and color of aquarium gravel.
- What kind of plants they want for their tank.
- What kind of ornaments they want for their tank.

We have a few conditions to consider:

• The amount of gravel to use in the tank depends on the size of the tank.

We can present the customer with a list of options for the each field.

## Fields tab



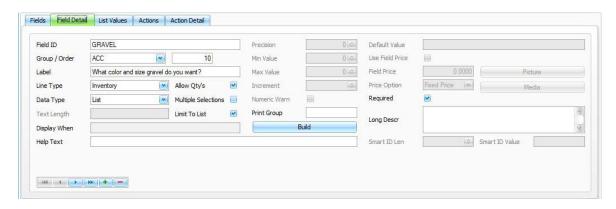
In our example, the ACC group questions will be presented to the user to determine the accessories the customers wants, what color gravel to purchase, if they want plants, and if they want ornaments for their tank.

- 1. Click in a blank record or use the **Append** button to add a new record.
- Enter a Field ID. The Field ID is a short name or identifier for the question, but is not the
  actual label/question. If our third question is about the water conditioner and treatment,
  we can enter field IDs of GRAVEL, PLANT, and DECOR.
- 3. In the Label/Question field, enter the questions the Customer will need to answer, such as: What color and size gravel do you want?, What plants do you want?, and What ornaments do you want?
- 4. The GRAVEL question must be answered; the customer cannot skip it. Mark the **Required** check box to ensure the Customer will answer the questions.

The other questions are optional to answer, so the **Required** box may be cleared.

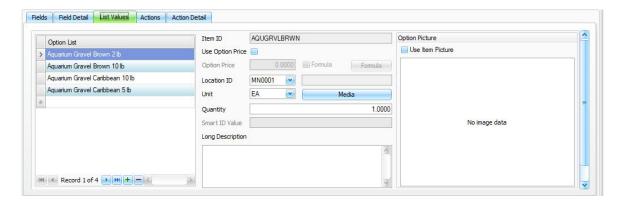
5. Each of the ACC questions are valid for both freshwater and saltwater tanks, so we will leave the **Display When** blank and not use the **Build** button.

# **ACC Group Field Detail**



- 1. We have multiple aquarium gravel, plants, and ornaments in Inventory. We can allow the user to select the Inventory Item with their answer to the question.
- 2. In the Line Type field, select Inventory from the drop-down list. This means the answer to the question selects an Inventory Item to the configuration.
- 3. To present a list of options to the Customer, select List from the Data Type drop-down list.
- 4. Because the Customer may order more than one gravel, plant, and ornament, mark the Allow Qty's and Multiple Selections check boxes.
- 5. To prevent the Customer from typing an option not in Inventory, mark the Limit to List check box.

# **GRAVEL, PLANT, and DECOR List Values tab**

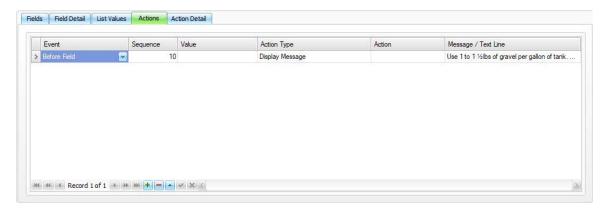


The **List Values** tab is where you create the list of options for the Customer if you set your Data Type on the Field Detail tab to List. If you set your Line Type on the Field Detail tab to Inventory, you select Inventory Items as the contents of the list of options for the Customer.

- Select an Inventory item for the Option List from the drop-down list. The Item details will appear.
- Accept or select the Location ID for the Item.
- 3. Accept or select the **Unit** of measure for the Item.
- 4. If you want to associate a media code with the Item, use the **Media** button.
- 5. If you want to use the Item's Inventory picture, mark the **Use Item Picture** check box. If you want to add a different picture for the option, right-click in the **Image** field and select **Load**.
- 6. Enter the **Quantity** of the Item to include in the configuration. By default, the quantity is 1.
- 7. Enter a **Long Description** for the option, if applicable.
- 8. Repeat Steps 1 to 7 for each option in the list.

If you want to override the Inventory price for the Item, mark the **Use Option Price** check box, which will enable the **Option Price** field and the **Formula** check box. Enter a price for the Item in the **Option Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

## **Actions tab**



The **Actions** tab creates a list of actions to be performed. Each field on the Fields tab can have one or more Actions on the Actions tab.

We want to display a message to help the Customer purchase the correct quantity of gravel for their tank, we will display a message before they select gravel.

- 1. Click in a blank record or use the **Append** button to add a new record.
- 2. In the **Event** field select **Before Field** to display the message before a selection is made.
- 3. The **Sequence** will auto-populate with the next number.
- 4. Select **Display Message** from the **Action Type** drop down list.
- 5. Enter the **Message/Text Line** information you want displayed in the message box. For example; Use 1 to 1 ½ lbs of gravel per gallon of tank. Rinse thoroughly in cold water before using. Never use soap or detergent.
- 6. Use the Save button 📕 on the toolbar to save your changes.

# **Action Detail tab**

The **Action Detail** tab is a detailed extension of the Actions tab. Each action on the Actions tab has one action on the Action Detail tab.

Because our Actions will display a message, the Action Detail tab is blank.

# **FISH Group**

In our example, the FISH group questions will be presented to the user fifth (Tab Order = 40). Select the FISH group in the Groups section.

#### In review:

With regard to fish, the customer can choose:

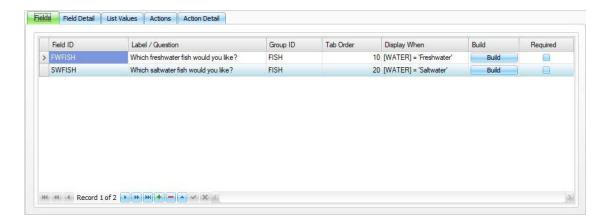
- Type of aquarium: Freshwater or saltwater
- Types of fish and how many

We have a few conditions to consider:

- If the aquarium is a freshwater aquarium, the only fish options should be freshwater fish.
- If the aquarium is a saltwater aquarium, the only fish options should be marine fish.

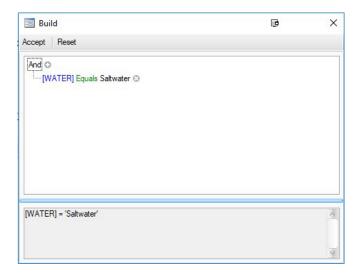
We can present the customer with a list of options for fish.

## Field tab



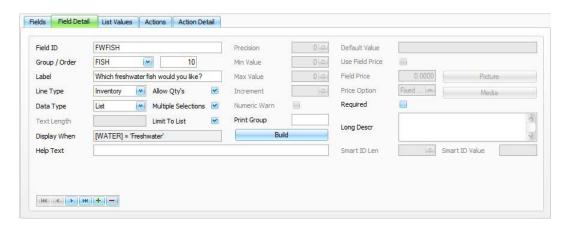
- 1. Click in a blank record or use the **Append** button **●** to add a new record.
- 2. Enter a **Field ID** for the first question. The Field ID is a short name or identifier for the question, but is not the actual label/question. If our question is about the type of fish the Customer wants, we can enter a field ID of FWFISH.
- 3. In the **Label/Question** field, enter the question the Customer will need to answer, such as: Which freshwater fish would you like?
- 4. The question does not need be answered; the customer may skip it. Clear the **Required** check box allow the customer to skip the question.
- 5. To set up logic in the **Display When** field, use the **Build** button to open a dialog box where you can build the logic statement. The dialog box allows you to build a logic statement in the same manner as the Data Filter in Interactive Views. See the General Information Guide for details on building the logic statement.

# FISH Group - Fields Tab - Build



- Select the **WATER** group from the blue selection option.
- Select **Equals** from the green filter type selection option.
- Select the corresponding "Saltwater" or "Freshwater" where appropriate from the black option selection.
- Once you have entered your logic statement click Accept to save the Build statement.

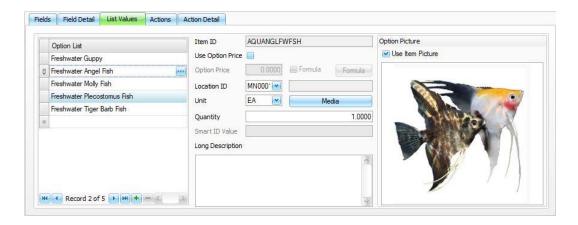
# **Field Detail tab**



The **Field Detail** tab gives more detail about the selected field. Use the navigation buttons at the bottom of the tab to move from record to record.

- 1. We have multiple freshwater fish options in Inventory. We can allow the user to select the Inventory Item with their answer to the question.
- 2. In the **Line Type** field, select **Inventory** from the drop-down list. This means the answer to the question selects an Inventory Item to the configuration.
- 3. To present a list of options to the Customer, select List from the Data Type drop-down list.
- 4. Because the Customer may order more than one type of fish, and/or more than a quantity of one, mark the **Allow Qty's** and **Multiple Selections** check boxes.
- 5. To prevent the Customer from typing an option not in Inventory, mark the **Limit to List** check box.
- 6. Enter a **Long Description** for the field detail, if applicable.

## List Values tab



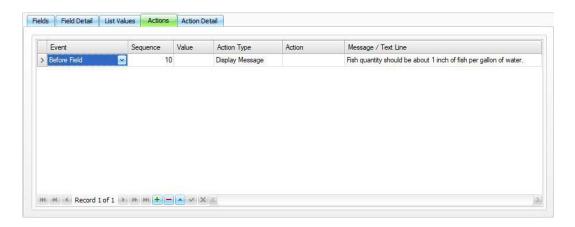
The **List Values** tab is where you create the list of options for the Customer if you set your Data Type on the Field Detail tab to List. If you set your Line Type on the Field Detail tab to Inventory, you select Inventory Items as the contents of the list of options for the Customer.

- Select an Inventory Item for the Option List from the drop-down list. The Item details will appear.
- 2. Accept or select a Location ID for the Item.
- 3. Accept or select the **Unit** of measure for the Item.
- 4. If you want to associate a media code with the Item, use the **Media** button.

- 5. If you want to use the Item's Inventory picture, mark the **Use Item Picture** check box. If you want to add a different picture for the option, right-click in the Image field and select Load.
- 6. By default, the Quantity of the Item to include in the configuration is 1. We are allowing the Customer to enter a quantity of the selected fish. The number of fish included in the configuration will be the quantity from the List Values tab multiplied by the quantity entered by the Customer.
- 7. Enter a **Long Description** for the option, if applicable.
- 8. Repeat Steps 1 to 7 for each option in the list.

If you want to override the Inventory price for the Item, mark the Use Option Price check box, which will enable the **Option Price** field and the **Formula** check box. Enter a price for the Item in the **Option Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

#### **Actions tab**



The Actions tab creates a list of actions to be performed. Each field on the Fields tab can have one or more Actions on the Actions tab.

We want to display a message to help the Customer stay within the quantity of fish for their tank, we will display a message before they select fish.

- 1. Click in a blank record or use the **Append** button 🕩 to add a new record.
- 2. In the **Event** field select **Before Field** to display the message before a selection is made.
- 3. The **Sequence** will auto-populate with the next number.
- 4. Select **Display Message** from the **Action Type** drop down list.

Setting Up a Sales Order Configuration

5. Enter the **Message/Text Line** information you want displayed in the message box. For example; Fish quantity should be about 1 inch of fish per gallon of water.

#### **Action Detail tab**

The **Action Detail** tab is a detailed extension of the Actions tab. Each action on the Actions tab has one action on the Action Detail tab.

Because our Actions will display a message, the Action Detail tab is blank.

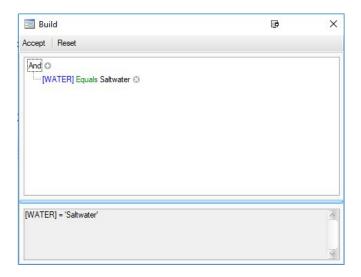
#### For the SWFISH field:

## Field tab



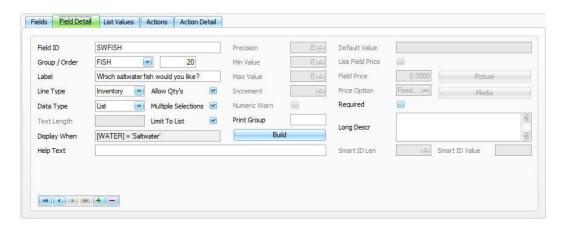
- 1. Click in a blank record or use the **Append** button 1. to add a new record.
- 2. Enter a **Field ID** for the first question. The Field ID is a short name or identifier for the question, but is not the actual label/question. If our question is about the type of fish the Customer wants, we can enter a field ID of SWFISH.
- 3. In the **Label/Question** field, enter the question the Customer will need to answer, such as: Which freshwater fish would you like?
- 4. The question does not need be answered; the customer may skip it. Clear the **Required** check box allow the customer to skip the question.
- 5. To set up logic in the **Display When** field, use the **Build** button to open a dialog box where you can build the logic statement. The dialog box allows you to build a logic statement in the same manner as the Data Filter in Interactive Views. See the General Information Guide for details on building the logic statement.

# FISH Group - Fields Tab - Build



- Select the **WATER** group from the blue selection option.
- Select **Equals** from the green filter type selection option.
- Select the corresponding "Saltwater" or "Freshwater" where appropriate from the black option selection.
- Once you have entered your logic statement click Accept to save the Build statement.

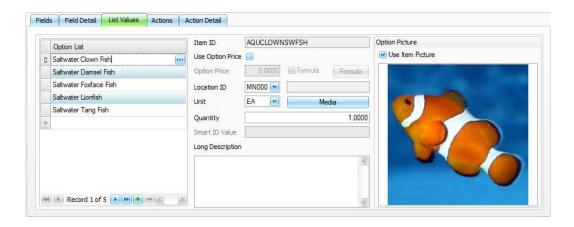
# Field Detail tab



The **Field Detail** tab gives more detail about the selected field. Use the navigation buttons at the bottom of the tab to move from record to record.

- 1. We have multiple saltwater fish options in Inventory. We can allow the user to select the Inventory Item with their answer to the question.
- 2. In the **Line Type** field, select **Inventory** from the drop-down list. This means the answer to the question selects an Inventory Item to the configuration.
- 3. To present a list of options to the Customer, select List from the Data Type drop-down list.
- 4. Because the Customer may order more than one type of fish, and/or more than a quantity of one, mark the **Allow Qty's** and **Multiple Selections** check boxes.
- 5. To prevent the Customer from typing an option not in Inventory, mark the **Limit to List** check box.
- 6. Enter a **Long Description** for the field detail, if applicable.

## **List Values tab**



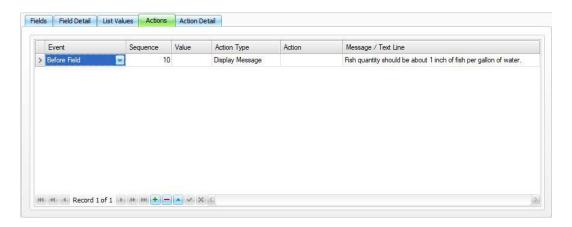
The **List Values** tab is where you create the list of options for the Customer if you set your Data Type on the Field Detail tab to List. If you set your Line Type on the Field Detail tab to Inventory, you select Inventory Items as the contents of the list of options for the Customer.

- Select an Inventory Item for the Option List from the drop-down list. The Item details will appear.
- 2. Accept or select a **Location ID** for the Item.
- 3. Accept or select the **Unit** of measure for the Item.
- 4. If you want to associate a media code with the Item, use the **Media** button.

- 5. If you want to use the Item's Inventory picture, mark the **Use Item Picture** check box. If you want to add a different picture for the option, right-click in the Image field and select Load.
- 6. By default, the Quantity of the Item to include in the configuration is 1. We are allowing the Customer to enter a quantity of the selected fish. The number of fish included in the configuration will be the quantity from the List Values tab multiplied by the quantity entered by the Customer.
- 7. Enter a **Long Description** for the option, if applicable.
- 8. Repeat Steps 1 to 7 for each option in the list.

If you want to override the Inventory price for the Item, mark the Use Option Price check box, which will enable the **Option Price** field and the **Formula** check box. Enter a price for the Item in the **Option Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

#### **Actions tab**



The Actions tab creates a list of actions to be performed. Each field on the Fields tab can have one or more Actions on the Actions tab.

We want to display a message to help the Customer stay within the quantity of fish for their tank, we will display a message before they select fish.

- 1. Click in a blank record or use the **Append** button 🕩 to add a new record.
- 2. In the **Event** field select **Before Field** to display the message before a selection is made.
- 3. The **Sequence** will auto-populate with the next number.
- 4. Select **Display Message** from the **Action Type** drop down list.

Setting Up a Sales Order Configuration

5. Enter the **Message/Text Line** information you want displayed in the message box. For example; Fish quantity should be about 1 inch of fish per gallon of water.

#### **Action Detail tab**

The **Action Detail** tab is a detailed extension of the Actions tab. Each action on the Actions tab has one action on the Action Detail tab.

Because our Actions will display a message, the Action Detail tab is blank.

Use the **Save** button on the toolbar to save your changes.

## For the FOOD group:

In our example, the FOOD group questions will be presented to the user sixth (Tab Order = 50). Select the FOOD group in the Groups section.

#### In review:

With regard to fish food, the customer can choose:

- Type of aquarium: Freshwater or saltwater
- Types of food and how many

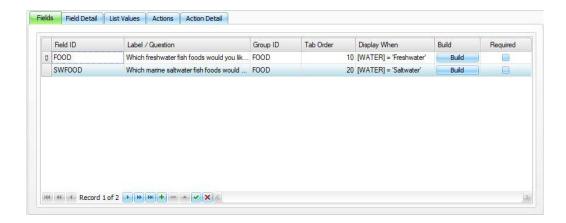
We have a few conditions to consider:

- If the aquarium is a freshwater aquarium, the only fish food options should be freshwater fish food.
- If the aquarium is a saltwater aquarium, the only fish food options should be marine fish food.

We can present the customer with a list of options for food.

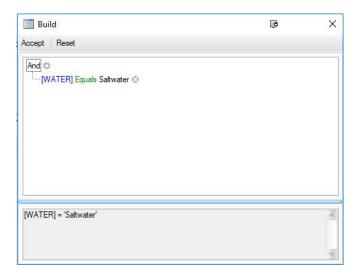
#### For the freshwater FOOD field:

# Field tab



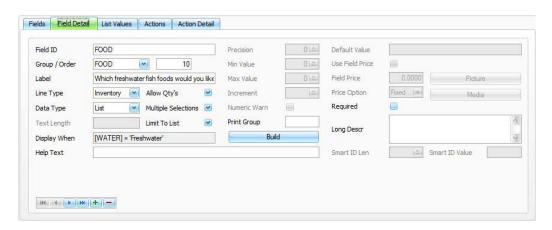
- 1. Click in a blank record or use the **Append** button + to add a new record.
- 2. Enter a Field ID for the first question. The Field ID is a short name or identifier for the question, but is not the actual label/question. If our question is about the type of fish the Customer wants, we can enter a field ID of FOOD.
- 3. In the Label/Question field, enter the question the Customer will need to answer, such as: Which freshwater fish foods would you like?
- 4. The question does not need be answered; the customer may skip it. Clear the Required check box allow the customer to skip the question.
- 5. To set up logic in the Display When field, use the Build button to open a dialog box where you can build the logic statement. The dialog box allows you to build a logic statement in the same manner as the Data Filter in Interactive Views. See the General Information Guide for details on building the logic statement.

# FISH Group - Fields Tab - Build



- Select the **WATER** group from the blue selection option.
- Select **Equals** from the green filter type selection option.
- Select the corresponding "Saltwater" or "Freshwater" where appropriate from the black option selection.
- Once you have entered your logic statement click Accept to save the Build statement.

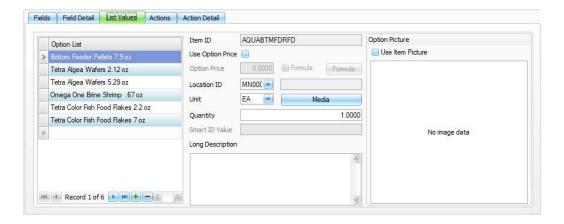
# **Field Detail tab**



The Field Detail tab gives more detail about the selected field. Use the navigation buttons at the bottom of the tab to move from record to record.

- 1. We have multiple freshwater fish food options in Inventory. We can allow the user to select the Inventory Item with their answer to the question.
- 2. In the Line Type field, select Inventory from the drop-down list. This means the answer to the question selects an Inventory Item to the configuration.
- To present a list of options to the Customer, select List from the Data Type drop-down list.
- 4. Because the Customer may order more than one type of fish food, and/or more than a quantity of one, mark the **Allow Qty's** and **Multiple Selections** check boxes.
- 5. To prevent the Customer from typing an option not in Inventory, mark the Limit to List check box.

## List Values tab



The List Values tab is where you create the list of options for the Customer if you set your Data Type on the Field Detail tab to List. If you set your Line Type on the Field Detail tab to Inventory, you select Inventory Items as the contents of the list of options for the Customer.

- 1. Select an Inventory Item for the Option List from the drop-down list. The Item details will appear.
- 2. Accept or select a **Location ID** for the Item.
- Accept or select the **Unit** of measure for the Item.
- If you want to associate a media code with the Item, use the Media button.
- 5. If you want to use the Item's Inventory picture, mark the Use Item Picture check box. If you want to add a different picture for the option, right-click in the Image field and select Load.

- 6. By default, the **Quantity** of the Item to include in the configuration is 1. We are allowing the Customer to enter a quantity of the selected fish. The number of fish included in the configuration will be the quantity from the List Values tab multiplied by the quantity entered by the Customer.
- 7. Enter a **Long Description** for the option, if applicable.
- 8. Repeat Steps 1 to 7 for each option in the list.

If you want to override the Inventory price for the Item, mark the **Use Option Price** check box, which will enable the **Option Price** field and the **Formula** check box. Enter a price for the Item in the **Option Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

## **Actions tab**

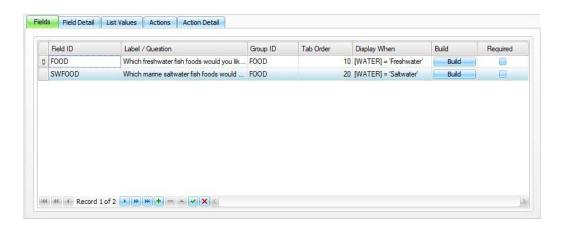
The **Actions** tab creates a list of actions to be performed. Each field on the Fields tab can have one or more Actions on the Actions tab.

Because we are working with the food field, we only have multiple choices for the accessories, and don't need to have Actions on these accessories.

Use the **Save** button on the toolbar to save your changes.

#### For the SWFOOD field:

#### Field tab

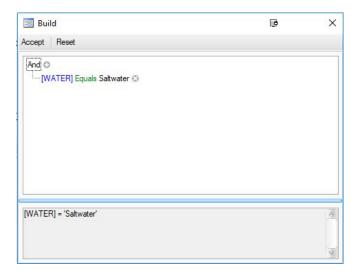


1. Click in a blank record or use the **Append** button **★** to add a new record.

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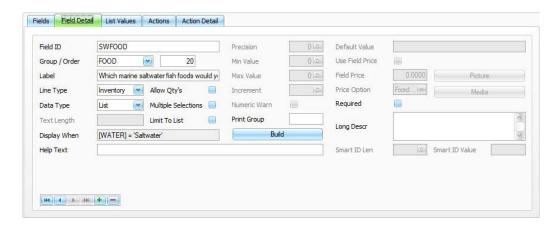
- 2. Enter a **Field ID** for the first question. The Field ID is a short name or identifier for the question, but is not the actual label/question. If our question is about the type of fish the Customer wants, we can enter a field ID of SWFOOD.
- 3. In the **Label/Question** field, enter the question the Customer will need to answer, such as: Which freshwater fish foods would you like?
- 4. The question does not need be answered; the customer may skip it. Clear the **Required** check box allow the customer to skip the question.
- 5. To set up logic in the **Display When** field, use the **Build** button to open a dialog box where you can build the logic statement. The dialog box allows you to build a logic statement in the same manner as the Data Filter in Interactive Views. See the General Information Guide for details on building the logic statement.

