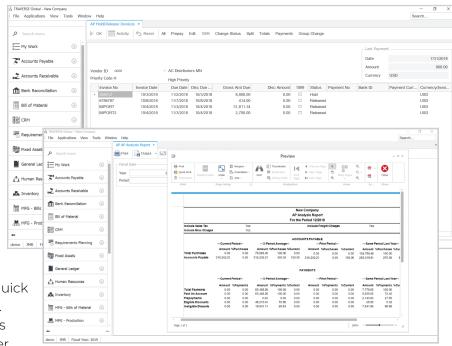# Accounts Payable

Tracking obligations to suppliers, controlling cash flow, and making sound cash management decisions is simple and straightforward with Traverse Accounts Payable. With this application you can prioritize your vendor payments and make wise decisions about when to make them. Optimize your cash flow disbursements by getting the information you need on which vendor offers the best discounts and from whom you buy the most frequently.

You can manage your expenses efficiently and keep your accounts up to date with user-defined terms, aging periods, and cutoff dates. Assess your financial position by producing timely reports. You'll save time and money with the ability to review outstanding payments by vendor, as well as select which payments to hold or release. You can pay all invoices, prepay or split invoices for payment.

Improve your efficiency with quick entry and defaults on headers. These allow you to set up fields and header screens to skip over fields and autofill default values as you choose. You can view historical data for an unlimited number of years in detail or summary, and you can view and select payables to be released for payment.

- Pay vendors using your preferred method: cash, check, credit card, or electronic funds transfer (if using Banking application).

- Easily produce 1099 forms and magnetic media.

- Pay foreign vendors in either the vendor currency or company base currency, depending on their preference. Gains and losses are calculated regardless of the payment currency.

- Customize grids by grouping, sorting, filtering, and modifying the layout to view the information the way you want to see it; your filter and grid layout is saved and used the next time you open the form.

- Void a payment to reverse all of the updates that were processed when the payment was originally posted, then process the payment again.

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Additional Features

- Enter invoices in base or foreign currency and switch between them at will.

- Print checks and reports in any installed language and currency.

- Set up recurring entries.

- Automatically reverse checks voided in history.

- Set up vendors with custom terms, pay-to addresses, general ledger accounts, and comments.

- Set up temporary vendors for use in ordering.

- Select payables for check processing.

- Post transactions for multiple years.

- Reprint prior posting logs.

- Print checks to a specified printer.

- Drill down on balances for greater detail.

- Import transactions and export pay invoice information to ACH or Positive Pay files.

- Print to file in PDF, rich text, and other formats or export to Excel, HTML, or XML format.

- Get the help you need using the comprehensive online help system.

- Easily adapt functions to fit your business needs.

Accounts Payable Reports

Aged Trial Balance	Vendor Activity
Accounts Payable Analysis	Vendor Analysis
Cash Flow Report	Vendor Detail History
Payment Register	Vendor Purchase History
Miscellaneous Debits Journal	Vendor Labels
Open Invoices	1099 Forms
Payment History	Checks and Payment Vouchers
Purchase Analysis	Unrealized Gains and Losses
Purchases Journal	Vendor List

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