# FISH Group - Fields Tab - Build



- Select the **WATER** group from the blue selection option.
- Select **Equals** from the green filter type selection option.
- Select the corresponding "Saltwater" or "Freshwater" where appropriate from the black option selection.
- Once you have entered your logic statement click Accept to save the Build statement.

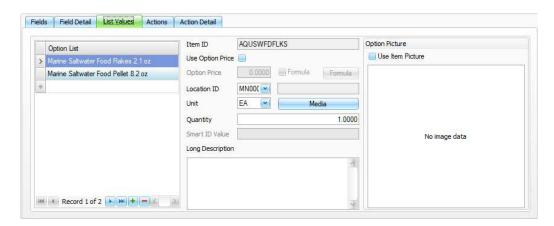
## Field Detail tab



The **Field Detail** tab gives more detail about the selected field. Use the navigation buttons at the bottom of the tab to move from record to record.

- 1. We have multiple saltwater fish food options in Inventory. We can allow the user to select the Inventory Item with their answer to the question.
- 2. In the **Line Type** field, select **Inventory** from the drop-down list. This means the answer to the question selects an Inventory Item to the configuration.
- 3. To present a list of options to the Customer, select List from the Data Type drop-down list.
- 4. Because the Customer may order more than one type of fish food, and/or more than a quantity of one, mark the **Allow Qty's** and **Multiple Selections** check boxes.
- 5. To prevent the Customer from typing an option not in Inventory, mark the **Limit to List** check box.

## **List Values tab**



The **List Values** tab is where you create the list of options for the Customer if you set your Data Type on the Field Detail tab to List. If you set your Line Type on the Field Detail tab to Inventory, you select Inventory Items as the contents of the list of options for the Customer.

- 1. Select an Inventory Item for the **Option List** from the drop-down list. The Item details will appear.
- 2. Accept or select a **Location ID** for the Item.
- 3. Accept or select the **Unit** of measure for the Item.
- 4. If you want to associate a media code with the Item, use the **Media** button.
- 5. If you want to use the Item's Inventory picture, mark the **Use Item Picture** check box. If you want to add a different picture for the option, right-click in the **Image** field and select **Load**.
- 6. By default, the **Quantity** of the Item to include in the configuration is 1. We are allowing the Customer to enter a quantity of the selected fish. The number of fish included in the configuration will be the quantity from the List Values tab multiplied by the quantity entered by the Customer.
- 7. Enter a Long Description for the option, if applicable.
- 8. Repeat Steps 1 to 7 for each option in the list.

If you want to override the Inventory price for the Item, mark the **Use Option Price** check box, which will enable the **Option Price** field and the **Formula** check box. Enter a price for the Item in the **Option Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

## **Actions tab**

The **Actions** tab creates a list of actions to be performed. Each field on the Fields tab can have one or more Actions on the Actions tab.

Because we are working with the food field, we only have multiple choices for the accessories, and don't need to have Actions on these accessories.

Use the **Save** button on the toolbar to save your changes.

Once you finish the configurator maintenance, use the **Validate** button on the toolbar to validate the configuration. You will get a notification window listing corrections, if any, that you need to make before the configuration is valid. Once the corrections, if any, are complete, a window will appear to notify you the configuration has been validated.

#### Notes:

The configuration above is just an example of how you can set up a Sales Order configuration. This configuration is very simple. You may require a more complex setup, such as a more defined limit of the heater, air pump, and water filter setup.

You may want to use the Variables and Constraints to limit the selections made, or display a message when criteria has been met to display the message. An example of this may be the number of fish in the tank, based on the size of the tank.

Before starting the configuration setup, use the Configuration Worksheet to determine all the possible questions and combinations of questions and available selections for these questions. You will save time in the long run doing thorough planning before setup, instead of having errors or incorrect information in your configurations because of a lack of planning.

If possible use a "test" company to test your configuration setup to make sure you get the results you were planning on getting.

# SETTING UP A MANUFACTURING ORDER CONFIGURATION

Because of the amount of flexibility you have when setting up a configuration, this topic will be a tutorial of sorts that will walk you through the process. Refer to the Configurator Basic Functionality section (page 3-13) for more general information about the Configuration Maintenance screen.

Planning the configuration before you do any system entry is essential to understanding how you want the configuration to work. To guide you through the process of creating a Manufacturing Order configuration, we will use a sample configuration. We will walk through the planning, then the system entry for the configuration to help you understand the options available and the results determined by those options.

For a Manufacturing Order configuration, determine what you want to "customize". For this tutorial, we will configure a lawn mower.

## Planning -- Stage 1

Before doing any entries into the system for your configuration, you need to plan what you want to configure, the options you will present to the user, and the pricing scheme you want to use for the configured item.

# What can the user configure?

Examples of parts the user can customize:

- How the mower is powered
- Size of the engine, if applicable
- Size of the motor, if applicable
- Size of the battery pack, if applicable
- Size of the deck
- Whether or not to include a bag

# What is included in the mower that the user cannot configure?

Examples of parts the user cannot customize but must be included in the configured Item:

- Extension cord, if applicable
- Labor

## Do any of the components depend on choices the user makes?

Examples of parts that are included or excluded depending on what the user chooses in a previous question:

- The size of the engine or motor depends on how the mower is powered
- The size of the battery pack depends on the size of the motor
- Include bag
- The size of the rear wheels
- Include extension cord depends on how the mower is powered

## How do you want to price the configured mower?

- Straight Inventory pricing--the prices of the configured Items are added together for the final price
- A base price plus individual pricing for the configured Items--if your base price comes from the configuration, determine a default price
- A blanket, or fixed (default), price that does not change no matter what components are selected.
- A combination of Inventory and configuration pricing, with or without formulas.

# Other things to consider:

- Will the description of the configured mower change depending on the components? (This is the description and additional description of the final configured mower.)
- Do you want the system to assign an Item number for the configured Item (Auto), or
  do you want the Item number to reflect some or all of the characteristics of the Item
  (Smart ID number)?, or built with a Smart ID and a sequence number (so you know
  how many of that particular configuration have been built)?

# Planning -- Stage 2

Stage 2 planning consists of laying out the options for each Item the user is allowed to configure.

# In Stage 1, we determined the user can configure:

- How the mower is powered
- Size of the engine, if applicable

- Size of the motor, if applicable
- Size of the battery pack, if applicable
- Size of the deck
- Whether or not to include a bag

## List the options we offer:

- Type of power: corded electric, battery electric, gas
- Size of engine as applicable: 125 cc (cannot include bag), 140 cc, 160 cc
- Size of motor as applicable: 10 amp (cannot include bag), 12 amp, 13 amp, 40-volt, 60- volt, 80-volt
- Size of battery pack: 40 volt, 60 volt, 80 volt
- Size of deck: 16" (cord electric only), 17" (battery only), 19", 20" (cord electric only), 21", 24" (gas only)
- 12" rear wheels (gas only)

#### What do we include and when do we include it with the mower:

- If the mower is gas-powered:
  - bagger
  - large rear wheels
- If the mower is corded electric:
  - extension cord
  - no battery
- If the mower is battery electric
  - battery and charger

# Planning -- Stage 3

To keep things simpler for this example, we will use Inventory pricing where available for Inventory Items. The prices of the configured Items are added together for the final price.

Once you have a good idea of how you want to set up the configuration, you can set up the configuration in the system.

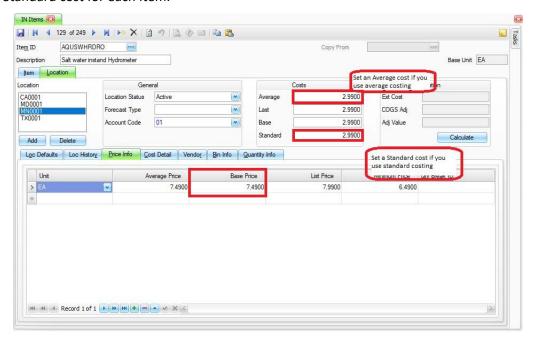
## Set up - Inventory Items

Before you start setting up the configuration, make sure all the Inventory Items available or required for the configuration are set up in Inventory. Reference the Inventory Training Manual for information on setting up Items.

When you set up a configuration, you will need to choose a base item from Inventory. This is the basic Item you will be configuring. In this case, the base Item is a mower base. The base Item can have its own price, which may become part of the price of the configured Item.

Make sure you have set a Base Price for each of the Items if you want the Inventory price to affect the price of the configured Item.

To view Item costs in the Configurator screens, if you use average costing, make sure you have set an Average cost for each Item. If you use standard costing, make sure you have set a Standard cost for each Item.



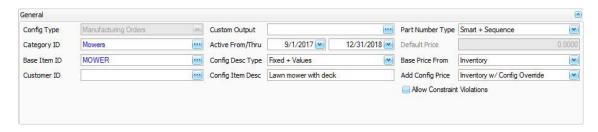
# Set up - Configurator header

- Open the Configuration Maintenance function from the Configurator Setup and Maintenance menu.
- Create a new configuration by clicking the **New Record** button **a** on the toolbar.

. . . . .

 Enter a Description for the configuration in the Config Desc field. For our example, we will enter LAWNMOWER M1.

# **Set up - General section**



- 1. Select Manufacturing Orders as the Config Type.
- 2. Select an appropriate configuration Category ID from the drop-down list.
- 3. Select the base Item for the configuration from the Base Item ID drop-down list.
- 4. We are not setting this up for a particular customer, so we will leave the **Customer ID** field blank.
- 5. Select a date range within which the configuration will be active in the **Active From/Thru** fields.
- 6. The finished configuration will become a new part number. To create a description for the new Item, select Fixed in the Config Desc Type field. If you want to create a description that will also include the description and additional description of the base Item, select Fixed + Values.
- 7. Enter a description for the configured item in the **Config Item Desc** field.
- 8. In the **Part Number Type** field, there are 3 options:
  - Auto: The system will generate a number for the new Item you configure
  - **Smart**: You will use the **Smart ID** fields on the Field Detail and List Values screens to set up portions of the final part number.
  - **Smart + Sequence**: The Smart part number will have a sequence number added to it. This indicates how many times the configuration has been used to build an Item.

For our example, we will select a **Smart + Sequence** part number.

- 9. In the Base Price From field, there are 3 options:
  - Inventory: Prices are based on the prices of Inventory Items.

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Setting Up a Manufacturing Order Configuration

- **Configuration**: This selection will enable the **Default Price** field. The starting Base Price will be the value in the **Default Price** field.
- **None**: There is no starting base price. Additional pricing may increase the Base Price as the configuration is used.

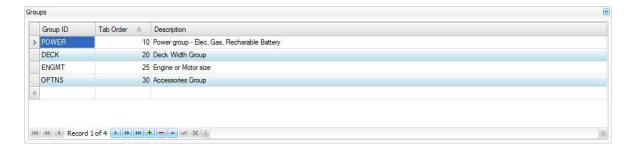
For our example, we will select **Inventory**, to build the price as we select components of the mower.

- 10. In the Add Config Price field, there are 2 options:
  - Inventory w/ Config Override: Allows you to add prices to the initial Base Price, if any, by pulling prices for Items from Inventory or from the configuration, whichever is present.
  - **None**: Forces the system to use Base Pricing only, so the full and complete price of the configured Item is the **Default Price** if available, or the Inventory price for the base Item. Items added via the configuration will only contribute to cost, not price.

For our example, we will select **Inventory w/ Config Override**.

11. Mark the **Allow Constraint Violations** check box to allow constraint violations to be overridden when answering questions during the order generation. Clear the check box to apply the constraint violation rules that can't be overridden.

# Set up - Groups section



The Groups section allows you to create different groupings of questions. Each Group can focus on one aspect of the product--each Group has its own list of questions. In our example, the user can configure how the mower is powered, the size of the motor or engine, the size of the battery pack, the size of the deck, and whether or not to include a bag.

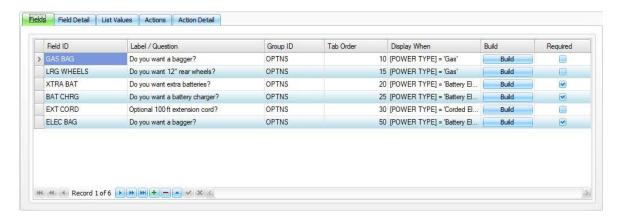
We can split these options up logically into groups: POWER, DECK, ENGMT, and OPTNS.

- 1. Click in a blank record or use the **Append** button **●** to create a new **Group ID**.
- 2. Enter up to 5 characters for the **Group ID**.

. . . . . .

- 3. The **Tab Order** defines the sequence in which the groups will be presented to the user. To reorder the groups, edit the Tab Order.
- 4. Enter a **Description** for the group.

# Set up - Tabs section



The Tabs section defines the question and answer flow, pricing, quantity determination, etc. The Tabs section determines how the configuration works.

Each group has its own list of labels/questions, so the process of setting up each field must be repeated for each group.

# **POWER Group**



In our example, the POWER group questions will be presented to the user first (Tab Order = 10). Select the POWER group in the Groups section.

In review:

With regard to lawn mower power, the user can configure:

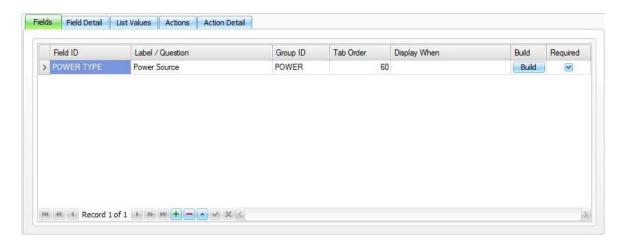
- How the mower is powered
- Size of the engine, if applicable
- Size of the motor, if applicable
- Size of the battery pack, if applicable

We have a few conditions to consider:

- If the mower has a gas engine, there are three engine size options.
- If the mower has a gas engine, there is an option to have large rear wheels
- If the mower has a corded electric motor, there are three motor amperage options.
- If the mower has a corded electric motor, non-configured items are included: extension cord.
- If the mower has a battery electric motor, there are three motor voltage options.
- If the mower has a battery electric motor, there are three battery pack options.

We can present the Customer with a list of options for the mower power source.

## Field tab

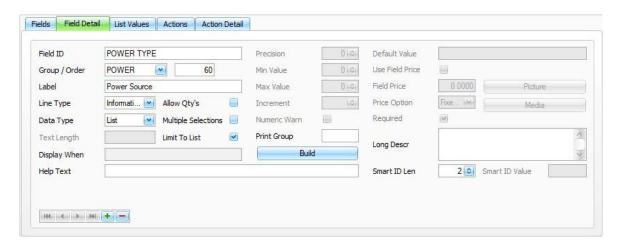


- 1. Click in a blank record or use the **Append** button to add a new record.
- 2. Enter a **Field ID** for the first question. The Field ID is a short name or identifier for the question, but is not the actual Label/Question. If our first question is about the mower power source, we can enter a Field ID of POWER TYPE.

. . . .

- 3. In the **Label/Question** field, enter the Label/Question to which the user will need to respond, such as: Select the mower's power source.
- 4. The question must be answered; the user cannot skip it. Mark the **Required** check box to ensure the user will answer the question.

## **Field Detail tab**

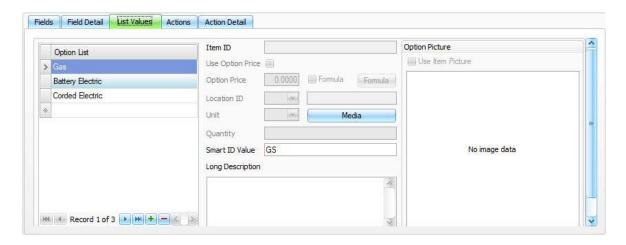


The **Field Detail** tab gives more detail about the selected field. Use the navigation buttons at the bottom of the tab to move from record to record.

#### For the POWER TYPE field:

- We have three options for power. We can allow the user to select the option they want to build.
- In the Line Type field, select Information from the drop-down list. This means the answer to the question is information only. We will use this information later to determine other options.
- 3. To present a list of options to the Customer, select List from the Data Type drop-down list.
- 4. Only one option is allowed per mower configuration. Leave the **Allow Qty's** and **Multiple Selections** check boxes blank.
- 5. To prevent the user from typing an option not in the list, mark the **Limit to List** check box.
- 6. Enter a **Long Description** for the field detail, if applicable.

#### **List Values tab**



The **List Values** tab is where you create the list of options for the user if you set your **Data Type** on the **Field Detail** tab to **List**. If you set your **Line Type** on the **Field Detail** tab to **Information**, you will enter a list of options for the user that may determine other options that may be available.

- 1. Enter an option in the Option List field.
- 2. If you want to associate a media code with the option, use the **Media** button.
- 3. If you want to add a picture for the option, right-click in the Image field and select Load.
- 4. Enter a **Long Description** for the option, if applicable.
- 5. Repeat Steps 1 to 4 for each option in the list.

# **Actions tab**

The **Actions** tab creates a list of actions to be performed. Each field on the Fields tab can have one or more Actions on the Actions tab.

Because we are working with the POWER TYPE field, and the power source selected for the mower determines which Items are assumed to be included in the configuration (spark plug, gas tank, pull-start clutch, on-off switch), we will have no Actions for this Field.

Use the **Save** button on the toolbar to save your changes.

## **DECK Group**

In our example, the DECK group questions will be presented to the user second (Tab Order = 20). Select the DECK group in the Groups section.

In review:

With regard to the DECK group, the user can choose:

- Size of the deck
- The deck sizes vary depending on the POWER TYPE

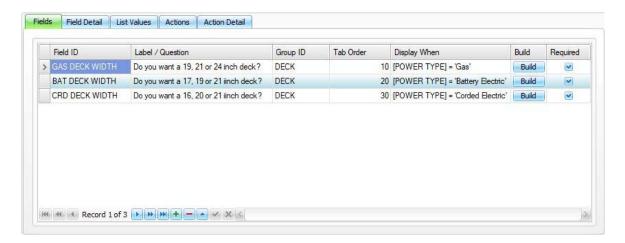
List the options we offer:

• Size of deck: 16", 17", 19", 20", 21", 24"

We have a few conditions to consider:

- The deck size varies for the type of power source
  - Gas 19", 21", or 24"
  - Battery Electric 17", 19", or 21"
  - Corded Electric 16", 20", or 21"

# Field tab

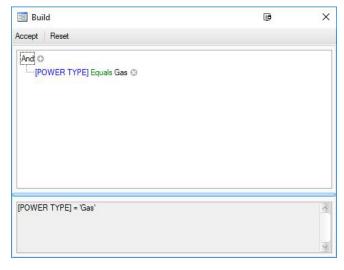


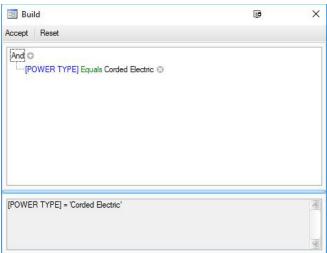
1. Click in a blank record or use the **Append** button **★** to add a new record.

Setting Up a Manufacturing Order Configuration

- 2. Enter a Field ID for the first question. The Field ID is a short name or identifier for the question, but is not the actual Label/Question. If our question is about the mower deck size, we need to remember the 16" deck can only be configured with a corded electric motor, and the 24" deck can only be configured with a gas motor. The 21" deck can be configured with all types of power source. We need to add three field IDs: GAS DECK WIDTH, BAT DECK WIDTH. and CRD DECK WIDTH.
- 3. In the **Label/Question** field, enter the question the user will need to answer, such as: Do you want a 19, 21 or 24 inch deck?, Do you want a 17, 19 or 21 inch deck?, and Do you want a 16, 20 or 21 inch deck?
- 4. The question must be answered; the Customer cannot skip it. Mark the **Required** check box to ensure the customer will answer the question.
- 5. Each question can have only one list of options, so we will need three questions, one that will have deck size applicable to mowers with mowers with gas engines, battery electric motors, and corded electric motors. We want to show each question dependent on whether if the user selects a gas engine, a battery electric motor, or corded electric motor as a power source, therefore we will need to specify when the question will be displayed.
- 6. To set up logic in the **Display When** field, we can specify the question that will appear when the POWER TYPE selection is made. To build the conditional statement, click the **Build** button to open the Build window. The dialog box allows you to build a logic statement in the same manner as the Data Filter in Interactive Views. See the General Information Guide for details on building the logic statement.

# **DECK Group - Fields Tab - Build**

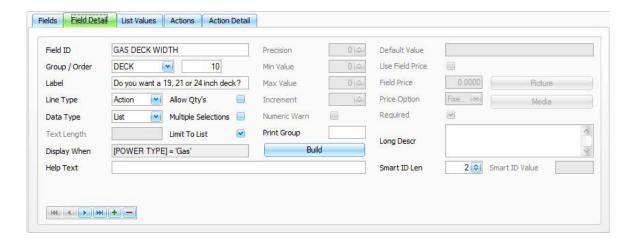




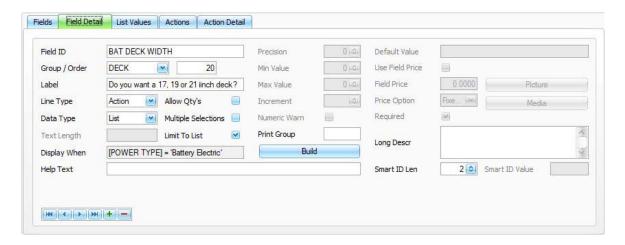


- Select the POWER TYPE group from the blue selection option.
- Select **Equals** from the green filter type selection option.
- Select the corresponding "Gas", "Battery Electric", or "Corded Electric" where appropriate from the black option selection.
- Once you have entered your logic statement click **Accept** to save the Build statement.

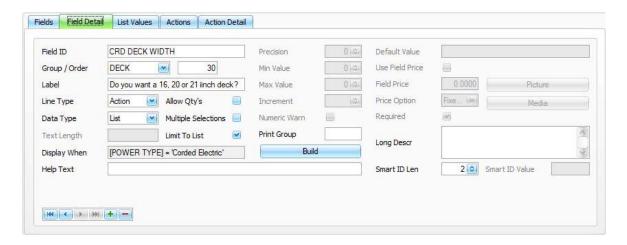
## GAS DECK WIDTH Field Detail tab



#### **BAT DECK WIDTH**



#### CRD DECK WIDTH

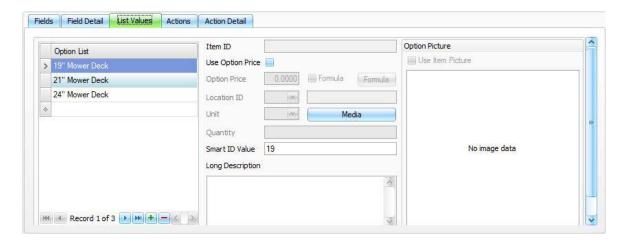


The **Field Detail** tab gives more detail about the selected field. Use the navigation buttons at the bottom of the tab to move from record to record.

- 1. In the **Line Type** field, select **Action** from the drop-down list. This means the answer to the question will consume Inventory.
- 2. To present a list of options to the user, select **List** from the **Data Type** drop-down list.
- 3. The user will select only one deck size. Leave the **Allow Qty's** and **Multiple Selections** check boxes blank.
- 4. To prevent the user from typing an option not in Inventory, mark the **Limit to List** check box.

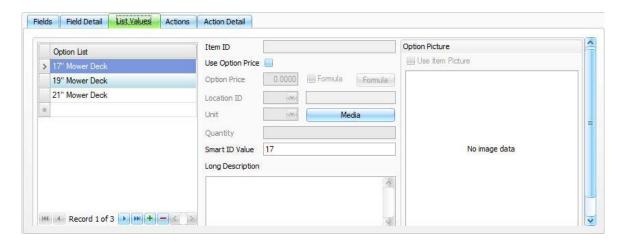
5. Enter a **Long Description** for the field detail, if applicable.

## **GAS DECK WIDTH List Values tab**

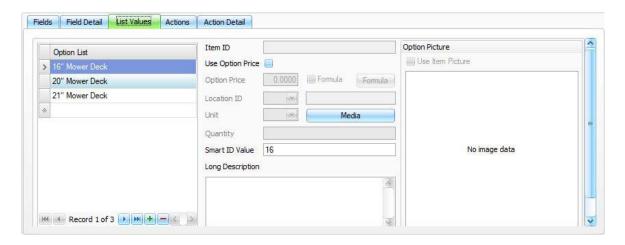


The **List Values** tab is where you create the list of options if you set your **Data Type** on the **Field Detail** tab to **List**.

# **BAT DECK WIDTH**



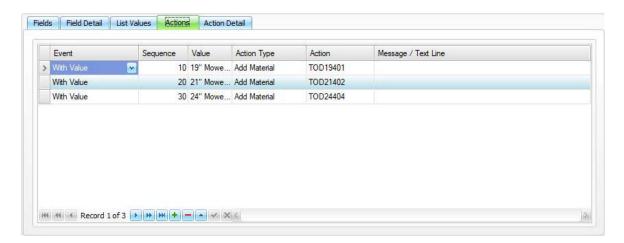
#### CRD DECK WIDTH



- 1. Enter an option for the **Option List**. Since the list values are not tied directly to Inventory, you cannot select specific Inventory Items for the list.
- 2. If you want to associate a media code with the Item, use the **Media** button.
- If you want to add a picture for the option, right-click in the Image field and select Load.
- 4. Enter a Smart ID Value for each option. This will then be incorporated into the Smart ID number of the configured Item.
- 5. Enter a **Long Description** for the option, if applicable.
- 6. Repeat Steps 1 to 5 for each option in the list.

If you want to enter a specific price for the option, mark the Use Option Price check box, which will enable the Option Price field and the Formula check box. Enter a price for the option in the Option Price field, or if you want to set the price via a formula, mark the Formula check box and use the **Formula** button to open the formula window.

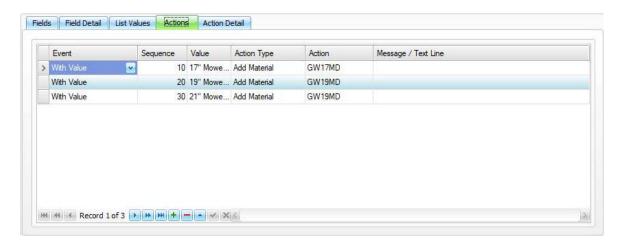
# **GAS DECK WIDTH Actions tab**



The **Actions** tab creates a list of actions to be performed. Each field on the **Fields** tab can have one or more Actions on the Actions tab.

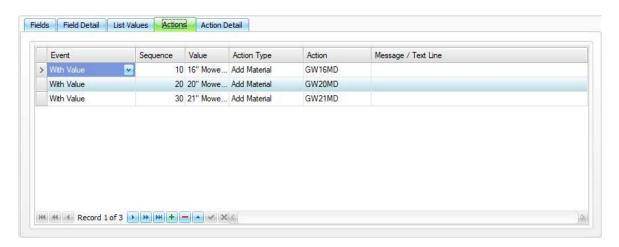
We were not able to add Inventory Items to the Option List, so we will associate each option with an Inventory Item on the Actions tab.

# **BAT DECK WIDTH**



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#### **CRD DECK WIDTH**

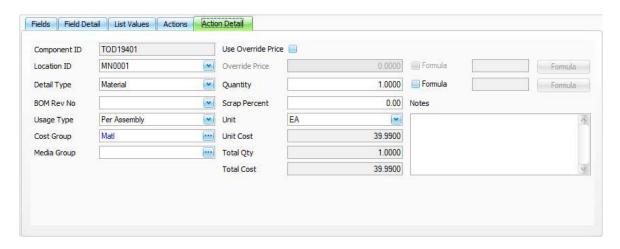


The **Value** field drop-down list includes the options you created, as well as an **Any Value** option. If the action happens only when a certain option is selected, choose that option from the drop-down list. If the action takes place no matter which option the user selects, choose **Any Value**.

Since we are adding Inventory Items depending on which deck option the user selects, we need to create actions to add the specific mower deck option to the configuration.

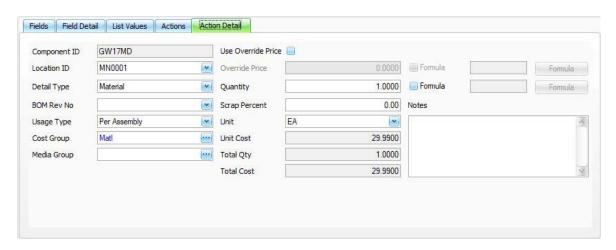
- 1. Click in a blank record or use the **Append** button **1.** to add a new record.
- 2. The **Event** field defaults to **With Value**, accept this default value.
- 3. The **Sequence** number determines the order in which the actions take place.
- 4. Select a list option from the **Value** drop-down list.
- 5. For the **Action Type**, select **Add Material** to add an Item to the configuration.
- 6. In the **Action** field, select an Inventory Item to add to the configuration that goes with that size and type of mower deck.
- 7. Repeat steps 1 through 6 to enter all the mower deck choices.

## **GAS DECK WIDTH Action Detail tab**

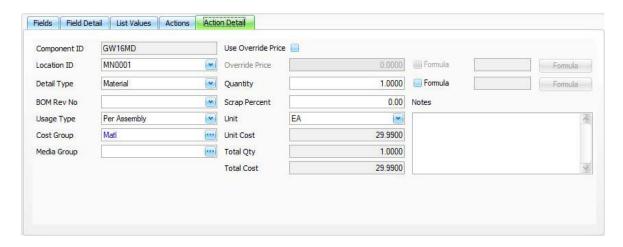


The **Action Detail** tab is a detailed extension of the Actions tab. Each action on the Actions tab has one action on the Action Detail tab.

#### **BAT DECK WIDTH**



#### CRD DECK WIDTH



- 1. On the **Actions** tab, select the action for which you want to view details, then click on the **Action Detail** tab. Details about the selected Action appear.
- 2. Accept or select the Location ID for the Item.
- 3. Accept or edit the **Detail Type**.
- 4. Accept or edit the **BOM Rev No**, as applicable.
- 5. In the **Usage Type** field, there are 3 options:
  - **Per Assembly**: The configuration will consume a quantity of the Item for each assembly built.
  - **Fixed Qty**: The configuration will consume a fixed quantity of the Item no matter how many assemblies are built.
  - As Needed: The configuration will consume the Item as necessary for the assemblies built.

Select the **Usage Type** for the Item.

- 6. Accept or edit the Cost Group.
- 7. Accept or edit the **Media Group**, as applicable.
- 8. Accept or edit the **Quantity** of the Item to include in the configuration, or if you want to set the quantity via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.
- 9. Enter a **Scrap Percentage**, as applicable.

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Setting Up a Manufacturing Order Configuration

- 10. Accept or edit the **Unit** of measure for the Item.
- 11. Add any **Notes** about the Item or Action.
- 12. Repeat steps 1 through 11 for each action on the Actions tab.

Use the **Save** button on the toolbar to save your changes.

#### **ENGMT Group**

In our example, the ENGMT group questions will be presented to the user third (Tab Order = 25). Select the ENGMT group in the Groups section.

In review:

With regard to the ENGMT group, the user can choose:

- Size of the motor or engine
- The engine or motor sizes vary depending on the POWER TYPE

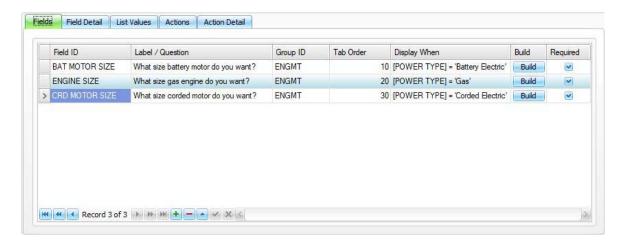
List the options we offer:

- Size of engine: 125cc, 140cc, and 160cc
- Size of the battery powered motor: 40V, 60V, and 80V
- Size of the corded electric motor: 10 Amp, 12 Amp, and 13 Amp

We have a few conditions to consider:

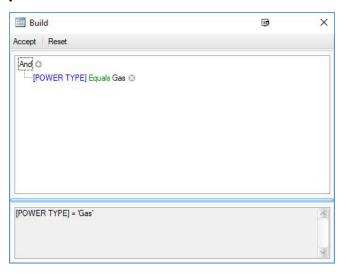
• The motor size varies for the type of power source and deck size

#### Field tab



- 1. Click in a blank record or use the **Append** button 1. To add a new record.
- 2. Enter a **Field ID** for the question. If our question is about the engine size for the mower, we can enter a field ID of ENGINE SIZE.
- 3. In the **Label/Question** field, enter the question the user will need to answer, such as: What size gas engine do you want?
- 4. The question must be answered; the user cannot skip it. Mark the **Required** check box to ensure the Customer will answer the question.
- 5. Each question can have only one list of options. We don't want to show this question if the user selects an electric motor as a power source, so we will need to specify when the question will be displayed.
- 6. For the ENGINE Display When, we can specify that the question will only appear if the POWER TYPE is equal to 'Gas'. To set up logic in the **Display When** field, we can specify the question that will appear when the POWER TYPE selection is made. To build the conditional statement, click the **Build** button to open the Build window. The dialog box allows you to build a logic statement in the same manner as the Data Filter in Interactive Views. See the General Information Guide for details on building the logic statement.

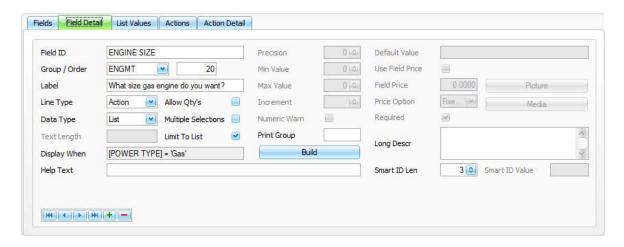
## **ENGMT Group - Fields Tab - Build**



- Select the POWER TYPE group from the blue selection option.
- Select **Equals** from the green filter type selection option.
- Select the corresponding "Gas", "Battery Electric", or "Corded Electric" where appropriate from the black option selection.

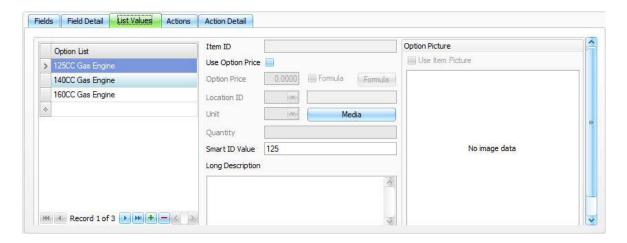
 Once you have entered your logic statement click Accept to save the Build statement.

#### Field Detail tab



- We have multiple engine sizes in inventory, but we do not have the option to set the Line
   Type field to Inventory for a Manufacturing Order configuration. Since the question/answer
   will consume material, select Action from the drop-down list. We can select an Inventory
   Item in the Actions tab.
- To present a list of options to the user, select List from the Data Type drop-down list.
- 3. The user will only use one engine. Leave the **Allow Qty's** and **Multiple Selections** check boxes blank.
- 4. To prevent the user from typing an option not in Inventory, mark the Limit to List check box.
- 5. Enter a **Long Description** for the field detail, if applicable.
- 6. To add an indicator for the engine to the **Smart ID** for the configured Item, enter a length for the engine segment of the Smart ID in the **Smart ID Len** field.

#### **List Values tab**

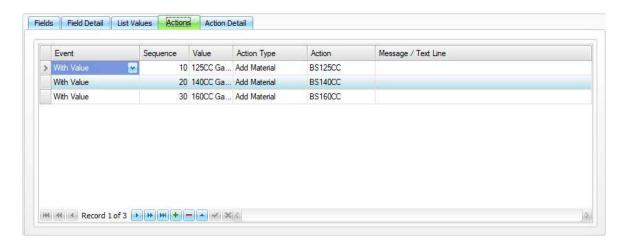


The **List Values** tab is where you create the list of options if you set your **Data Type** on the **Field Detail** tab to **List**.

- 1. Enter an option for the **Option List**. Because the list values are not tied directly to Inventory, you cannot select specific Inventory Items for the list.
- 2. For each option you enter into the list, enter a **Smart ID** Value. For our example, use the engine size for the Smart ID value.
- 3. If you want to associate a media code with the Item, use the **Media** button.
- 4. If you want to add a picture for the option, right-click in the Image field and select Load.
- 5. Enter a **Long Description** for the option, if applicable.
- 6. Repeat Steps 1 to 5 for each option in the list.

If you want to enter a specific price for the option, mark the **Use Option Price** check box, which will enable the **Option Price** field and the **Formula** check box. Enter a price for the option in the **Option Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

#### **Actions tab**



The **Actions** tab creates a list of actions to be performed. Each field on the **Fields** tab can have one or more Actions on the Actions tab.

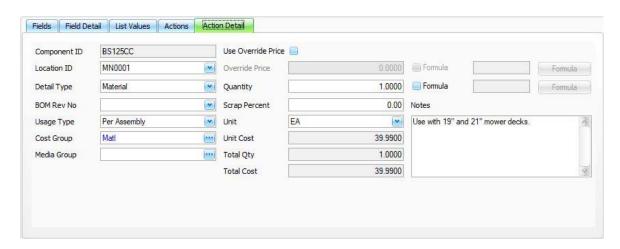
We were not able to add Inventory Items to the option list, therefore we will associate each option with an Inventory Item on the Actions tab.

The **Value** field drop-down list include the options you created, as well as an **Any Value** option. If the Action happens only when a certain option is selected, choose that option from the drop-down list. If the Action takes place no matter which option the user selects, choose **Any Value**.

Since we are adding Inventory Items depending on which engine option the user selects, we need to create actions to add the specific engine to the configuration.

- 1. Click in a blank record or use the **Append** button **1** to add a new record.
- 2. The **Event** field defaults to **With Value**, accept the default.
- 3. The **Sequence** number determines the order in which the Actions take place.
- 4. Select a list option from the **Value** drop-down list. For the first action, we will select the 125 CC Gas engine.
- 5. For the **Action Type**, select **Add Material** to add an Inventory Item to the configuration.
- 6. In the **Action** field, select an Inventory Item to add to the configuration when the user chooses an engine size.
- 7. Repeat Steps 1 through 6 for each option.

#### **Action Detail tab**



The **Action Detail** tab is a detailed extension of the Actions tab. Each action on the Actions tab has one action on the Action Detail tab.

- 1. On the **Actions** tab, select the action for which you want to view details, then click on the **Action Detail** tab. Details about the selected Action appear.
- 2. Accept or select the **Location ID** for the Item.
- 3. Accept or edit the **Detail Type**.
- 4. Accept or edit the **BOM Rev No**, as applicable.
- 5. In the **Usage Type** field, there are 3 options:
  - **Per Assembly**: The configuration will consume a quantity of the Item for each assembly built.
  - **Fixed Qty**: The configuration will consume a fixed quantity of the Item no matter how many assemblies are built.
  - As Needed: The configuration will consume the Item as necessary for the assemblies built.

Select the **Usage Type** for the item.

- 6. Accept or edit the **Cost Group**.
- 7. Accept or edit the **Media Group**, as applicable.
- 8. Accept or edit the **Quantity** of the Item to include in the configuration, or if you want to set the quantity via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

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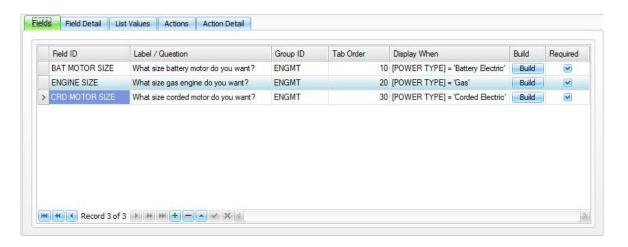
Setting Up a Manufacturing Order Configuration

- 9. Enter a **Scrap Percentage**, as applicable.
- 10. Accept or edit the **Unit** of measure for the Item.
- 11. Add any Notes about the Item or Action.
- 12. Repeat steps 1 through 11 for each action on the Actions tab.

If you want to override the Inventory price for the Item, mark the **Use Override Price** check box, which will enable the **Override Price** field and the **Formula** check box. Enter a price for the item in the **Override Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

Use the **Save** button on the toolbar to save your changes.

# For the BAT MOTOR SIZE field: Field tab

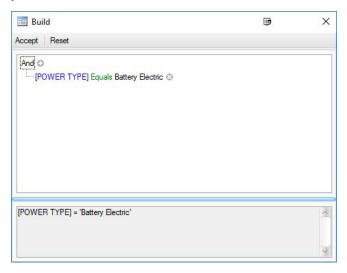


- Click in a blank record or use the Append button 

   to add a new record.
- 2. Enter a **Field ID** for the question. If our question is about the motor size for an battery electric-powered mower, we can enter a field ID of BAT MOTOR SIZE.
- 3. In the **Label/Question** field, enter the question the user will need to answer, such as: What size battery motor do you want?
- 4. The question must be answered; the user cannot skip it. Mark the **Required** check box to ensure the user will answer the question.
- 5. Each question can have only one list of options. We don't want to show this question if the user selects a gas engine or a corded electric motor as a power source, so we will need to specify when the question will be displayed.

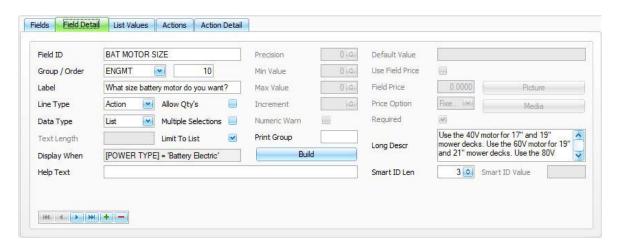
6. For the BAT MOTOR SIZE **Display When**, we can specify that the question will only appear if the POWER TYPE is equal to 'Battery electric'. To set up logic in the **Display When** field, we can specify the question that will appear when the POWER TYPE selection is made. To build the conditional statement, click the **Build** button to open the Build window. The dialog box allows you to build a logic statement in the same manner as the Data Filter in Interactive Views. See the General Information Guide for details on building the logic statement.

# **ENGMT Group - Fields Tab - Build**



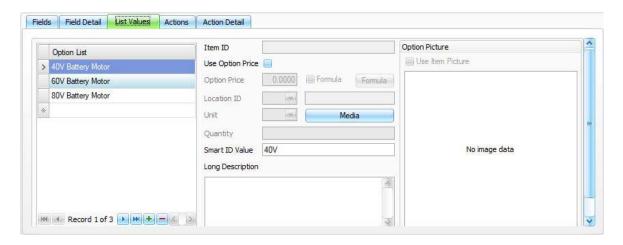
- Select the **POWER TYPE** group from the blue selection option.
- Select **Equals** from the green filter type selection option.
- Select the corresponding "Gas", "Battery Electric", or "Corded Electric" where appropriate from the black option selection.
- Once you have entered your logic statement click Accept to save the Build statement.

#### Field Detail tab



- We have multiple motor sizes in Inventory, but we do not have the option to set the Line
   Type field to Inventory for a Manufacturing Order configuration. Since the question/answer
   will consume material, select Action from the drop-down list. We can select an Inventory
   Item in the Actions tab.
- 2. To present a list of options to the user, select List from the Data Type drop-down list.
- 3. The user will only use one motor. Leave the **Allow Qty's** and **Multiple Selections** check boxes blank.
- 4. To prevent the user from typing an option not in Inventory, mark the Limit to List check box.
- 5. Enter a Long Description for the field detail, if applicable.
- 6. To add an indicator for the motor to the Smart ID for the configured Item, enter a length for the motor segment of the Smart ID in the **Smart ID Len** field.

#### **List Values tab**

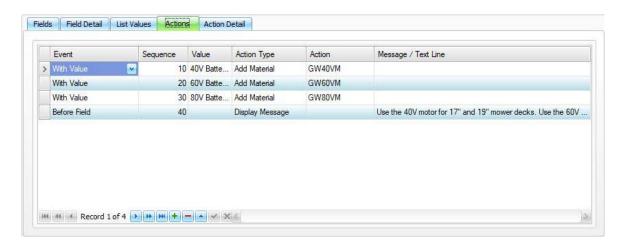


The List Values tab is where you create the list of options if you set your Data Type on the Field Detail tab to List.

- 1. Enter an option for the **Option List**. Because the list values are not tied directly to Inventory, you cannot select specific Inventory Items for the list.
- 2. For each option you enter into the list, enter a Smart ID Value. For our example, use the motor size for the Smart ID value.
- 3. If you want to associate a media code with the Item, use the **Media** button.
- 4. If you want to add a picture for the option, right-click in the Image field and select Load.
- 5. Enter a **Long Description** for the option, if applicable.
- 6. Repeat Steps 1 to 5 for each option in the list.

If you want to enter a specific price for the option, mark the **Use Option Price** check box, which will enable the **Option Price** field and the **Formula** check box. Enter a price for the option in the Option Price field, or if you want to set the price via a formula, mark the Formula check box and use the **Formula** button to open the formula window.

#### **Actions tab**



The **Actions** tab creates a list of actions to be performed. Each field on the **Fields** tab can have one or more Actions on the Actions tab.

Since we were not able to add Inventory Items to the Option List, we will associate each option with an Inventory Item on the Actions tab.

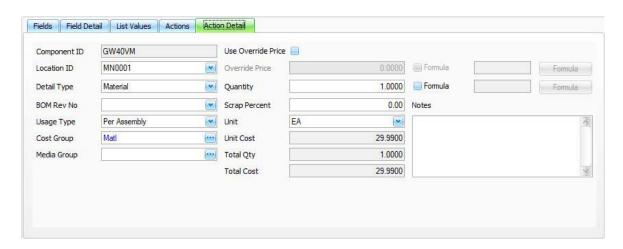
The **Value** field drop-down list include the options you created, as well as an **Any Value** option. If the Action happens only when a certain option is selected, choose that option from the drop-down list. If the Action takes place no matter which option the user selects, choose **Any Value**.

Since we are adding Inventory Items depending on which motor option the user selects, we need to create Actions to add the specific motor to the configuration.

- Click in a blank record or use the Append button 

   to add a new record.
- 2. The Event field defaults to With Value, accept this default.
- 3. The **Sequence** number determines the order in which the actions take place.
- Select a list option from the Value drop-down list. For the first action, we will select the 40V Battery Motor.
- 5. For the **Action Type**, select **Add Material** to add an Inventory Item to the configuration.
- 6. In the **Action** field, select an Inventory Item to add to the configuration when the user chooses an motor size.
- 7. Repeat Steps 1 through 6 for each option.

#### **Action Detail tab**



The **Action Detail** tab is a detailed extension of the Actions tab. Each action on the Actions tab has one action on the Action Detail tab.

- 1. On the **Actions** tab, select the action for which you want to view details, then click on the **Action Detail** tab. Details about the selected Action appear.
- 2. Accept or select the **Location ID** for the Item.
- 3. Accept or edit the **Detail Type**.
- 4. Accept or edit the **BOM Rev No**, as applicable.
- 5. In the **Usage Type** field, there are 3 options:
  - **Per Assembly**: The configuration will consume a quantity of the Item for each assembly built.
  - **Fixed Qty**: The configuration will consume a fixed quantity of the Item no matter how many assemblies are built.
  - As Needed: The configuration will consume the Item as necessary for the assemblies built.

Select the **Usage Type** for the Item.

- 6. Accept or edit the Cost Group.
- 7. Accept or edit the **Media Group**, as applicable.
- 8. Accept or edit the **Quantity** of the Item to include in the configuration, or if you want to set the quantity via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

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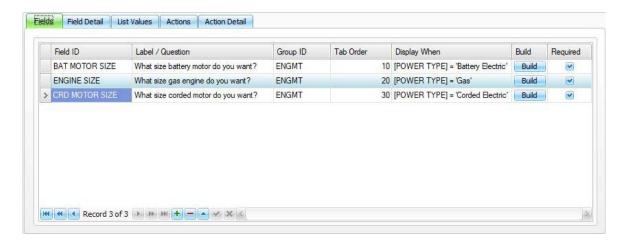
Setting Up a Manufacturing Order Configuration

- 9. Enter a **Scrap Percentage**, as applicable.
- 10. Accept or edit the **Unit** of measure for the Item.
- 11. Add any **Notes** about the Item or Action.
- 12. Repeat steps 1 through 11 for each action on the Actions tab.

If you want to override the Inventory price for the Item, mark the **Use Override Price** check box, which will enable the **Override Price** field and the **Formula** check box. Enter a price for the Item in the **Override Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

Use the **Save** button on the toolbar to save your changes.

# For the CORD MOTOR SIZE field: Field tab

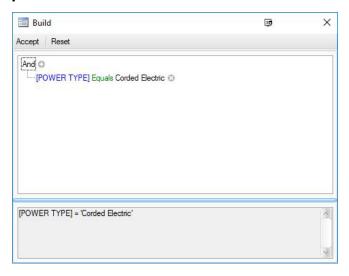


- Click in a blank record or use the Append button 

   to add a new record.
- 2. Enter a **Field ID** for the question. If our question is about the motor size for a corded electric-powered mower, we can enter a field ID of CRD MOTOR SIZE.
- 3. In the **Label/Question** field, enter the question the user will need to answer, such as: What size corded motor do you want?
- 4. The question must be answered; the user cannot skip it. Mark the **Required** check box to ensure the user will answer the question.
- 5. Each question can have only one list of options. We don't want to show this question if the user selects a gas engine or a corded electric motor as a power source, so we will need to specify when the question will be displayed.

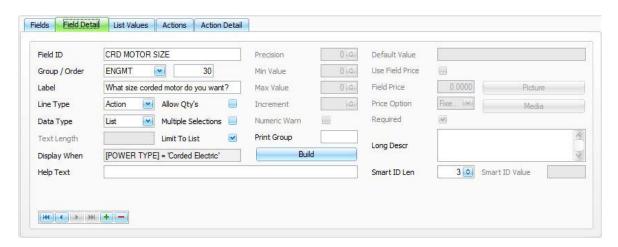
6. For the CRD MOTOR SIZE **Display When**, we can specify that the question will only appear if the POWER TYPE is equal to 'Corded electric'. To set up logic in the **Display When** field, we can specify the question that will appear when the POWER TYPE selection is made. To build the conditional statement, click the **Build** button to open the Build window. The dialog box allows you to build a logic statement in the same manner as the Data Filter in Interactive Views. See the General Information Guide for details on building the logic statement.

## **ENGMT Group - Fields Tab - Build**



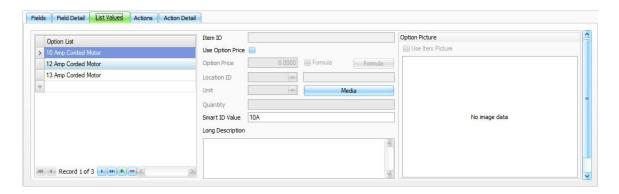
- Select the **POWER TYPE** group from the blue selection option.
- Select **Equals** from the green filter type selection option.
- Select the corresponding "Gas", "Battery Electric", or "Corded Electric" where appropriate from the black option selection.
- Once you have entered your logic statement click Accept to save the Build statement.

#### Field Detail tab



- We have multiple motor sizes in Inventory, but we do not have the option to set the Line
   Type field to Inventory for a Manufacturing Order configuration. Since the question/answer
   will consume material, select Action from the drop-down list. We can select an Inventory
   Item in the Actions tab.
- 2. To present a list of options to the user, select List from the Data Type drop-down list.
- 3. The user will only use one motor. Leave the **Allow Qty's** and **Multiple Selections** check boxes blank.
- 4. To prevent the user from typing an option not in Inventory, mark the Limit to List check box.
- 5. Enter a Long Description for the field detail, if applicable.
- 6. To add an indicator for the motor to the Smart ID for the configured Item, enter a length for the motor segment of the Smart ID in the **Smart ID Len** field.

#### **List Values tab**

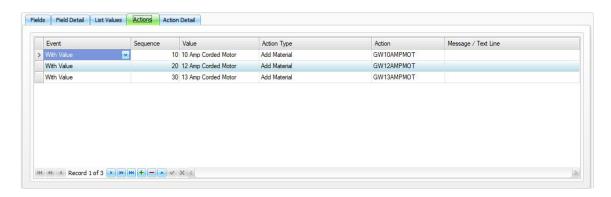


The List Values tab is where you create the list of options if you set your Data Type on the Field **Detail** tab to **List**.

- Enter an option for the Option List. Because the list values are not tied directly to Inventory, you cannot select specific Inventory Items for the list.
- 2. For each option you enter into the list, enter a Smart ID Value. For our example, use the motor size for the Smart ID value.
- 3. If you want to associate a media code with the Item, use the **Media** button.
- If you want to add a picture for the option, right-click in the Image field and select Load.
- 5. Enter a **Long Description** for the option, if applicable.
- 6. Repeat Steps 1 to 5 for each option in the list.

If you want to enter a specific price for the option, mark the **Use Option Price** check box, which will enable the **Option Price** field and the **Formula** check box. Enter a price for the option in the Option Price field, or if you want to set the price via a formula, mark the Formula check box and use the **Formula** button to open the formula window.

#### **Actions tab**



The **Actions** tab creates a list of actions to be performed. Each field on the **Fields** tab can have one or more Actions on the Actions tab.

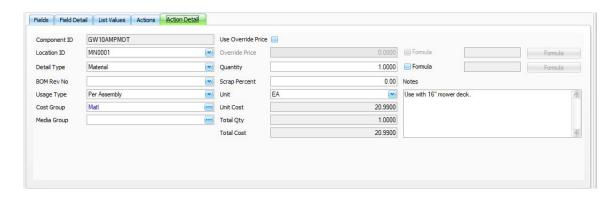
Since we were not able to add Inventory Items to the Option List, we will associate each option with an Inventory Item on the Actions tab.

The **Value** field drop-down list include the options you created, as well as an **Any Value** option. If the Action happens only when a certain option is selected, choose that option from the drop-down list. If the Action takes place no matter which option the user selects, choose **Any Value**.

Since we are adding Inventory Items depending on which motor option the user selects, we need to create Actions to add the specific motor to the configuration.

- 1. Click in a blank record or use the **Append** button to add a new record.
- 2. The **Event** field defaults to **With Value**, accept this default.
- 3. The **Sequence** number determines the order in which the actions take place.
- 4. Select a list option from the **Value** drop-down list. For the first action, we will select the 10 Amp Corded Motor.
- 5. For the **Action Type**, select **Add Material** to add an Inventory Item to the configuration.
- 6. In the **Action** field, select an Inventory Item to add to the configuration when the user chooses an motor size.
- 7. Repeat Steps 1 through 6 for each option.

#### **Action Detail tab**



The **Action Detail** tab is a detailed extension of the Actions tab. Each action on the Actions tab has one action on the Action Detail tab.

- On the Actions tab, select the action for which you want to view details, then click on the Action Detail tab. Details about the selected Action appear.
- 2. Accept or select the Location ID for the Item.
- 3. Accept or edit the **Detail Type**.
- 4. Accept or edit the **BOM Rev No**, as applicable.
- 5. In the **Usage Type** field, there are 3 options:
  - **Per Assembly**: The configuration will consume a quantity of the Item for each assembly built.
  - **Fixed Qty**: The configuration will consume a fixed quantity of the Item no matter how many assemblies are built.
  - As Needed: The configuration will consume the Item as necessary for the assemblies built.

Select the **Usage Type** for the Item.

- 6. Accept or edit the **Cost Group**.
- 7. Accept or edit the **Media Group**, as applicable.
- 8. Accept or edit the **Quantity** of the Item to include in the configuration, or if you want to set the quantity via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.
- 9. Enter a **Scrap Percentage**, as applicable.

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Setting Up a Manufacturing Order Configuration

- 10. Accept or edit the **Unit** of measure for the Item.
- 11. Add any **Notes** about the Item or Action.
- 12. Repeat steps 1 through 11 for each action on the Actions tab.

If you want to override the Inventory price for the Item, mark the **Use Override Price** check box, which will enable the **Override Price** field and the **Formula** check box. Enter a price for the item in the **Override Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

Use the **Save** button on the toolbar to save your changes.

#### **OPTNS** Group

In our example, the OPTNS group questions will be presented to the user fourth (Tab Order = 30). Select the OPTNS group in the Groups section.

In review:

With regard to the OPTNS group, the user can choose:

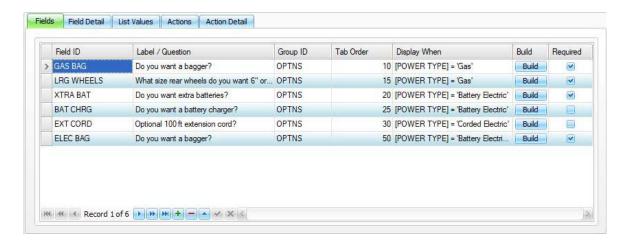
- Whether or not to include a bag
- If they want to have large rear wheels on their gas mower
- If they want extra batteries and charger
- If they want to include an extension cord with a corded electric mower

We have a few conditions to consider:

- If the 19" gas mower deck and engine is selected, we cannot include bag
- The large rear wheels are only available for gas powered mowers

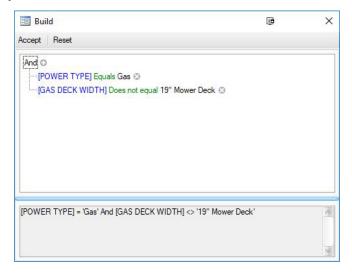
. . . .

# GAS BAG Field ID Field tab



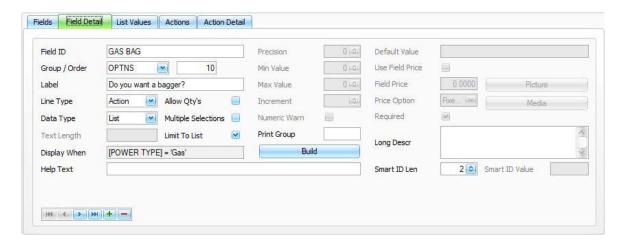
- 1. Click in a blank record or use the **Append** button **1** to add a new record.
- 2. Enter a **Field ID** for the question. If our question is about a bagger for the mower, we can enter a field ID of GAS BAG.
- 3. In the **Label/Question** field, enter the question the user will need to answer, such as: Do you want a bagger?
- 4. The question must be answered; the user cannot skip it. Mark the **Required** check box to ensure the Customer will answer the question.
- 5. Each question can have only one list of options. We don't want to show this question if the user selects an gas engine as a power source, so we will need to specify when the question will be displayed.
- 6. For the GAS BAG **Display When**, we can specify that the question will only appear if the POWER TYPE is equal to 'Gas' AND the deck size is not equal to 19". To set up logic in the **Display When** field, we can specify the question that will appear when the POWER TYPE selection is made. To build the conditional statement, click the **Build** button to open the Build window. The dialog box allows you to build a logic statement in the same manner as the Data Filter in Interactive Views. See the General Information Guide for details on building the logic statement.

## **OPTNS Group - Fields Tab - Build**



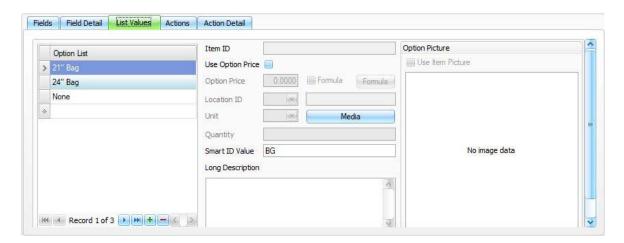
- Select the **POWER TYPE** group from the blue selection option.
- Select **Equals** from the green filter type selection option.
- Select the corresponding "Gas", "Battery Electric", or "Corded Electric" where appropriate from the black option selection.
- Click the Plus next to And to add another filter.
- Select the **GAS DECK WIDTH** group from the blue selection option.
- Select **Does not equal** from the green filter type selection option.
- Select "19" Mower Deck" from the black option selection.
- Once you have entered your logic statement click Accept to save the Build statement.

#### **Field Detail tab**



- We have multiple bagger sizes in Inventory, but we do not have the option to set the Line
   Type field to Inventory for a Manufacturing Order configuration. Since the question/answer
   will consume material, select Action from the drop-down list. We can select an Inventory
   Item in the Actions tab.
- 2. To present a list of options to the user, select **List** from the **Data Type** drop-down list.
- 3. The user will only use one bagger. Leave the **Allow Qty's** and **Multiple Selections** check boxes blank.
- 4. To prevent the user from typing an option not in Inventory, mark the Limit to List check box.
- 5. Enter a Long Description for the field detail, if applicable.
- 6. To add an indicator for the bagger to the Smart ID for the configured Item, enter a length for the bagger segment of the Smart ID in the **Smart ID Len** field.

#### **List Values tab**

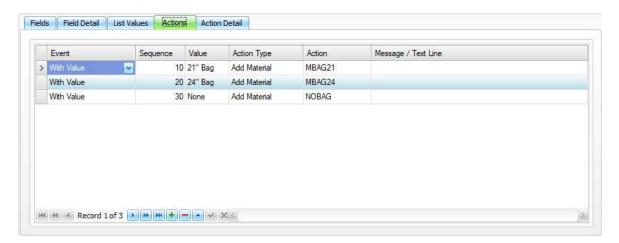


The **List Values** tab is where you create the list of options if you set your **Data Type** on the **Field Detail** tab to **List**.

- Enter an option for the Option List. Because the list values are not tied directly to Inventory, you cannot select specific Inventory Items for the list.
- 2. For each option you enter into the list, enter a **Smart ID Value**. For our example, use the motor size for the Smart ID value.
- 3. If you want to associate a media code with the Item, use the **Media** button.
- 4. If you want to add a picture for the option, right-click in the Image field and select Load.
- 5. Enter a **Long Description** for the option, if applicable.
- 6. Repeat Steps 1 to 5 for each option in the list.

If you want to enter a specific price for the option, mark the **Use Option Price** check box, which will enable the **Option Price** field and the **Formula** check box. Enter a price for the option in the **Option Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

#### **Actions tab**



The **Actions** tab creates a list of actions to be performed. Each field on the **Fields** tab can have one or more Actions on the Actions tab.

Since we were not able to add Inventory Items to the Option List, we will associate each option with an Inventory Item on the Actions tab.

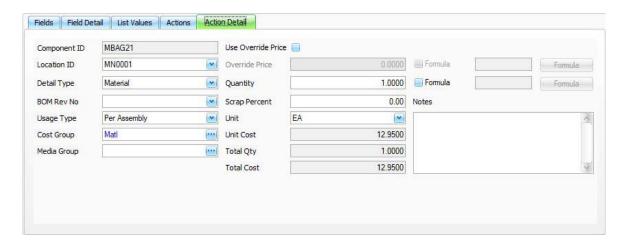
The **Value** field drop-down list include the options you created, as well as an **Any Value** option. If the Action happens only when a certain option is selected, choose that option from the drop-down list. If the Action takes place no matter which option the user selects, choose **Any Value**.

Since we are adding Inventory Items depending on which motor option the user selects, we need to create Actions to add the specific motor to the configuration.

- 1. Click in a blank record or use the **Append** button to add a new record.
- 2. The **Event** field defaults to **With Value**, accept this default.
- 3. The **Sequence** number determines the order in which the actions take place.
- 4. Select a list option from the **Value** drop-down list. For the first action, we will select the 10 Amp Corded Motor.
- 5. For the **Action Type**, select **Add Material** to add an Inventory Item to the configuration.
- 6. In the **Action** field, select an Inventory Item to add to the configuration when the user chooses an motor size.
- 7. Repeat Steps 1 through 6 for each option.

Since there is a choice to have no bagger when the question is answered, for this example we set up a Service Item in Inventory as NOBAG with no cost or price. We added this as an Action so it will be listed in the parts to inform the warehouse to not include a bagger.

#### **Action Detail tab**



The **Action Detail** tab is a detailed extension of the Actions tab. Each action on the Actions tab has one action on the Action Detail tab.

- 1. On the **Actions** tab, select the action for which you want to view details, then click on the **Action Detail** tab. Details about the selected Action appear.
- 2. Accept or select the Location ID for the Item.
- 3. Accept or edit the **Detail Type**.
- 4. Accept or edit the **BOM Rev No**, as applicable.
- 5. In the **Usage Type** field, there are 3 options:
  - Per Assembly: The configuration will consume a quantity of the Item for each assembly built.
  - **Fixed Qty**: The configuration will consume a fixed quantity of the Item no matter how many assemblies are built.
  - As Needed: The configuration will consume the Item as necessary for the assemblies built.

Select the **Usage Type** for the Item.

- 6. Accept or edit the **Cost Group**.
- 7. Accept or edit the **Media Group**, as applicable.

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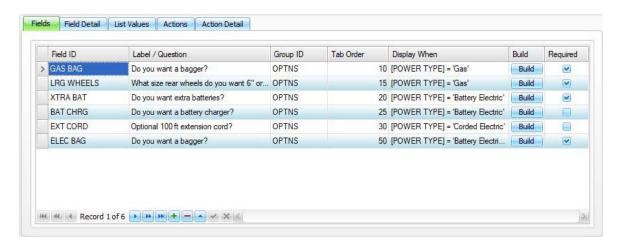
- . . . . .
- 8. Accept or edit the **Quantity** of the Item to include in the configuration, or if you want to set the quantity via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.
- 9. Enter a Scrap Percentage, as applicable.
- 10. Accept or edit the **Unit** of measure for the Item.
- 11. Add any **Notes** about the Item or Action.
- 12. Repeat steps 1 through 11 for each action on the Actions tab.

If you want to override the Inventory price for the Item, mark the **Use Override Price** check box, which will enable the **Override Price** field and the **Formula** check box. Enter a price for the Item in the **Override Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

Use the **Save** button **I** on the toolbar to save your changes.

## LRG WHEELS Field ID

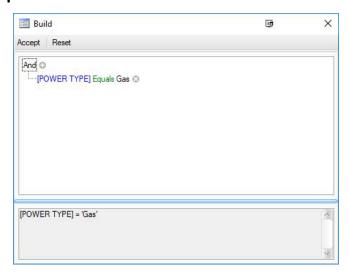
#### Field tab



- 1. Click in a blank record or use the **Append** button **▶** to add a new record.
- 2. Enter a **Field ID** for the question. If our question is about a bagger for the mower, we can enter a field ID of LRG WHEELS.
- 3. In the **Label/Question** field, enter the question the user will need to answer, such as: What size rear wheels do you want 6" or 12"?
- 4. The question must be answered; the user cannot skip it. Mark the **Required** check box to ensure the Customer will answer the question.

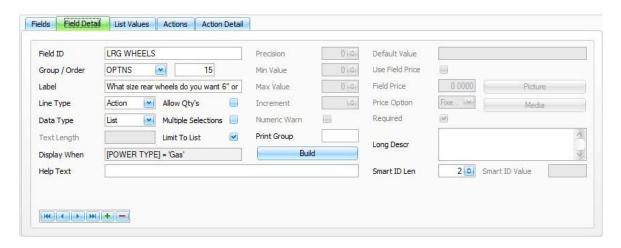
- 5. Each question can have only one list of options. We don't want to show this question if the user selects an gas engine as a power source, so we will need to specify when the question will be displayed.
- 6. For the LRG WHEEL **Display When**, we can specify that the question will only appear if the POWER TYPE is equal to 'Gas'. To build the conditional statement, click the **Build** button to open the Build window. The dialog box allows you to build a logic statement in the same manner as the Data Filter in Interactive Views. See the General Information Guide for details on building the logic statement.

## **OPTNS Group - Fields Tab - Build**



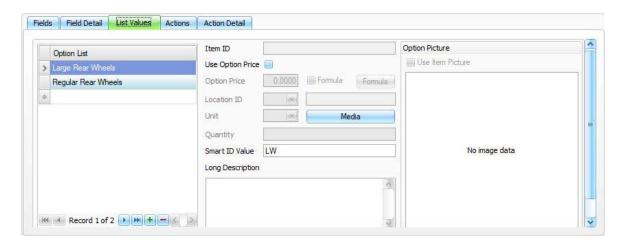
- Select the **POWER TYPE** group from the blue selection option.
- Select **Equals** from the green filter type selection option.
- Select the corresponding "Gas", "Battery Electric", or "Corded Electric" where appropriate from the black option selection.
- Once you have entered your logic statement click Accept to save the Build statement.

#### **Field Detail tab**



- 1. We have multiple wheel sizes in Inventory, but we do not have the option to set the Line Type field to Inventory for a Manufacturing Order configuration. Since the question/answer will consume material, select Action from the drop-down list. We can select an Inventory Item in the Actions tab.
- To present a list of options to the user, select List from the Data Type drop-down list.
- 3. The user will only use one rear wheel size. Leave the Allow Qty's and Multiple Selections check boxes blank.
- 4. To prevent the user from typing an option not in Inventory, mark the Limit to List check box.
- 5. Enter a **Long Description** for the field detail, if applicable.
- 6. To add an indicator for the wheel size to the Smart ID for the configured Item, enter a length for the wheel size segment of the Smart ID in the Smart ID Len field.

#### **List Values tab**

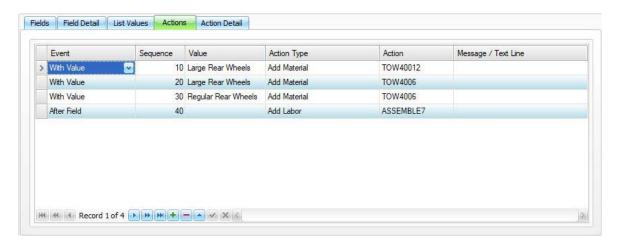


The **List Values** tab is where you create the list of options if you set your **Data Type** on the **Field Detail** tab to **List**.

- Enter an option for the Option List. Because the list values are not tied directly to Inventory, you cannot select specific Inventory Items for the list.
- 2. For each option you enter into the list, enter a **Smart ID Value**. For our example, use the LW for large wheels and RW for regular wheels, for the Smart ID value.
- 3. If you want to associate a media code with the Item, use the **Media** button.
- 4. If you want to add a picture for the option, right-click in the Image field and select Load.
- 5. Enter a **Long Description** for the option, if applicable.
- 6. Repeat Steps 1 to 5 for each option in the list.

If you want to enter a specific price for the option, mark the **Use Option Price** check box, which will enable the **Option Price** field and the **Formula** check box. Enter a price for the option in the **Option Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

#### **Actions tab**



The **Actions** tab creates a list of actions to be performed. Each field on the **Fields** tab can have one or more Actions on the Actions tab.

Since we were not able to add Inventory Items to the Option List, we will associate each option with an Inventory Item on the Actions tab.

The **Value** field drop-down list include the options you created, as well as an **Any Value** option. If the Action happens only when a certain option is selected, choose that option from the drop-down list. If the Action takes place no matter which option the user selects, choose **Any Value**.

Since we are adding Inventory Items depending on which motor option the user selects, we need to create Actions to add the specific motor to the configuration.

- 1. Click in a blank record or use the **Append** button **★** to add a new record.
- 2. The **Event** field defaults to **With Value**, accept this default.
- 3. The **Sequence** number determines the order in which the actions take place.
- 4. Select a list option from the **Value** drop-down list. For the first action, we will select the 10 Amp Corded Motor.
- 5. For the **Action Type**, select **Add Material** to add an Inventory Item to the configuration.
- 6. In the **Action** field, select an Inventory Item to add to the configuration when the user chooses an motor size.
- 7. Repeat Steps 1 through 6 for each option.

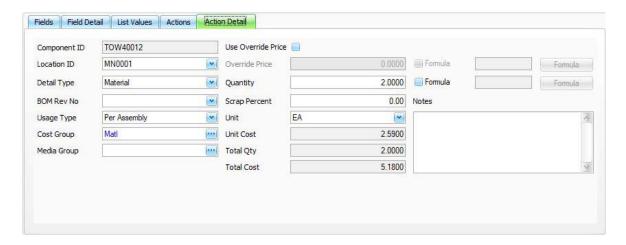
Notice there are two records for the Large Rear Wheels Value column. The mower assembly requires 4 wheels total, we will have 2 regular wheels on the front and 2 large wheels on the rear. The Action for each selection is different to tell the production order to use 2 different wheels for this mower.

We will set up the quantity on the Action Detail tab for these wheels to use 2 regular wheels and 2 large wheels when the user selects Large Rear Wheels.

When the user selects Regular Rear Wheels to the question, we will use 4 regular size wheels for the production of the mower.

The last Event for this Action is adding Labor to the assembly, so when the BOM is created we will have an Operation defaulted and can default labor time into the production of the motor.

#### **Action Detail tab**



The **Action Detail** tab is a detailed extension of the Actions tab. Each action on the Actions tab has one action on the Action Detail tab.

- On the Actions tab, select the action for which you want to view details, then click on the Action Detail tab. Details about the selected Action appear.
- 2. Accept or select the **Location ID** for the Item.
- 3. Accept or edit the **Detail Type**.
- 4. Accept or edit the **BOM Rev No**, as applicable.
- 5. In the **Usage Type** field, there are 3 options:
  - Per Assembly: The configuration will consume a quantity of the Item for each assembly built.

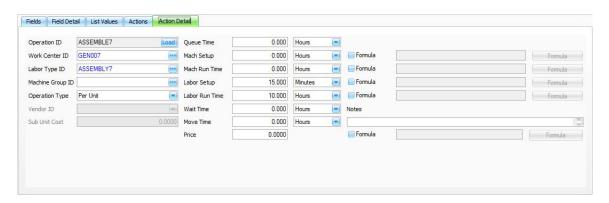
- . . . .
- **Fixed Qty**: The configuration will consume a fixed quantity of the Item no matter how many assemblies are built.
- As Needed: The configuration will consume the Item as necessary for the assemblies built.

Select the **Usage Type** for the Item.

- Accept or edit the Cost Group.
- 7. Accept or edit the **Media Group**, as applicable.
- 8. Accept or edit the **Quantity** of the Item to include in the configuration, or if you want to set the quantity via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.
- 9. Enter a **Scrap Percentage**, as applicable.
- 10. Accept or edit the **Unit** of measure for the Item.
- 11. Add any Notes about the Item or Action.
- 12. Repeat steps 1 through 11 for each action on the Actions tab.

If you want to override the Inventory price for the Item, mark the **Use Override Price** check box, which will enable the **Override Price** field and the **Formula** check box. Enter a price for the Item in the **Override Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

## **Action Detail tab - Labor**



Operation information appears for the Operation you selected in the Action field in the Actions tab.

- 1. Accept or edit the Work Center ID for the Operation.
- 2. Accept or edit the **Labor Type ID** for the Operation.

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- 3. Accept or edit the Machine Group ID for the Operation.
- 4. Select the **Operation Type** for the operation: **Per Unit, Subcontract, Batch**, or **Run Rate**. See the Manufacturing Routing and Resources training manual for details on these types.
- 5. Accept or edit the **Queue Time** and associated **Units** of measure for the Operation.
- 6. Accept or edit the **Mach Setup** time and associated **Units** of measure for the Operation.

If you want to calculate the Machine Setup time via a formula, mark the **Formula** check box and click the **Formula** button to open the Formula window.

7. Accept or edit the Mach Run Time and associated Units of measure for the Operation.

If you want to calculate the Machine Run Time via a formula, mark the **Formula** check box and click the **Formula** button to open the Formula window.

8. Accept or edit the **Labor Setup** time and associated **Units** of measure for the Operation.

If you want to calculate the Labor Setup time via a formula, mark the **Formula** check box and click the **Formula** button to open the Formula window.

9. Accept or edit the Labor Run Time and associated Units of measure for the Operation.

If you want to calculate the Labor Run Time via a formula, mark the **Formula** check box and click the **Formula** button to open the Formula window.

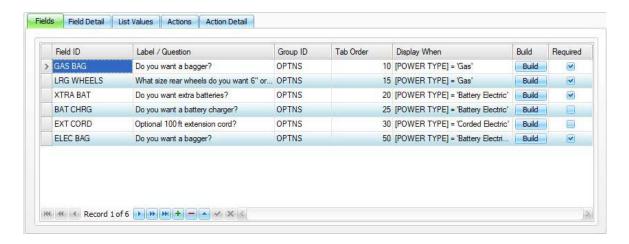
- 10. Accept or edit the **Wait Time** and associated **Units** of measure for the Operation.
- 11. Accept or edit the **Move Time** and associated **Units** of measure for the Operation.
- 12. Enter any **Notes** for the Item.
- 13. Accept or edit the **Price** for the Operation, as applicable.

If you want to calculate the price via a formula, mark the **Formula** check box and click the **Formula** button to open the Formula window.

Use the **Save** button on the toolbar to save your changes.

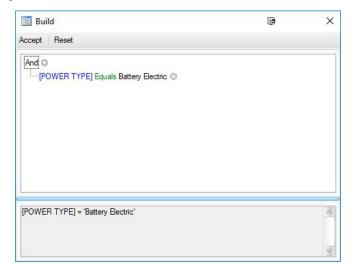
### For the XTRA BAT field:

### Field tab



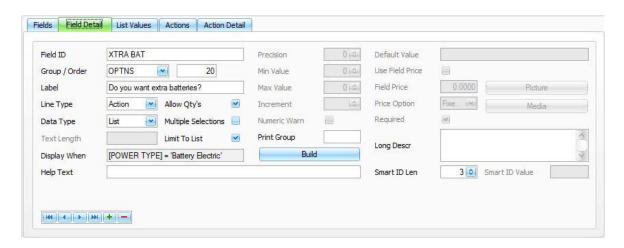
- 1. Click in a blank record or use the **Append** button **1** to add a new record.
- 2. Enter a **Field ID** for the question. If our question is about the battery size for a battery electric mower, we can enter a field ID of XTRA BAT.
- 3. In the **Label/Question** field, enter the question the user will need to answer, such as: Do you want extra batteries?
- 4. The question must be answered; the user cannot skip it. Mark the **Required** check box to ensure the user will answer the question.
- 5. Each question can have only one list of options. Because we don't want to show this question if the user selects a corded electric motor or a gas engine as a power source, we will need to specify when the question will be displayed.
- 6. For the XTRA BAT **Display When**, we can specify that the question will only appear if the POWER TYPE is equal to 'Battery electric'. To build the conditional statement, click the **Build** button to open the Build window. The dialog box allows you to build a logic statement in the same manner as the Data Filter in Interactive Views. See the General Information Guide for details on building the logic statement.

# **OPTNS Group - Fields Tab - Build**



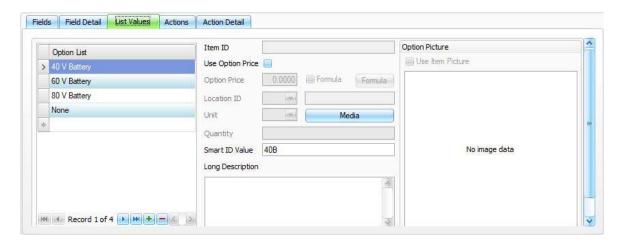
- Select the **POWER TYPE** group from the blue selection option.
- Select **Equals** from the green filter type selection option.
- Select the corresponding "Gas", "Battery Electric", or "Corded Electric" where appropriate from the black option selection.
- Once you have entered your logic statement click **Accept** to save the Build statement.

### Field Detail tab



- We have multiple battery sizes in Inventory, but we do not have the option to set the Line
   Type field to Inventory for a Manufacturing Order configuration. Since the question/answer
   will consume material, select Action from the drop-down list. We can select an Inventory
   Item in the Actions tab.
- 2. To present a list of options to the user, select List from the Data Type drop-down list.
- 3. The user can purchase more than use one battery. Mark the **Allow Qty's** and clear the **Multiple Selections** check boxes.
- 4. To prevent the user from typing an option not in Inventory, mark the Limit to List check box.
- 5. Enter a **Long Description** for the field detail, if applicable.
- 6. To add an indicator for the extra battery to the Smart ID for the configured Item, enter a length for the extra battery segment of the Smart ID in the **Smart ID Len** field.

### **List Values tab**



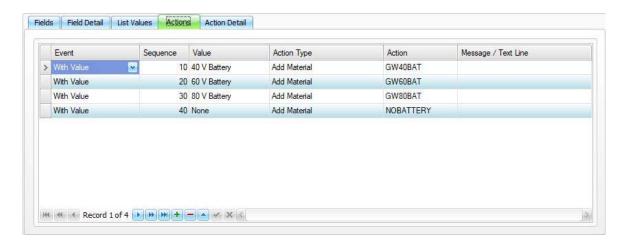
The **List Values** tab is where you create the list of options if you set your **Data Type** on the **Field Detail** tab to **List**.

- 1. Enter an option for the **Option List**. The list values are not tied directly to Inventory, so you cannot select specific Inventory Items for the list.
- 2. For each option you enter into the list, enter a **Smart ID Value**. For our example, use the battery size for the Smart ID value.
- 3. If you want to associate a media code with the Item, use the **Media** button.
- 4. If you want to add a picture for the option, right-click in the Image field and select Load.
- 5. Enter a **Long** Description for the option, if applicable.

6. Repeat Steps 1 to 5 for each option in the list.

If you want to enter a specific price for the option, mark the **Use Option Price** check box, which will enable the **Option Price** field and the **Formula** check box. Enter a price for the option in the **Option Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

### **Actions tab**



The **Actions** tab creates a list of actions to be performed. Each field on the **Fields** tab can have one or more **Actions** on the **Actions** tab.

Since we were not able to add Inventory Items to the Option List, we will associate each option with an Inventory Item on the Actions tab.

The **Value** field drop-down list include the options you created, as well as an **Any Value** option. If the Action happens only when a certain option is selected, choose that option from the drop-down list. If the Action takes place no matter which option the user selects, choose **Any Value**.

Since we are adding Inventory Items depending on which battery option the user selects, we need to create actions to add the specific battery to the configuration.

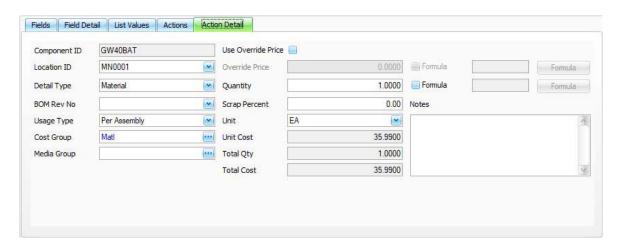
- Click in a blank record or use the Append button 

   to add a new record.
- 2. The **Event** field defaults to **With Value**. Accept this default value.
- 3. The **Sequence** number determines the order in which the Actions take place.
- 4. Select a list option from the **Value** drop-down list. For the first Action, we will select the 40 V Battery.
- 5. For the **Action Type**, select **Add Material** to add an Inventory Item to the configuration.

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- In the **Action** field, select an Inventory Item to add to the configuration when the user chooses a battery.
- 7. Repeat Steps 1 through 6 for each option.

### **Action Detail tab**



The **Action Detail** tab is a detailed extension of the Actions tab. Each action on the Actions tab has one action on the Action Detail tab.

- 1. On the **Actions** tab, select the action for which you want to view details, then click on the **Action Detail** tab. Details about the selected action appear.
- 2. Accept or select the Location ID for the Item.
- 3. Accept or edit the **Detail Type**.
- 4. Accept or edit the **BOM Rev No**, as applicable.
- 5. In the **Usage Type** field, there are 3 options:
  - Per Assembly: The configuration will consume a quantity of the Item for each assembly built.
  - **Fixed Qty**: The configuration will consume a fixed quantity of the Item no matter how many assemblies are built.
  - As Needed: The configuration will consume the Item as necessary for the assemblies built.

Select the **Usage Type** for the Item.

6. Accept or edit the **Cost Group**.

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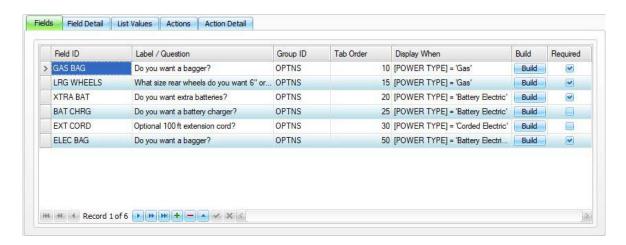
- 7. Accept or edit the Media Group, as applicable.
- 8. Accept or edit the **Quantity** of the Item to include in the configuration, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.
- 9. Enter a Scrap Percentage, as applicable.
- 10. Accept or edit the **Unit** of measure for the Item.
- 11. Add any Notes about the Item or Action.
- 12. Repeat steps 1 through 11 for each action on the Actions tab.

If you want to override the Inventory price for the Item, mark the **Use Override Price** check box, which will enable the **Override Price** field and the **Formula** check box. Enter a price for the Item in the **Override Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

Use the **Save** button on the toolbar to save your changes.

### For the BAT CHRG field:

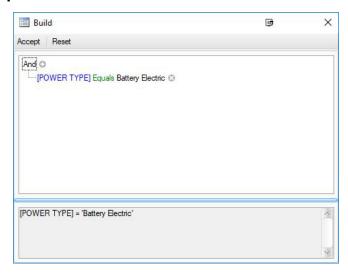
### Field tab



- 1. Click in a blank record or use the **Append** button **1** to add a new record.
- 2. Enter a **Field ID** for the question. If our question is about the charger size for the battery for a battery electric mower, we can enter a Field ID of BAT CHRG.
- 3. In the Label/Question field, enter the question the user will need to answer, such as: Do you want a battery charger?

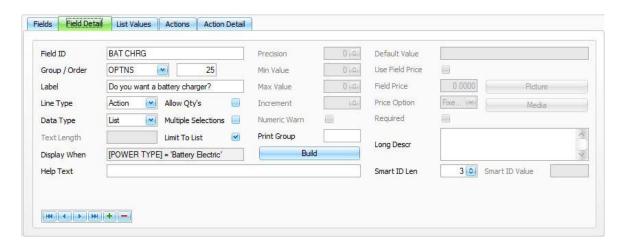
- 4. The question is optional; the user may skip it. Clear the **Required** check box to allow the user to skip the question.
- 5. Each question can have only one list of options. Because we don't want to show this question if the user selects a corded electric motor or a gas engine as a power source, we will need to specify when the question will be displayed.
- 6. For the BAT CHRG **Display When**, we can specify that the question will only appear if the POWER TYPE is equal to 'Battery electric'. To build the conditional statement, click the **Build** button to open the Build window. The dialog box allows you to build a logic statement in the same manner as the Data Filter in Interactive Views. See the General Information Guide for details on building the logic statement.

## **OPTNS Group - Fields Tab - Build**



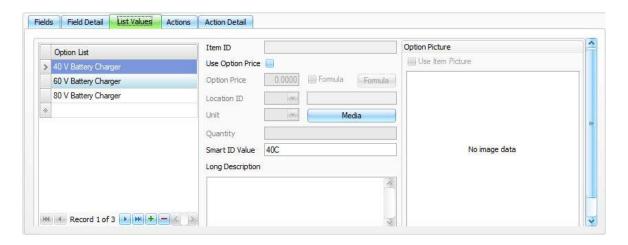
- Select the **POWER TYPE** group from the blue selection option.
- Select **Equals** from the green filter type selection option.
- Select the corresponding "Gas", "Battery Electric", or "Corded Electric" where appropriate from the black option selection.
- Once you have entered your logic statement click Accept to save the Build statement.

### Field Detail tab



- We have multiple battery sizes in inventory, but we do not have the option to set the Line
   Type field to Inventory for a Manufacturing Order configuration. Since the question/answer
   will consume material, select Action from the drop-down list. We can select an Inventory
   Item in the Actions tab.
- 2. To present a list of options to the user, select **List** from the **Data Type** drop-down list.
- 3. The user will only use one battery charger. Leave the **Allow Qty's** and **Multiple Selections** check boxes blank.
- 4. To prevent the user from typing an option not in Inventory, mark the Limit to List check box.
- 5. Enter a Long Description for the field detail, if applicable.
- 6. To add an indicator for the battery charger to the Smart ID for the configured Item, enter a length for the battery charger segment of the Smart ID in the **Smart ID Len** field.

### **List Values tab**

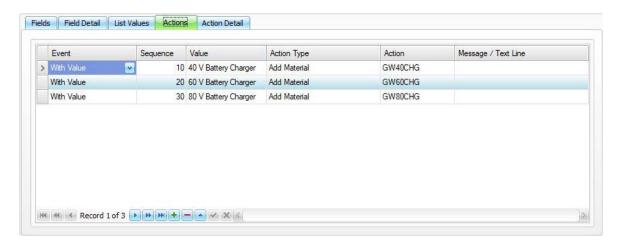


The **List Values** tab is where you create the list of options if you set your **Data Type** on the **Field Detail** tab to **List**.

- 1. Enter an option for the **Option List**. The list values are not tied directly to Inventory, so you cannot select specific Inventory Items for the list.
- 2. For each option you enter into the list, enter a **Smart ID Value**. For our example, use the battery charger size for the Smart ID value.
- 3. If you want to associate a media code with the Item, use the **Media** button.
- If you want to add a picture for the option, right-click in the Image field and select Load.
- 5. Enter a **Long** Description for the option, if applicable.
- 6. Repeat Steps 1 to 5 for each option in the list.

If you want to enter a specific price for the option, mark the **Use Option Price** check box, which will enable the **Option Price** field and the **Formula** check box. Enter a price for the option in the **Option Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

### **Actions tab**



The **Actions** tab creates a list of actions to be performed. Each field on the **Fields** tab can have one or more **Actions** on the **Actions** tab.

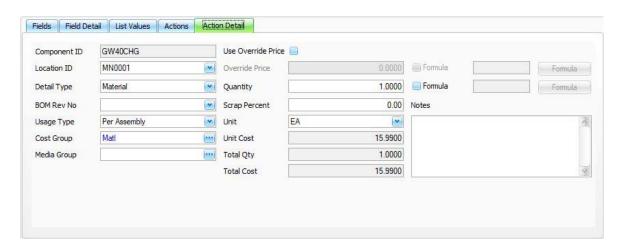
Since we were not able to add Inventory Items to the Option List, we will associate each option with an Inventory Item on the Actions tab.

The **Value** field drop-down list include the options you created, as well as an **Any Value** option. If the Action happens only when a certain option is selected, choose that option from the drop-down list. If the Action takes place no matter which option the user selects, choose **Any Value**.

Since we are adding Inventory Items depending on which battery option the user selects, we need to create actions to add the specific battery charger to the configuration.

- 1. Click in a blank record or use the **Append** button **•** to add a new record.
- 2. The **Event** field defaults to **With Value**. Accept this default value.
- 3. The **Sequence** number determines the order in which the Actions take place.
- Select a list option from the Value drop-down list. For the first Action, we will select the 40 V Battery Charger.
- 5. For the **Action Type**, select **Add Material** to add an Inventory Item to the configuration.
- 6. In the **Action** field, select an Inventory Item to add to the configuration when the user chooses a battery.
- 7. Repeat Steps 1 through 6 for each option.

### **Action Detail tab**



The **Action Detail** tab is a detailed extension of the Actions tab. Each action on the Actions tab has one action on the Action Detail tab.

- 1. On the **Actions** tab, select the action for which you want to view details, then click on the **Action Detail** tab. Details about the selected action appear.
- 2. Accept or select the **Location ID** for the Item.
- 3. Accept or edit the **Detail Type**.
- 4. Accept or edit the **BOM Rev No**, as applicable.
- 5. In the **Usage Type** field, there are 3 options:
  - **Per Assembly**: The configuration will consume a quantity of the Item for each assembly built.
  - **Fixed Qty**: The configuration will consume a fixed quantity of the Item no matter how many assemblies are built.
  - As Needed: The configuration will consume the Item as necessary for the assemblies built.

Select the **Usage Type** for the Item.

- 6. Accept or edit the Cost Group.
- 7. Accept or edit the **Media Group**, as applicable.
- 8. Accept or edit the **Quantity** of the Item to include in the configuration, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

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Setting Up a Manufacturing Order Configuration

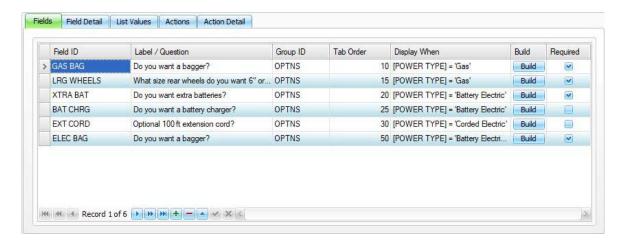
- 9. Enter a **Scrap Percentage**, as applicable.
- 10. Accept or edit the **Unit** of measure for the Item.
- 11. Add any **Notes** about the Item or Action.
- 12. Repeat steps 1 through 11 for each action on the Actions tab.

If you want to override the Inventory price for the Item, mark the **Use Override Price** check box, which will enable the **Override Price** field and the **Formula** check box. Enter a price for the Item in the **Override Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

Use the **Save** button on the toolbar to save your changes.

### For the EXT CORD field:

### Field tab



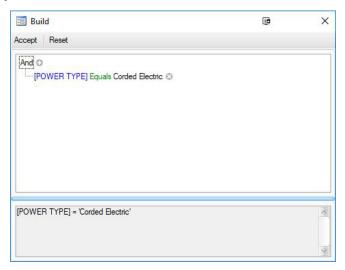
- Click in a blank record or use the Append button 

   to add a new record.
- 2. Enter a **Field ID** for the question. If our question is asking if they want a 100 ft extension cord, we can enter a field ID of EXT CORD.
- 3. In the **Label/Question** field, enter the question the user will need to answer, such as: Optional 100 ft extension cord?
- The question is optional; the user may skip it. Clear the Required check box to allow the user to skip the question.
- 5. Each question can have only one list of options. Because we don't want to show this question if the user selects a corded electric motor or a gas engine as a power source, we will need to specify when the question will be displayed.

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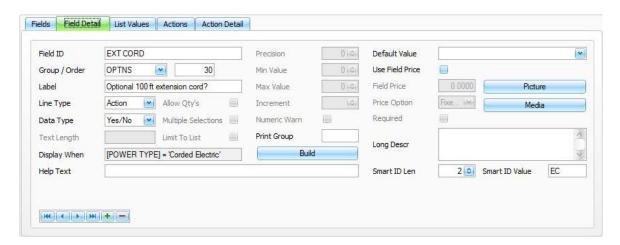
6. For the EXT CORD **Display When**, we can specify that the question will only appear if the POWER TYPE is equal to 'Corded electric'. To build the conditional statement, click the **Build** button to open the Build window. The dialog box allows you to build a logic statement in the same manner as the Data Filter in Interactive Views. See the General Information Guide for details on building the logic statement.

# **OPTNS Group - Fields Tab - Build**



- Select the **POWER TYPE** group from the blue selection option.
- Select **Equals** from the green filter type selection option.
- Select the corresponding "Gas", "Battery Electric", or "Corded Electric" where appropriate from the black option selection.
- Once you have entered your logic statement click Accept to save the Build statement.

### Field Detail tab



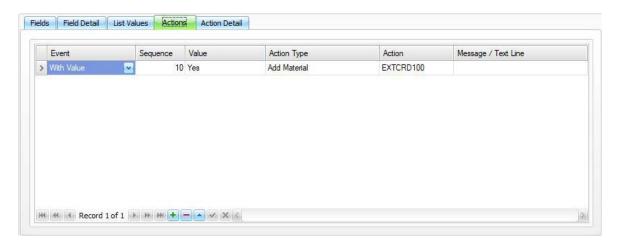
- 1. We have one extension cord in Inventory. We will provide the Customer with a Yes/No question as to whether they want a 100 ft extension cord or not.
- 2. In the **Line Type** field, select **Action** from the drop-down list. We can select an Inventory Item in the Actions tab for the response received from the Yes/No question.
- 3. To present a yes or no choice to the Customer, select **Yes/No** from the **Data Type** drop-down list.
- 4. Because the Customer will be presented with a Yes/No question, the **Allow Qty's**, **Multiple Selections**, and **Limit to List** fields will be disabled.
- 5. Select a **Default Value** to display with the question: **Yes** or **No**.
- 6. Enter a Long Description for the field detail, if applicable.
- 7. To add an indicator for the extension cord to the Smart ID for the configured Item, enter a length for the extension cord segment of the Smart ID in the **Smart ID Len** field.
- 8. For the response to the Yes/No question, enter a **Smart ID Value**. For our example, use EC for the Smart ID value.

### List Values tab

The **List Values** tab is where you create the list of options for the Customer if you set your Data Type on the Field Detail tab to List. If you set your Line Type on the Field Detail tab to Inventory, you select Inventory Items as the contents of the list of options for the Customer.

Since we selected **Yes/No** as the **Data Type** on the **Field Detail** tab, the **List Values** tab will be blank.

### **Actions tab**



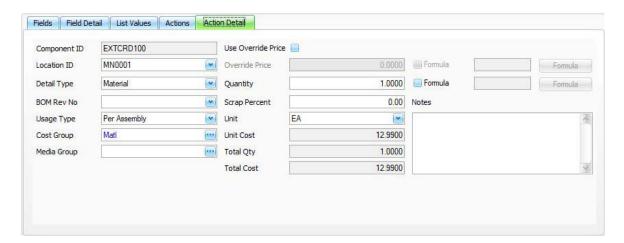
The **Actions** tab creates a list of actions to be performed. Each field on the Fields tab can have one or more Actions on the Actions tab.

Because we selected **Yes/No** as the **Data Type** we will be required to enter actions to be done with the responses of Yes or No.

- 1. Click in a blank record or use the **Append** button **★** to add a new record.
- 2. In the **Event** field select **With Value** to update the question.
- 3. Select **Yes** in the **Value** field to enter the Item to select when the Customer answers the question with a Yes response.
- 4. Select **Add Material** in the **Action Type** field to activate the Action field with a list of Inventory Items.
- 5. Select the Inventory Item for the extension cord you have in your Inventory from the **Action** field drop down list.

We will take no action if the Customer selects **No** to the response to the question, so we will only enter an action for the Yes response.

### Action Detail tab



The **Action Detail** tab is a detailed extension of the Actions tab. Each action on the Actions tab has one action on the Action Detail tab.

- 1. On the **Actions** tab, select the action for which you want to view details, then click on the **Action Detail** tab. Details about the selected Action appear.
- 2. Accept or select the Location ID for the Item.
- 3. Accept or edit the **Detail Type**.
- 4. Accept or edit the **BOM Rev No**, as applicable.
- 5. In the **Usage Type** field, there are 3 options:
  - **Per Assembly**: The configuration will consume a quantity of the Item for each assembly built.
  - **Fixed Qty**: The configuration will consume a fixed quantity of the Item no matter how many assemblies are built.
  - As Needed: The configuration will consume the Item as necessary for the assemblies built.

Select the **Usage Type** for the Item.

- 6. Accept or edit the Cost Group.
- 7. Accept or edit the **Media Group**, as applicable.
- 8. Accept or edit the **Quantity** of the Item to include in the configuration, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

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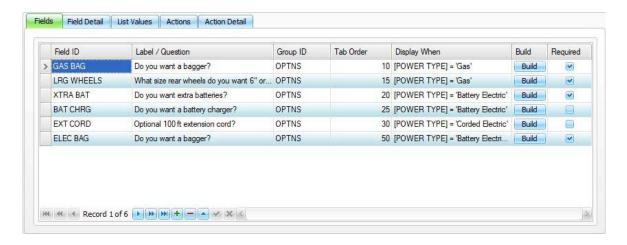
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- 9. Enter a Scrap Percentage, as applicable.
- 10. Accept or edit the **Unit** of measure for the Item.
- 11. Add any **Notes** about the Item or Action.
- 12. Repeat steps 1 through 11 for each action on the Actions tab.

If you want to override the Inventory price for the Item, mark the **Use Override Price** check box, which will enable the **Override Price** field and the **Formula** check box. Enter a price for the Item in the **Override Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

Use the **Save** button **I** on the toolbar to save your changes.

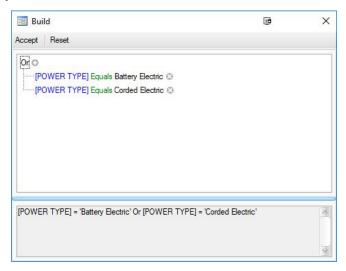
# ELEC BAG Field ID Field tab



- 1. Click in a blank record or use the **Append** button **1** to add a new record.
- 2. Enter a **Field ID** for the question. If our question is about a bagger for the mower, we can enter a field ID of ELEC BAG.
- 3. In the **Label/Question** field, enter the question the user will need to answer, such as: Do you want a bagger?
- 4. The question must be answered; the user cannot skip it. Mark the **Required** check box to ensure the Customer will answer the question.
- 5. Each question can have only one list of options. We don't want to show this question if the user selects an gas engine as a power source, so we will need to specify when the question will be displayed.

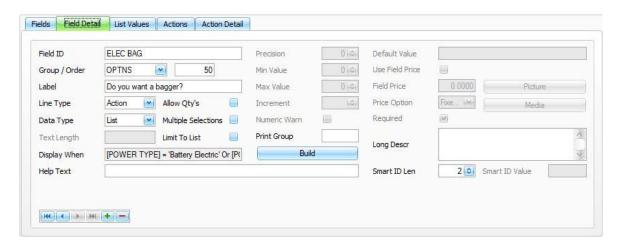
6. For the ELEC BAG **Display When**, we can specify that the question will only appear if the POWER TYPE is equal to 'Battery Electric' AND 'Corded Electric'. To build the conditional statement, click the **Build** button to open the Build window. The dialog box allows you to build a logic statement in the same manner as the Data Filter in Interactive Views. See the General Information Guide for details on building the logic statement.

# **OPTNS Group - Fields Tab - Build**



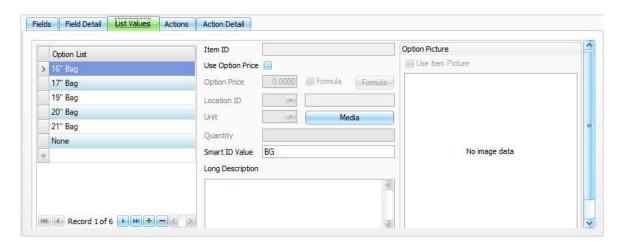
- Click on the And at the top of the filter window and select Or.
- Select the **POWER TYPE** group from the blue selection option.
- Select **Equals** from the green filter type selection option.
- Select "Battery Electric" from the black option selection.
- Click the Plus next to Or to add another filter.
- Select the **POWER TYPE** group from the blue selection option.
- Select **Equals** from the green filter type selection option.
- Select "Corded Electric" from the black option selection.
- Once you have entered your logic statement click Accept to save the Build statement.

### Field Detail tab



- We have multiple bagger sizes in Inventory, but we do not have the option to set the Line
   Type field to Inventory for a Manufacturing Order configuration. Since the question/answer
   will consume material, select Action from the drop-down list. We can select an Inventory
   Item in the Actions tab.
- 2. To present a list of options to the user, select List from the Data Type drop-down list.
- 3. The user will only use one bagger. Leave the **Allow Qty's** and **Multiple Selections** check boxes blank.
- 4. To prevent the user from typing an option not in Inventory, mark the Limit to List check box.
- 5. To add an indicator for the bagger to the Smart ID for the configured Item, enter a length for the bagger segment of the Smart ID in the **Smart ID Len** field.

### **List Values tab**

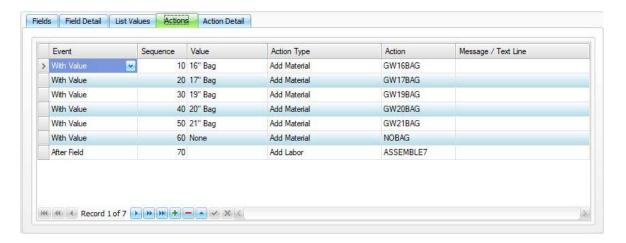


The **List Values** tab is where you create the list of options if you set your **Data Type** on the **Field Detail** tab to **List**.

- Enter an option for the Option List. Because the list values are not tied directly to Inventory, you cannot select specific Inventory Items for the list.
- 2. For each option you enter into the list, enter a **Smart ID Value**. For our example, use the motor size for the Smart ID value.
- 3. If you want to associate a media code with the Item, use the **Media** button.
- 4. If you want to add a picture for the option, right-click in the Image field and select Load.
- 5. Enter a **Long Description** for the option, if applicable.
- 6. Repeat Steps 1 to 5 for each option in the list.

If you want to enter a specific price for the option, mark the **Use Option Price** check box, which will enable the **Option Price** field and the **Formula** check box. Enter a price for the option in the **Option Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

### **Actions tab**



The **Actions** tab creates a list of actions to be performed. Each field on the **Fields** tab can have one or more Actions on the Actions tab.

Since we were not able to add Inventory Items to the Option List, we will associate each option with an Inventory Item on the Actions tab.

The **Value** field drop-down list include the options you created, as well as an **Any Value** option. If the Action happens only when a certain option is selected, choose that option from the drop-down list. If the Action takes place no matter which option the user selects, choose **Any Value**.

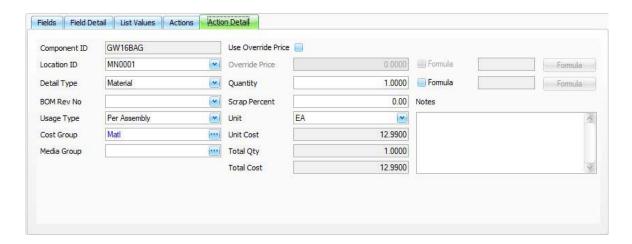
Since we are adding Inventory Items depending on which motor option the user selects, we need to create Actions to add the specific bag to the configuration.

- 1. Click in a blank record or use the **Append** button to add a new record.
- 2. The **Event** field defaults to **With Value**, accept this default.
- 3. The **Sequence** number determines the order in which the actions take place.
- 4. Select a list option from the **Value** drop-down list. For the first action, we will select the 16" Bag.
- 5. For the **Action Type**, select **Add Material** to add an Inventory Item to the configuration.
- 6. In the **Action** field, select an Inventory Item to add to the configuration when the user chooses a bag size.
- 7. Repeat Steps 1 through 6 for each option.

Since there is a choice to have no bagger when the question is answered, for this example we set up a Service Item in Inventory as NOBAG with no cost or price. We added this as an Action so it will be listed in the parts to inform the warehouse to not include a bagger.

The last Event for this Action is adding Labor to the assembly, so when the BOM is created we will have an Operation defaulted and can default labor time into the production of the mower.

### **Action Detail tab**



The **Action Detail** tab is a detailed extension of the Actions tab. Each action on the Actions tab has one action on the Action Detail tab.

- 1. On the **Actions** tab, select the action for which you want to view details, then click on the **Action Detail** tab. Details about the selected Action appear.
- 2. Accept or select the Location ID for the Item.
- 3. Accept or edit the **Detail Type**.
- 4. Accept or edit the **BOM Rev No**, as applicable.
- 5. In the **Usage Type** field, there are 3 options:
  - **Per Assembly**: The configuration will consume a quantity of the Item for each assembly built.
  - **Fixed Qty**: The configuration will consume a fixed quantity of the Item no matter how many assemblies are built.
  - As Needed: The configuration will consume the Item as necessary for the assemblies built.

Select the **Usage Type** for the Item.

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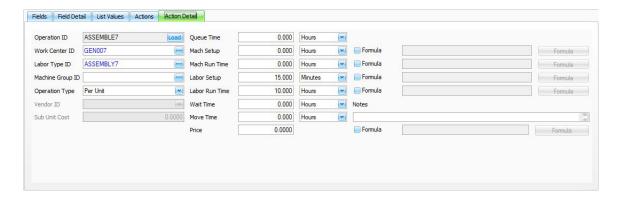
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- 6. Accept or edit the **Cost Group**.
- 7. Accept or edit the **Media Group**, as applicable.
- 8. Accept or edit the **Quantity** of the Item to include in the configuration, or if you want to set the quantity via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.
- Enter a Scrap Percentage, as applicable.
- 10. Accept or edit the **Unit** of measure for the Item.
- 11. Add any Notes about the Item or Action.
- 12. Repeat steps 1 through 11 for each action on the Actions tab.

If you want to override the Inventory price for the Item, mark the **Use Override Price** check box, which will enable the **Override Price** field and the **Formula** check box. Enter a price for the Item in the **Override Price** field, or if you want to set the price via a formula, mark the **Formula** check box and use the **Formula** button to open the formula window.

### **Action Detail tab - Labor**



Operation information appears for the Operation you selected in the Action field in the Actions tab.

- 1. Accept or edit the **Work Center ID** for the Operation.
- 2. Accept or edit the  ${\bf Labor\ Type\ ID}$  for the Operation.
- 3. Accept or edit the Machine Group ID for the Operation.
- 4. Select the **Operation Type** for the operation: **Per Unit, Subcontract, Batch**, or **Run Rate**. See the Manufacturing Routing and Resources training manual for details on these types.
- 5. Accept or edit the **Queue Time** and associated **Units** of measure for the Operation.

Setting Up a Manufacturing Order Configuration

6. Accept or edit the **Mach Setup** time and associated **Units** of measure for the Operation.

If you want to calculate the Machine Setup time via a formula, mark the **Formula** check box and click the **Formula** button to open the Formula window.

7. Accept or edit the **Mach Run Time** and associated **Units** of measure for the Operation.

If you want to calculate the Machine Run Time via a formula, mark the **Formula** check box and click the **Formula** button to open the Formula window.

8. Accept or edit the Labor Setup time and associated Units of measure for the Operation.

If you want to calculate the Labor Setup time via a formula, mark the **Formula** check box and click the **Formula** button to open the Formula window.

9. Accept or edit the **Labor Run Time** and associated **Units** of measure for the Operation.

If you want to calculate the Labor Run Time via a formula, mark the **Formula** check box and click the **Formula** button to open the Formula window.

- 10. Accept or edit the **Wait Time** and associated **Units** of measure for the Operation.
- 11. Accept or edit the **Move Time** and associated **Units** of measure for the Operation.
- 12. Enter any **Notes** for the Item.
- 13. Accept or edit the **Price** for the Operation, as applicable.

If you want to calculate the price via a formula, mark the **Formula** check box and click the **Formula** button to open the Formula window.

Use the **Save** button **II** on the toolbar to save your changes.

Once you finish the configurator maintenance, use the **Validate** button on the toolbar to validate the configuration. You will get a notification window listing corrections, if any, that you need to make before the configuration is valid. Once the corrections, if any, are complete, a window will appear to notify you the configuration has been validated.

#### Notes:

The configuration above is just an example of how you can set up a Sales Order configuration. This configuration is very simple. You may require a more complex setup, such as a more defined limit of the engine and motor to deck size setup.

You may want to use the Variables and Constraints to limit the selections made, or display a message when criteria has been met to display the message.

#### SETUP AND MAINTENANCE

Setting Up a Manufacturing Order Configuration

Before starting the configuration setup, use the Configuration Worksheet to determine all the possible questions and combinations of questions and available selections for these questions. You will save time in the long run doing thorough planning before setup, instead of having errors or incorrect information in your configurations because of a lack of planning.

If possible use an off-line company to test your configuration setup to make sure you get the results you were planning on getting.

**SETUP AND MAINTENANCE** 

Setting Up a Manufacturing Order Configuration

# USING CONFIGURATOR

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Sales Order Configurator Transactions	.4-5
Manufacturing Order Configurator Transactions	.4-29

Overview

# **OVERVIEW**

The Configurator is used to generate items in Sales Orders, once the Configurator Maintenance has been completed. When using the Configurator in a Sales Order, you are taken step by step through building the Sales Order Items, or the Manufacturing Order Item that will be put onto the Sales Order.

The Configurator selection is activated from the Task Pane that can be displayed on the right side of the Sales Order, Orders screen.

Once you have set up the configuration, it's a good idea to create a Sales Order using the configuration to make sure it behaves in the way you expect.

Overview

# SALES ORDER CONFIGURATOR TRANSACTIONS

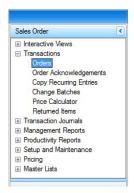
Sales Order transactions are the means used to build the configured "kit" that was set up in the Configurator Maintenance with the Sales Orders Config Type.

When the Sales Order is entered and the configured kit is built the Transaction Type of the Sales Order will be New, and treated the same as any manually entered Sales Order.

To work with the **Orders** functions, follow these steps:

1. Select **Orders** from the **Transactions** menu.

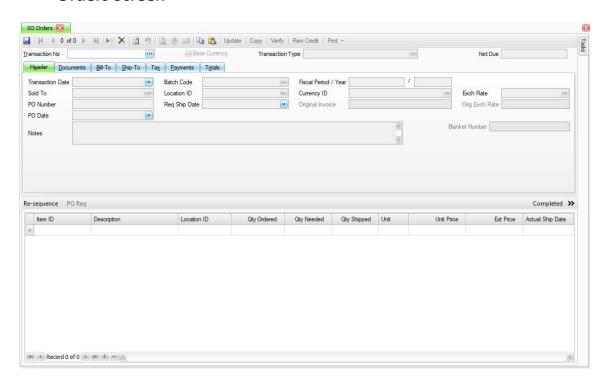
### **Orders Menu**



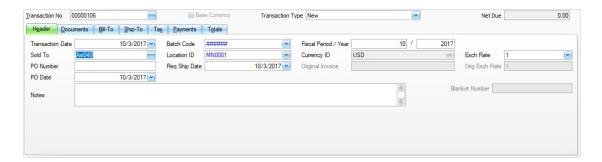
Sales Order Configurator Transactions

2. The **Orders** screen appears with the **Header** tab displayed.

### **Orders Screen**



### Orders Screen - Header Tab



- 3. The **Orders** screen appears, blank with the **Transaction No** field active.
- 4. To add a new order select the **New Record** button **p** from the toolbar.
- 5. To change the Transaction Type to a type other than the default of **New**, select the **Transaction Type**: **New**, **Invoice**, **Price Quote**, **Credit Memo**, or **RMA**.

If you are editing an order, the Transaction Type appears for existing Order, and cannot be changed.

If you are producing a Credit Memo, do not use negative numbers; the system automatically assigns the Credit Memo value a negative sign.

- 6. Select the **Transaction No** of an Order to work with, or enter a new **Transaction No**. If you are entering a New Order, and you selected Yes to Use System-Generated Numbers in the Business Rules function in System Manager, leave this field blank and the system will create the Transaction No for you.
- 7. The current workstation date appears in the **Transaction Date** field. Edit it, if necessary.
- 8. Select or edit the Customer ID in the **Sold To** field.
- 9. Enter or edit the Customer's Purchase Order Number in the PO Number field.
- 10. The current workstation date appears as the **PO Date**. Edit it if necessary.
- 11. Enter **Notes** or view any Notes specific to this Order.
- 12. If you use batch processing, select or edit the **Batch Code** for the Order.
- 13. Enter or edit the Location ID from which you are selling the Items, or accept the current value as set up in System Manager. The Location ID you enter also appears on the Item Detail tab.
- 14. The current date appears in the **Reg Ship Date** field. Edit this Reguested Ship Date, if necessary.
- 15. The current period and year appear in the **Fiscal Period/Year** fields. Edit these values, if necessary.
- 16. If you use multi currency, the **Currency ID** you assigned to the Customer's record appears and cannot be changed. If you want to enter Orders for this Customer in a different currency, set up a second Customer record.

If the Customer currency is not the same as the Base Currency, use the **Base Currency** check box to toggle currency amounts between the Customer's currency and the Base Currency.

If you do not use multi currency, this field is not available.

- 17. If you use multi-currency, the most recent daily Exchange Rate from the System Manager Currency Exchange Rates function appears in the Exch Rate field. You can enter a different rate (or double-click or press F6 to open the System Manager Currency Exchange Rates function).
  - If you do not use multi-currency, this field is not available.

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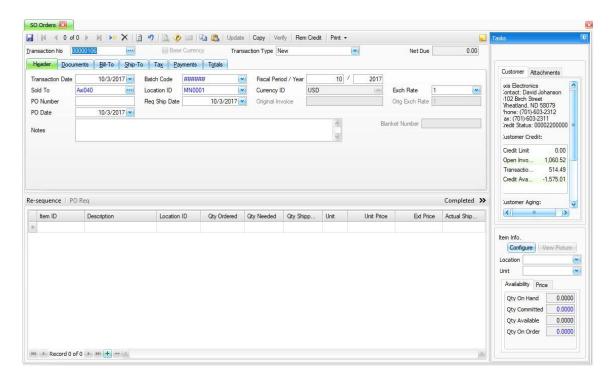
Sales Order Configurator Transactions



18. If you use multi-currency, the Orig Exch Rate is displayed with a the Exchange Rate originally entered into the Order, if the Exchange Rate has been adjusted.

The configuration pane is part of the Tasks pane on the right side of the Sales Order screen.

### **Orders Screen with Task Pane**

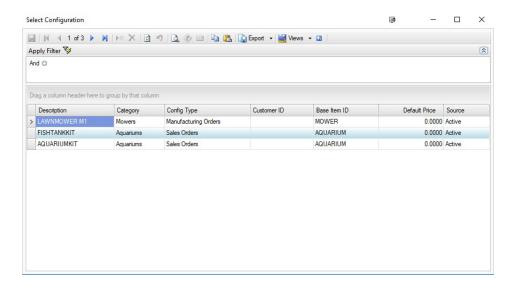


### **Orders Task Pane**



- 1. To select a configuration, click the Configure button [Configure].
- 2. The Select Configuration window appears listing all available configurations. Use the Data Filter to refine the number of configurations shown.

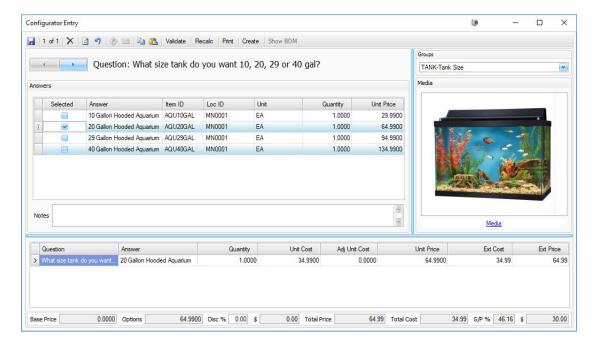
# **Orders - Select Configuration Screen**



NOTE: If you created a configuration, and it does not appear in the Select Configuration window, return to the Configuration Maintenance screen and Validate the configuration.

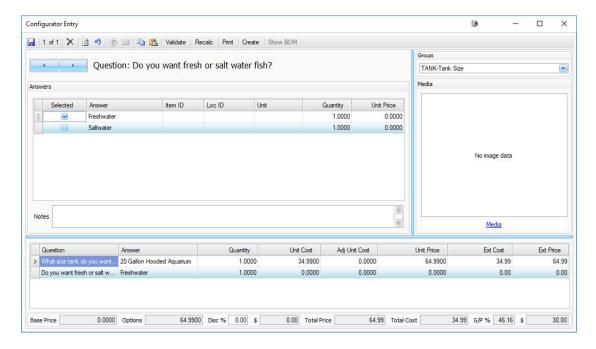
- 3. Select the configuration you want to work with by double-clicking the configuration record.
- 4. The **Configurator Entry** screen will appear.

## **Orders - Configurator Entry Screen**

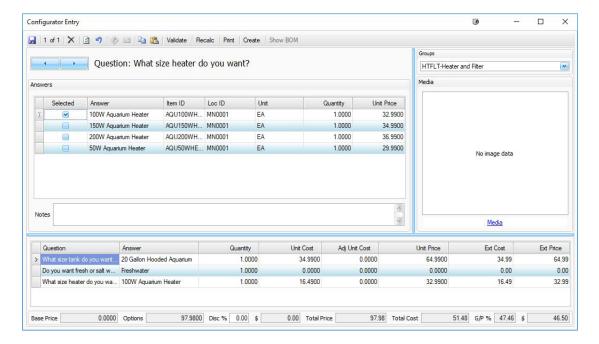


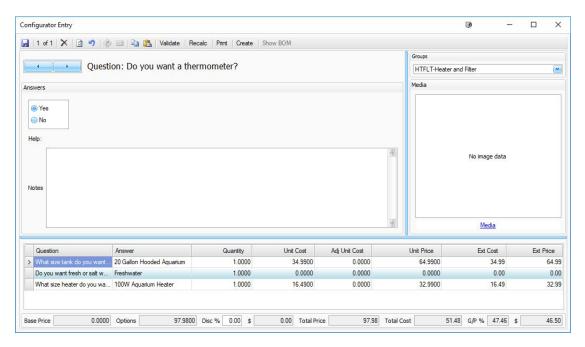
- 5. Answer each question as it is presented. Navigate through the questions using the navigation buttons \_\_\_\_\_\_.
- 6. To answer a question with multiple choices, select the record by marking the Select check box.

If you try to select multiple selections for a question that does not allow multiple selections a message box will appear stating multiple selections are not allowed.



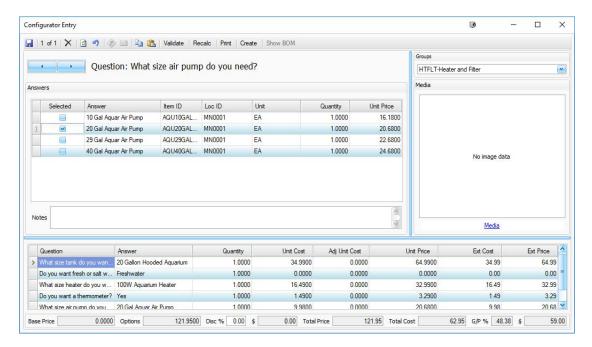
- 7. As you answer the questions, your answers appear in the detail section of the screen.
- 8. You can add any Notes as you go through the configuration.

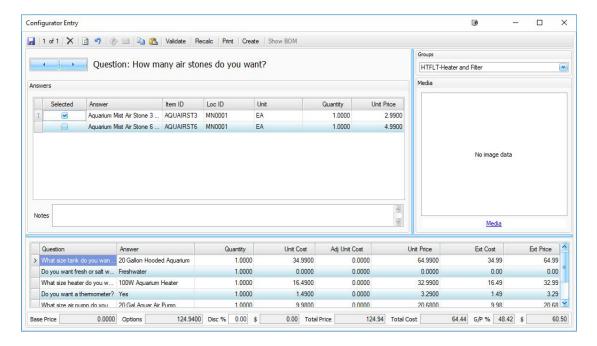


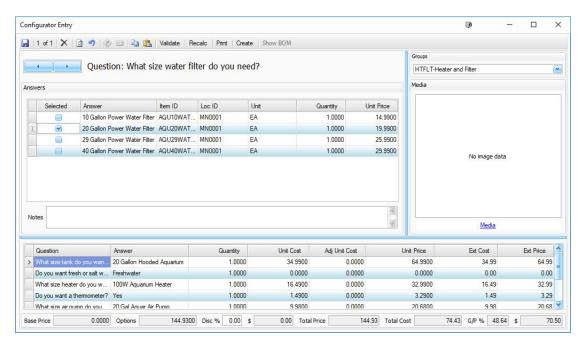


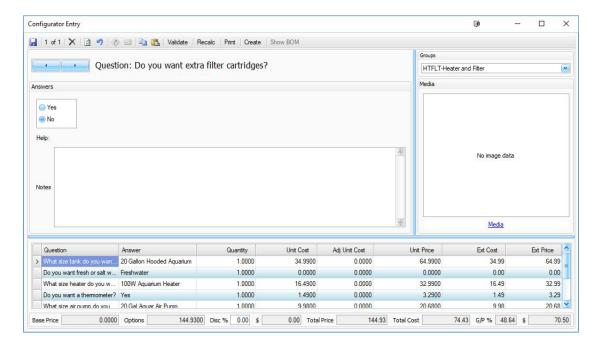
#### Sales Order Configurator Transactions

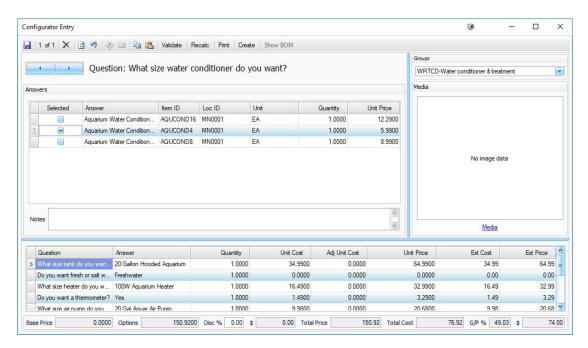
- 9. When you encounter a Yes/No question the only selections available will be a Yes or No radio button. The default set in the Configuration Maintenance will be selected.
  - If you select Yes, the Inventory Item set up for the Yes response will appear in the
    detail section.
  - If you select **No**, a message will appear, if you have set up a message for the No response. No Item will be added to the detail section for a No response.

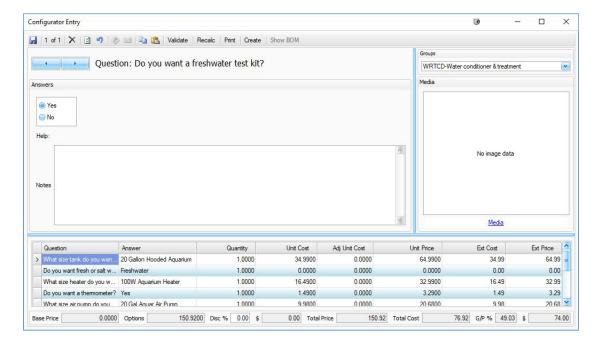


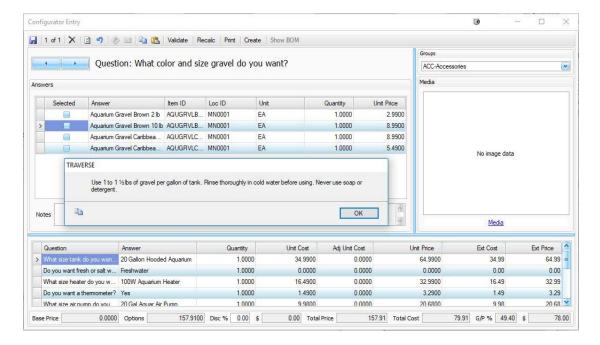




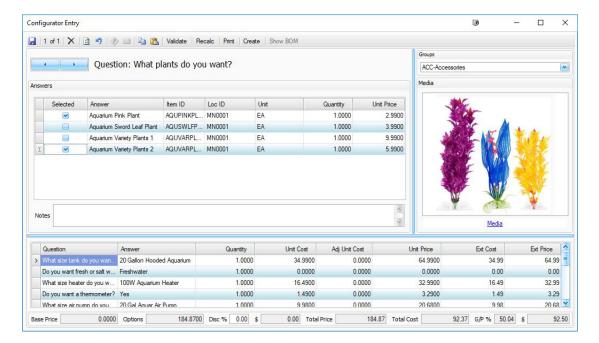




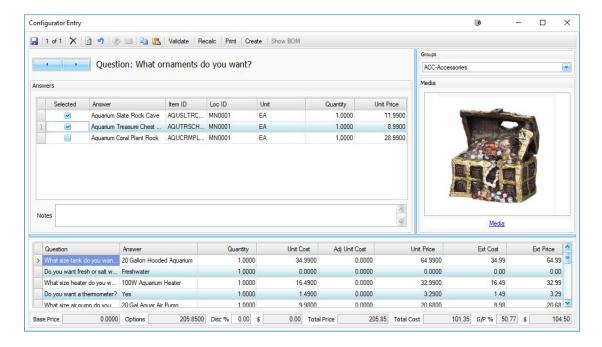


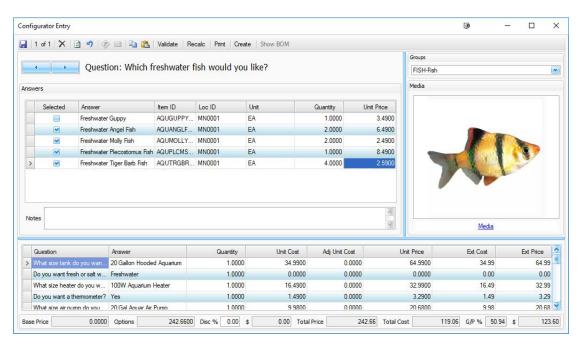


10. When a message has been set up to display **Before Field**, the message will appear when that question's screen is displayed. Click **OK** to clear the message and select from the available choices.



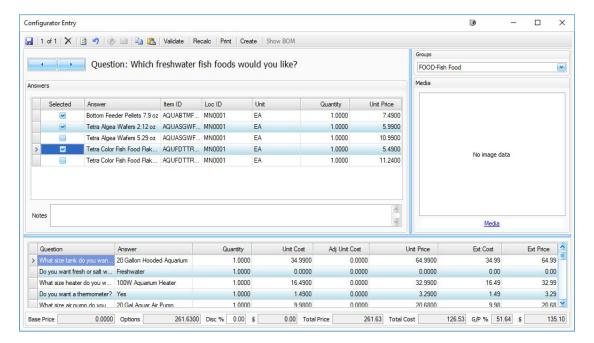
11. When you encounter a question that allows multiple selections and editing the quantity, mark the **Selected** check box for each selection, and edit the **Quantity** when applicable.





12. When pictures are set up with the Item, and the Use Item Picture is selected, you will see the picture displayed in the Media area of the screen.

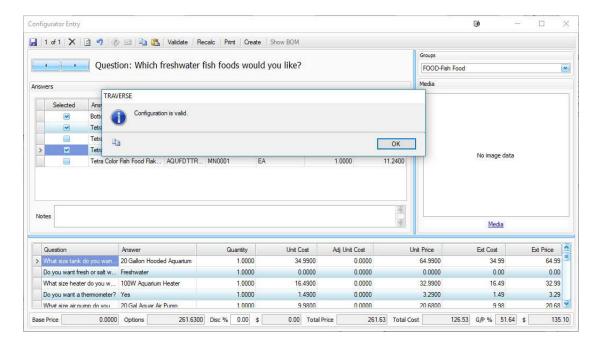
## **Orders - Configurator Entry Screen - Question 15**



13. If you change a quantity, use the **Recalc** button on the toolbar to recalculate the totals.

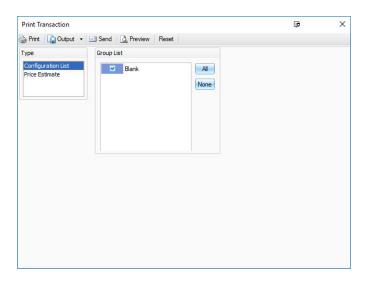
14. Use the Validate button on the toolbar to check the configuration for validity.

## **Orders - Configurator Entry Screen - Validate**



15. Once you have finished setting up your configuration, you can print a configuration list or a price estimate by using the **Print** button on the toolbar.

# **Orders - Configurator Entry Screen - Print**



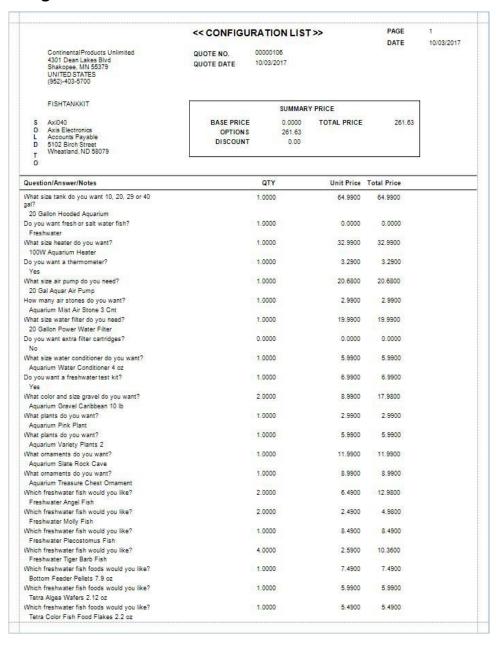
- Select the Type of transaction report you wish to print: Configuration List or Price Estimate.
- If you entered a Group List into the Configuration Maintenance screen, select the **Group List** you wish to print. If no Group List was entered **Blank** will be selected.
- Select a command button:

#### **Command Buttons**

Name	Description
Reset	Set all fields to their defaults.
Preview	Preview the report on your monitor.
Output	Output the report as a .pdf file and save it.
Print	Print the report.

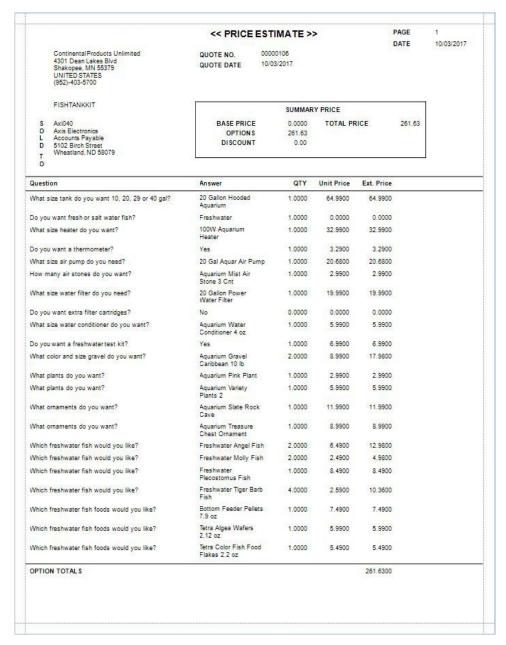
The **Configuration List** is a list of Items included in the configuration, as well as the costs and prices for the items.

## **Configuration List**



The Price Estimate lists the Items in the configuration along with the estimated price of the configuration.

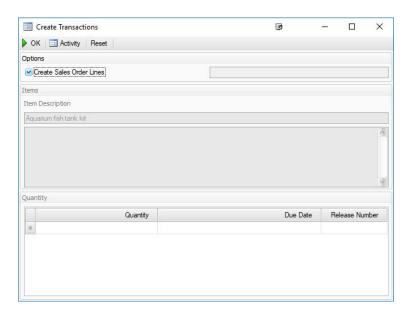
#### **Price Estimate**



16. To create the transaction, click the **Create** button on the toolbar.

17. The **Create Transaction**(s) screen will appear.

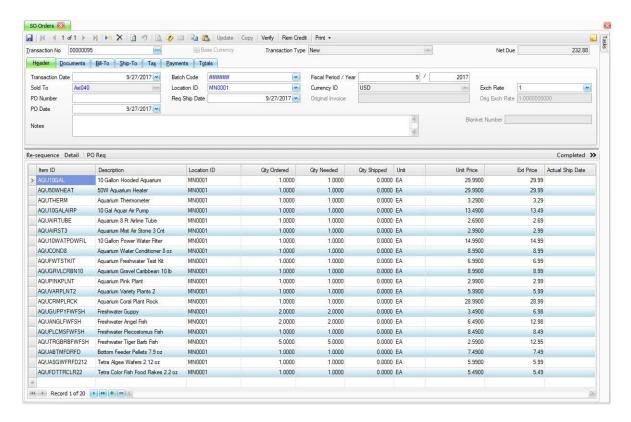
## **Orders - Configurator Entry Screen - Create**



- 18. To create Sales Order lines for the components in the configuration, mark the **Create Sales Order Lines** check box.
- 19. Click **OK** to create the transaction.

20. The Sales Order screen will appear with the components selected from the Configurator questions' answers.

### **Orders - Order Screen Filled**



Process the Sales Order as you would any Sales Order that was manually entered.

See the Sales Order Training Manual for further details on the remaining tabs and how to process the Sales Order.

Make sure you test each of the conditions to verify you have set up the configuration the way you intended.

## **USING CONFIGURATOR**

4

Sales Order Configurator Transactions

# MANUFACTURING ORDER **CONFIGURATOR TRANSACTIONS**

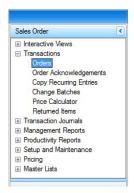
Sales Order transactions are the means used to build the configured "BOM" that was set up in the Configurator Maintenance with the Manufacturing Orders Config Type.

When the Sales Order is entered and the configured BOM is built the Transaction Type of the Sales Order will be New, and treated the same as any manually entered Sales Order.

To work with the **Orders** functions, follow these steps:

1. Select Orders from the Transactions menu.

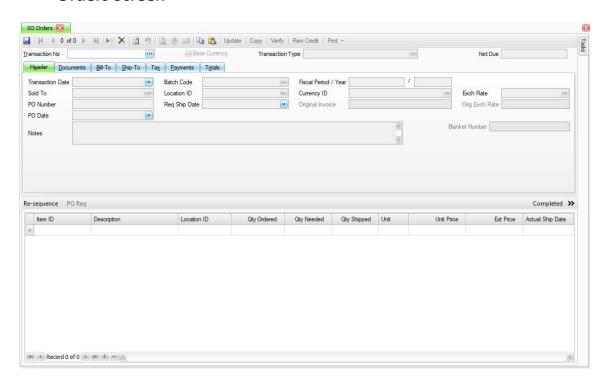
### **Orders Menu**



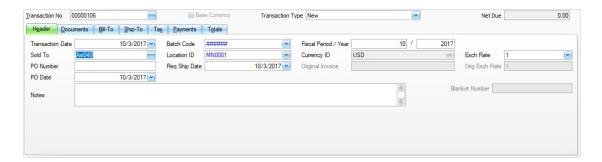
Manufacturing Order Configurator Transactions

2. The **Orders** screen appears with the **Header** tab displayed.

#### **Orders Screen**



#### Orders Screen - Header Tab



- 3. The Orders screen appears, blank with the Transaction No field active.
- 4. To add a new order select the **New Record** button **p** from the toolbar.
- 5. To change the Transaction Type to a type other than the default of **New**, select the **Transaction Type**: **New**, **Invoice**, **Price Quote**, **Credit Memo**, or **RMA**.

If you are editing an order, the Transaction Type appears for existing Order, and cannot be changed.

If you are producing a Credit Memo, do not use negative numbers; the system automatically assigns the Credit Memo value a negative sign.

- 6. Select the **Transaction No** of an Order to work with, or enter a new **Transaction No**. If you are entering a New Order, and you selected Yes to Use System-Generated Numbers in the Business Rules function in System Manager, leave this field blank and the system will create the Transaction No for you.
- 7. The current workstation date appears in the **Transaction Date** field. Edit it, if necessary.
- 8. Select or edit the Customer ID in the **Sold To** field.
- 9. Enter or edit the Customer's Purchase Order Number in the PO Number field.
- 10. The current workstation date appears as the **PO Date**. Edit it if necessary.
- 11. Enter **Notes** or view any Notes specific to this Order.
- 12. If you use batch processing, select or edit the **Batch Code** for the Order.
- 13. Enter or edit the Location ID from which you are selling the Items, or accept the current value as set up in System Manager. The Location ID you enter also appears on the Item Detail tab.
- 14. The current date appears in the **Reg Ship Date** field. Edit this Reguested Ship Date, if necessary.
- 15. The current period and year appear in the **Fiscal Period/Year** fields. Edit these values, if necessary.
- 16. If you use multi currency, the **Currency ID** you assigned to the Customer's record appears and cannot be changed. If you want to enter Orders for this Customer in a different currency, set up a second Customer record.

If the Customer currency is not the same as the Base Currency, use the **Base Currency** check box to toggle currency amounts between the Customer's currency and the Base Currency.

If you do not use multi currency, this field is not available.

17. If you use multi-currency, the most recent daily Exchange Rate from the System Manager Currency Exchange Rates function appears in the Exch Rate field. You can enter a different rate (or double-click or press F6 to open the System Manager Currency Exchange Rates function).

If you do not use multi-currency, this field is not available.

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#### USING CONFIGURATOR



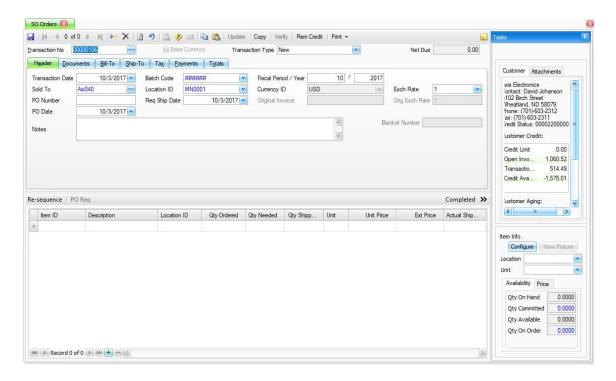
Manufacturing Order Configurator Transactions



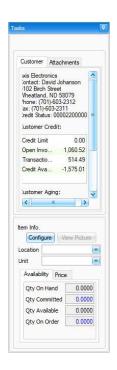
18. If you use multi-currency, the **Orig Exch Rate** is displayed with a the Exchange Rate originally entered into the Order, if the Exchange Rate has been adjusted.

The configuration pane is part of the Tasks pane on the right side of the Sales Order screen.

### **Orders Screen with Task Pane**

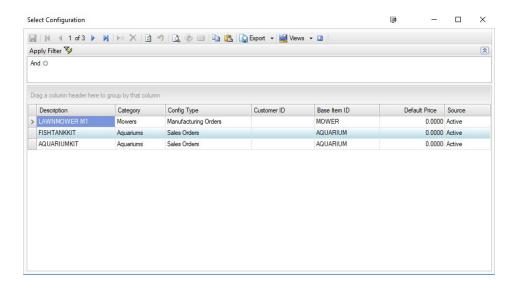


## **Orders Task Pane**



- 1. To select a configuration, click the Configure button [Configure].
- 2. The Select Configuration window appears listing all available configurations. Use the Data Filter to refine the number of configurations shown.

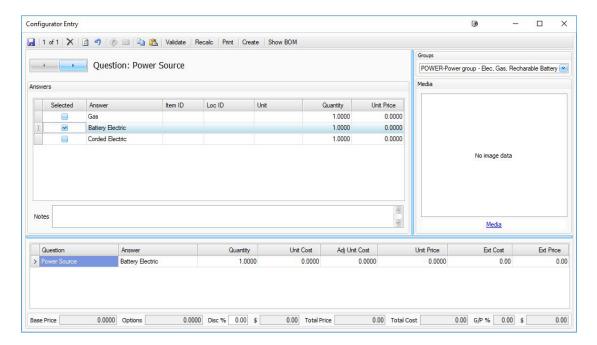
## **Orders - Select Configuration Screen**



NOTE: If you created a configuration, and it does not appear in the Select Configuration window, return to the Configuration Maintenance screen and Validate the configuration.

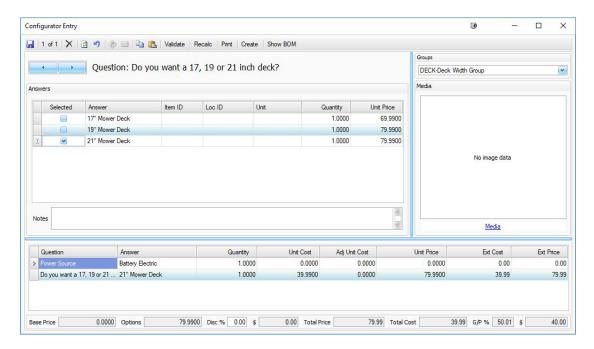
- 3. Select the configuration you want to work with by double-clicking the configuration record.
- 4. The **Configurator Entry** screen will appear.

## **Orders - Configurator Entry Screen**



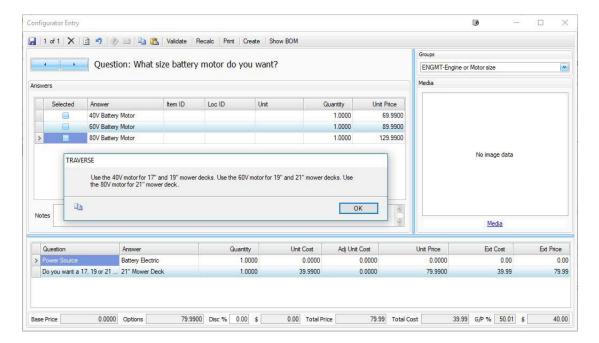
- 5. Answer each question as it is presented. Navigate through the questions using the navigation buttons \_\_\_\_\_\_.
- 6. To answer a question with multiple choices, select the record by marking the Select check box.

If you try to select multiple selections for a question that does not allow multiple selections a message box will appear stating multiple selections are not allowed.

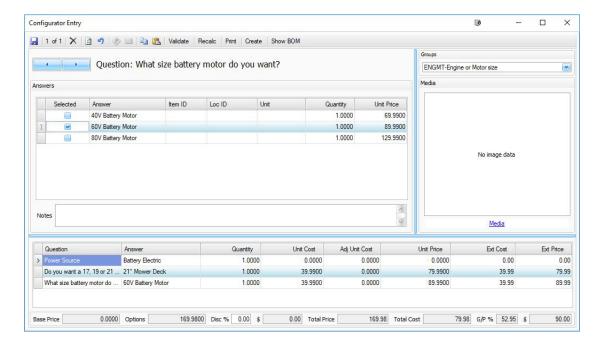


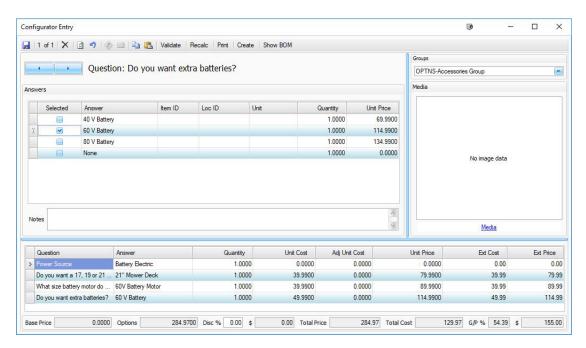
- 7. As you answer the questions, your answers appear in the detail section of the screen.
- 8. You can add any Notes as you go through the configuration.

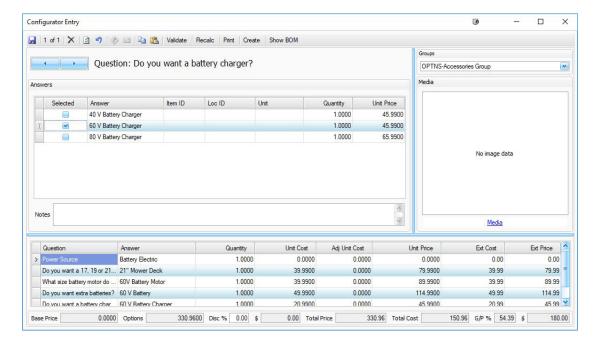
## Orders - Configurator Entry Screen - Question 3 w/Message

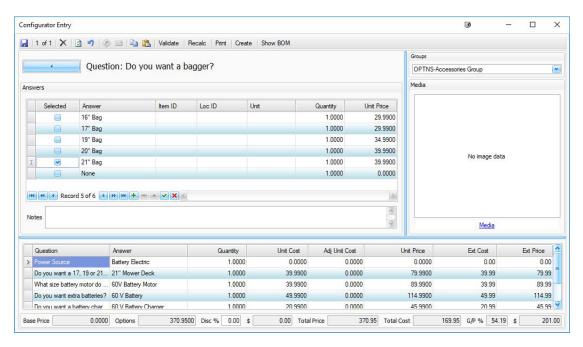


9. When a message has been set up to display **Before Field**, the message will appear when that question's screen is displayed. Click **OK** to clear the message and select from the available choices.



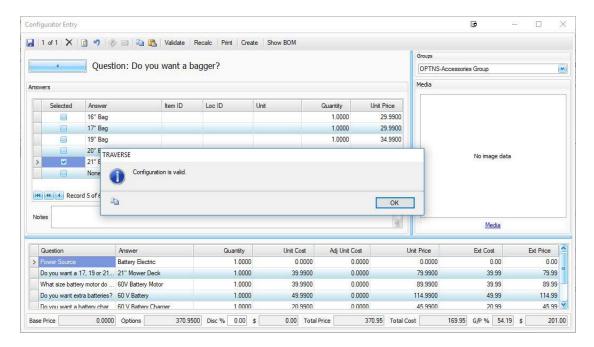






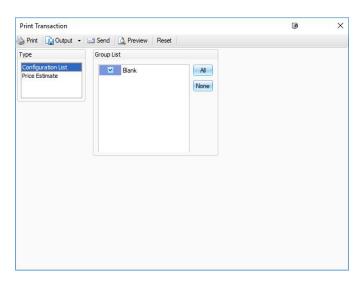
- 10. When you encounter a question that allows multiple selections and editing the quantity, mark the **Selected** check box for each selection, and edit the **Quantity** when applicable.
- 11. If you change a quantity, use the Recalc button on the toolbar to recalculate the totals.
- 12. Use the Validate button on the toolbar to check the configuration for validity.

## **Orders - Configurator Entry Screen - Validate**



13. Once you have finished setting up your configuration, you can print a configuration list or a price estimate by using the **Print** button on the toolbar.

## **Orders - Configurator Entry Screen - Print**



- Select the Type of transaction report you wish to print: Configuration List or Price Estimate.
- If you entered a Group List into the Configuration Maintenance screen, select the **Group List** you wish to print. If no Group List was entered **Blank** will be selected.
- Select a command button:

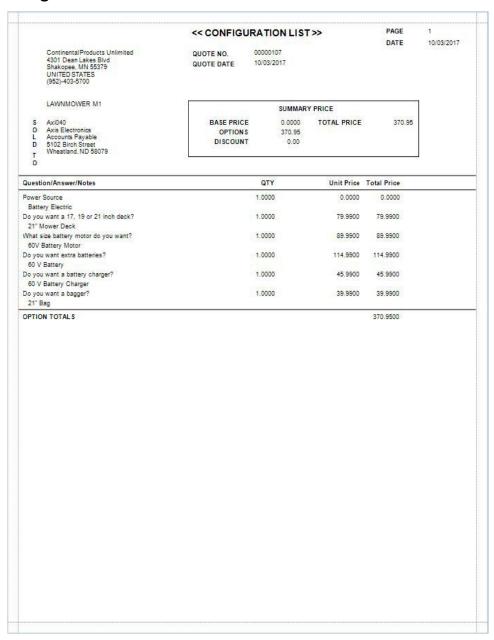
#### **Command Buttons**

Name	Description
Reset	Set all fields to their defaults.
Preview	Preview the report on your monitor.
Output	Output the report as a .pdf file and save it.
Print	Print the report.

Manufacturing Order Configurator Transactions

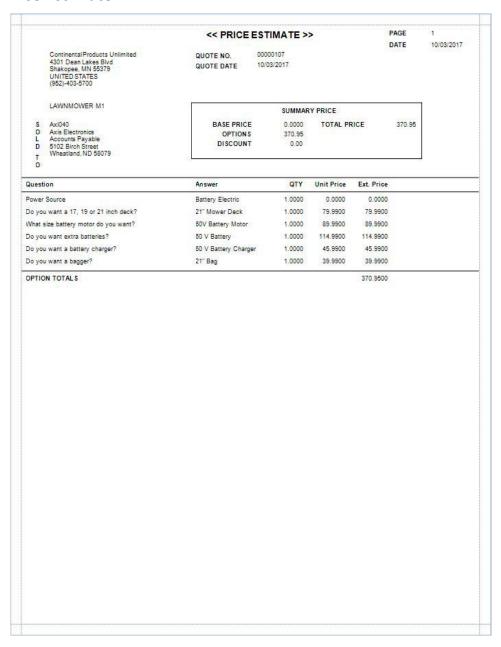
The **Configuration List** is a list of Items included in the configuration, as well as the costs and prices for the items.

## **Configuration List**



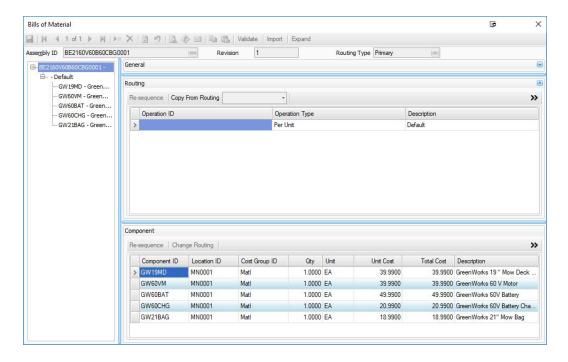
The Price Estimate lists the Items in the configuration along with the estimated price of the configuration.

## **Price Estimate**



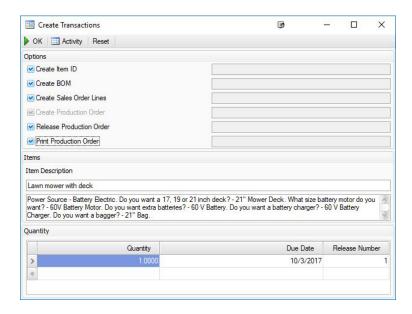
14. Click the **Show BOM** button on the toolbar to view the bill of material for the configured item. This is view-only; to make changes, close the BOM screen to return to the configuration entry screen.

## **Orders - Configurator Entry - Show BOM**



- 15. To create the transaction, click the **Create** button on the toolbar.
- 16. The **Create Transaction**(s) screen will appear.

## **Orders - Configurator Entry Screen - Create**



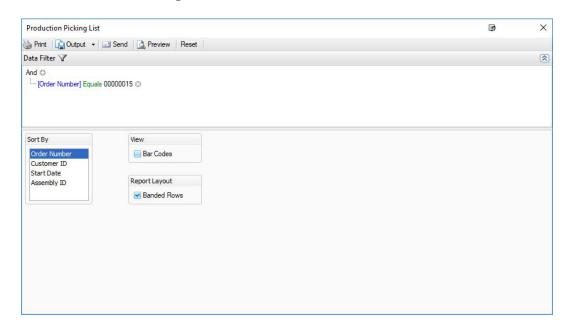
- 17. To create an Item ID for the configuration, mark the Create Item ID check box.
- 18. To create a Bill of Material for the configuration, mark the Create BOM check box.
- 19. To create Sales Order lines for the components in the configuration, mark the Create Sales Order Lines check box.
- 20. In the Quantity section, enter the number of configured Items to build in the Quantity field. Once you enter a quantity, the Release Production Order and the Print Production Order check boxes will become available.
- 21. To release the Production Order for the configuration from the SO screen, mark the Release Production Order check box. If you do not want to release the Production Order, leave the check box blank. This will create a Production Order with a status of "Planned". You can then release the order through the MFG - Production Orders function. See the MFG - Production Training Manual for details on releasing the Production Order.
- 22. To print the production order for the configuration, mark the Print Production Order check box.
- 23. Add an additional description in the Additional Description field just below the Item **Description** field, if necessary.

This additional description will be populated based on Config Desc Type field in the Configuration Maintenance screen in the General section of the screen.

Manufacturing Order Configurator Transactions

- 24. In the **Quantity** section, enter the **Due Date** for the configured Items.
- 25. To add another release, click in the empty record and enter a Quantity and Due Date.
- 26. Click **OK** to create the transaction.
- 27. The **Production Picking List** screen will appear. If you selected Picking List for the Production Order Type Business Rule (page 3-5).

## **Production Picking List Screen**



- Select the field by which to sort the list in the Sort By field: Order Number, Customer ID, Start Date, or Assembly ID.
- Mark the Bar Codes check box if you want bar codes to appear on the Picking List.
- Select the Banded Rows check box, if applicable, to highlight alternating lines on the report to make the report easier to read.

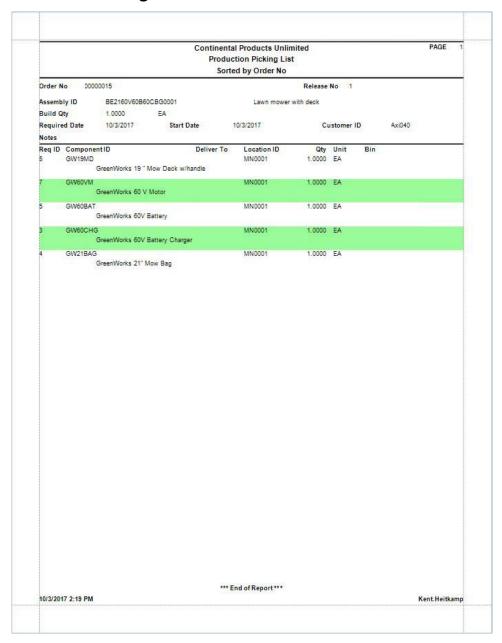
NOTE: Use the System Manager Print Preferences function to define the default setting for this check box. You can then override this default when you print the report.

Select a command button:

### **Command Buttons**

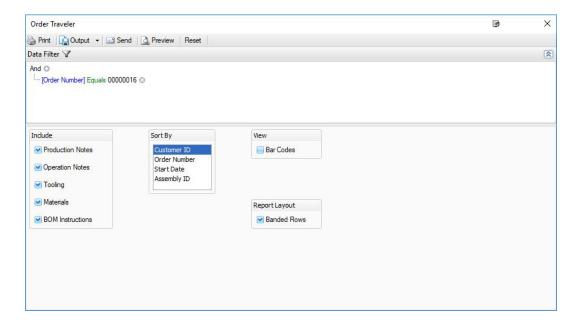
Name	Description
Reset	Set all fields to their defaults.
Preview	Preview the report on your monitor.
Output	Output the report as a .pdf file and save it.
Print	Print the report.

# **Production Picking List**



28. The **Order Traveler** screen will appear. If you selected Order Traveler for the Production Order Type Business Rule (page 3-5).

### **Order Traveler Screen**



- Select the information to Include on the Order Traveler: **Production Notes**, Operation Notes, Tooling, Materials, and BOM Instructions. You may choose any one or combination of these selections.
- Select the field by which to sort the list in the Sort By field: Order Number, Customer ID, Start Date, or Assembly ID.
- Mark the **Bar Codes** check box if you want bar codes to appear on the Picking List.
- Select the **Banded Rows** check box, if applicable, to highlight alternating lines on the report to make the report easier to read.

NOTE: Use the System Manager Print Preferences function to define the default setting for this check box. You can then override this default when you print the report.

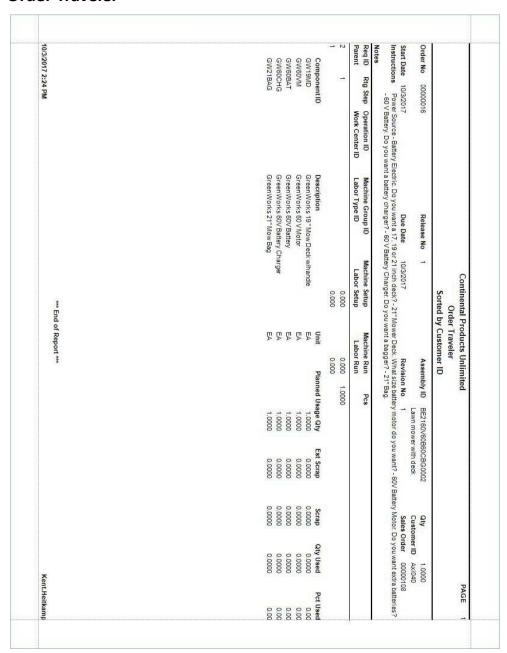
Manufacturing Order Configurator Transactions

## • Select a command button:

### **Command Buttons**

Name	Description
Reset	Set all fields to their defaults.
Preview	Preview the report on your monitor.
Output	Output the report as a .pdf file and save it.
Print	Print the report.

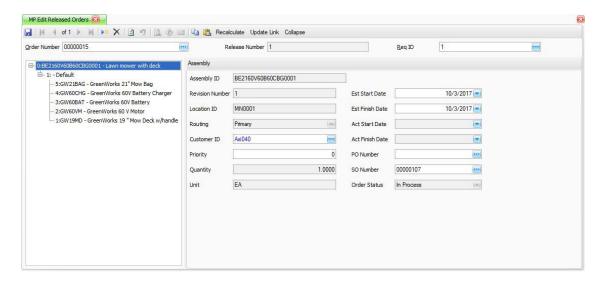
# **Order Traveler**



29. A notification dialog box will appear once the transaction is created. This also releases the production order if you marked the **Release Production Order** check box.

30. Once the transaction is created, you can use the MFG - Production Edit Released Orders function to edit the production order if necessary. See the MFG - Production Training Manual for details on the Edit Released Orders function.

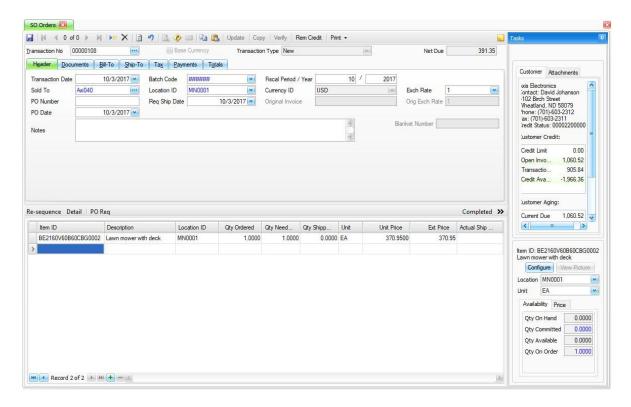
## MFG - Production Edit Released Orders Screen



31. Make sure you test each of the conditions to verify you have set the configuration up the way you intended.

32. The Sales Order screen will appear with the Item selected from the Configurator questions' answers.

### **Orders - Order Screen Filled**



The **Item ID** generated will be based on the **Part Number Type** field in the **General** section of the **Configuration Maintenance** screen (page 3-105).

Our example has **Smart + Sequence** as the Part Number Type. We entered codes for each component that are included in the Item ID to assist the warehouse when looking at the Item ID to determine the parts they need to pick.

Process the Sales Order as you would any Sales Order that was manually entered.

See the Sales Order Training Manual for further details on the remaining tabs and how to process the Sales Order.

Make sure you test each of the conditions to verify you have set up the configuration the way you intended.

## **USING CONFIGURATOR**

4

Manufacturing Order Configurator Transactions

**GLOSSARY** 

#### actions

Actions are, actions to be performed at this point in the configuration. These actions could be adding another component to a Manufacturing Bill of Material configuration, displaying a Message to the user, or adding Labor or Freight.

### active date

The date range for which a configuration is considered active and in effect.

#### assemble to order

A production environment where a product request can be assembled after the receipt of a Customer's order. The key components (bulk, semi finished, intermediate, subassembly, fabricated, purchased, packaging) used in the assembly or finished process are planned and possibly stocked in anticipation of the Customer order.

## average cost

An inventory costing method. The average cost method calculates a weighted average cost by dividing the total cost of all units of an inventory item by the number of units on hand. See also FIFO, LIFO and standard cost.

# average price

The average selling price of an item updated each time a purchase is entered.

## back up

To make a copy of data for archival purposes.

### base cost

Cost used for calculating prices as a markup from cost.

## base currency

In TRAVERSE, the currency selected in the System Manager Company Setup Company Information function as the base currency. While TRAVERSE stores both base and foreign currencies, all other currencies are converted to base currency.

### base price

A price assigned to each unit and used to calculate price breaks and customer level pricing in Sales Order.

#### bills of materials

The list of the components necessary to make a part of product and the amount of each component required.

### company

In TRAVERSE, a business record associated with its own database files, tables, and menu of applications.

### component

Part needed to make a parent item as shown on its bill of material.

### condition

When setting up constraints, the criteria set to meet the requirements of the constraint.

## configurator

A software tool to simplify order entry when a product may be sold with a number of features and options.

### conversion

The process of updating existing data, programs, or applications to the current version. See also installation.

#### conversion factor

The portion of the base unit that is the alternate unit. For example; if the base unit were EACH and the alternate unit were BOX of 10, the conversion factor would be 10.

## costing method

The method used for costing sales and inventory: FIFO, LIFO, average cost, and standard cost.

#### constraints

Constraints prevent the user from creating a configuration that is not available, or ensure that if the user creates a configuration, requirements are met, such as limiting the number of fish in a tank depending on the size of the tank, forcing a certain shipping method if the configured product is beyond a particular weight or size. You can also use constraints to change information based on situations that indicate something is awry.

#### discount

An amount subtracted from the full amount of a customer invoice in return for prompt payment.

#### distribution code

A code that indicates how amounts are to be distributed among general ledger accounts.

#### field

(1) A region on the screen that accepts input from the user. (2) One element of a record in a table. (3) Configurator fields are the questions that will be asked in the Sales Order transaction generation process.

## firm planned order

An order which is treated as a planned order for the MRP calculation but one that does not be change, either in date or quantity, by the computer. Firm planned orders are changed manually and are used for Master production scheduling and to override the computer setting of order quantity, lead times, and safety stock, usually to overcome material or capacity problems.

### function

A menu item that leads to a full screen. Most functions have a corresponding program.

### groups

The groups section of the configuration maintenance, creates different groupings of questions. Each Group can focus on one aspect of the product--each Group has its own list of guestions.

#### installation

The process of adding an application to an existing system. See also conversion.

## inventory

The goods a business owns at a particular time, whether held for direct sale or for use in manufacturing goods for future sale. Manufacturing inventory is usually divided into raw material, work in process, and finished goods.

## job shop environment

Tend to be high variety and low volume factories which make to order or to Customer specifications. Their Customers are very often other factories, so they tend not to produce consumer goods. Job shops tend to be highly flexible and their workers highly skilled. The shop floor layout would consist mostly of separate functionally specialized departments. Frequent change overs from one product to another are common.

## list price

The basic published price for each unit without discounts added to it.

### **location**

The place your inventory is stored—a van, a warehouse, etc.

### lotted items

Items that are grouped for identification and given a lot number, such as items with the same shipping, receiving, or expiration date.

#### menu

A list of applications, functions, options, or other menus.

### planned order

Generally a Production Order created by an MRP system.

## price break

A price break set up by quantity, generally giving increasing discounts as the quantity of sales increase.

# price ID

Customer-level pricing identifier that is useful for categories of items and items in particular locations.

## product line

A category of similar items used for sorting.

## program

A self-contained list of executable code, written and implemented to do a task. Most programs are represented by a function on a menu.

#### record

A unit of information that has other pieces of information assigned to it.

#### restore

To bring information back to its original place and condition.

### scrap

Materials outside of specifications and possessing characteristics that make rework impractical. For example; a raw material with a 2% scrap factor is assumed to be something in which, when an assembly is put together and the material is used, about 2% is lost or scrapped. It could be that 2% of the material is defective or is lost due to the nature of the process. The reason a scrap factor is set up is to enable you to actually track these quantities in the hopes of improving your process. Scrap should be considered a variable quantity and expense.

The unexpected loss of a completed part for any reason.

### scrap factor

A percentage factor used in the product structure to increase gross needed requirements to account for anticipated scrap.

### serialized item

An item that is identified by a serial number, such as an appliance, a computer, a stereo system.

### setup time

The time it takes to adjust a machine or fit a tool to make a particular item. Part of the lead time which does not vary with the order quantity.

#### smart ID

The Smart ID creates a part number based on the specific smart ID's created as part of the configuration.

#### standard cost

A costing method that is an estimate of costs you set. For example, in a manufacturing operation the standard cost is the cost of the item plus costs of raw materials, labor, and overhead. See also average cost, FIFO, and LIFO.

#### tab order

The order in which the groups of a configuration, or the fields are presented to the user when answering questions during the transaction entry process.

#### table

(1) A grid that holds records and is visible. (2) An object that stores data.

#### transaction

An exchange between a business and another party, leading to an accounting entry, which is recorded in the GL Journal.

### traveler

A copy of the manufacturing order that actually moves with the work through the shop.

### validate

Verify the setup of the configuration is error free and acceptable to the standards set within the programming of the Configurator.

### variables

Variables can be used to manage custom fields during the configuration entry process. These custom fields can then be used in the options.

### wait time

Time required after an operation or process is complete for curing, drying, setting, cooling. This time is required after the process is complete but before the next process can begin or before it can be moved to the next step. It does not involve any trackable machine or labor time.