



## Software Maintenance

### *Protecting your software investment*

Software investment protection. Continuous improvement. Maintenance releases. Flexible delivery. Latest, greatest features. Preferred pricing on support and training. Special promotional pricing. The OSAS Software Maintenance program entitles you to any major releases occurring within your subscription period\* and it also ensures continuous improvement of your OSAS software.

Because technology is moving forward at an astounding rate, software that was purchased just a few years ago is now obsolete and will not operate on the latest hardware. Newer versions of operating systems are not compatible with some of the older releases of your software products. Software Maintenance can help to protect your software investment. It allows you the option of when to upgrade. Your business can benefit from new features and capabilities as they become available—on your schedule. If you stay current with the subscription, it costs significantly less in time and money than to let it lapse and have to pay to upgrade later.

### *Support and Training*

By subscribing to Software Maintenance, you will receive a 33% discount on telephone support from Open Systems Inc. You are also eligible to purchase the Software Support Subscription, which gives you an unlimited amount of telephone and email support from our technical support team (see Software Support Options spec sheet for more details). You are also eligible to receive a discount off the cost of any training classes we offer. Most important, you'll know your business is running with the most current, feature-rich software available. You'll have the best we have to offer at all times, and that means optimum performance. Bottom line: You will save time and money by taking advantage of the OSAS Software Maintenance program. It gives you the greatest return on your software investment: guaranteed value you can count on.

### *Customer Portal*

OSAS software users who are current on Software Maintenance have access to the Customer Portal, a section of our website at [www.osas.com](http://www.osas.com) that gives you access to our product knowledge base, process checklists, product user guides, training news, product suggestion forms, and more.

\*You must receive your fulfillments during your subscription period.

## OSAS v7.6 Includes These Additional Features:

### System-Wide Changes

- Manage emails created in OSAS easily with document attachments and body text
- Lock General Ledger periods to prevent posting to closed periods
- Save time in preparing routine reports by saving your report selection criteria and recalling it the next time you print the report
- Easily create reports for non-contiguous lists of customers, vendors, items, and so on
- Save archive copies of any printed report
- Save money by reusing partially-printed sheets of label stock when printing labels
- Secure sensitive areas within vendor, customer, item, employee, and job and phase maintenance with enhanced access codes
- Manage documents by saving PDF or text versions of printed forms, including invoices, purchase orders, checks and more
- Find the transactions you need to work with more easily with enhanced filtering criteria in transactions functions
- Deliver invoices, statements, and purchase orders optionally by fax

### Accounts Payable

- Handle larger vendor invoice numbers with 15-character field lengths
- Preserve all transaction data for later reference with expanded detail history files
- Print checks on blank check stock with MICR encoding (with OSAS on BBj)
- Locate transactions more easily with enhanced filtering criteria in transactions functions

### Bank Reconciliation

- Eliminate duplicate data entry by automatically creating AP transactions for payment amounts during credit card account reconciliation

### Purchase Order

- Spot cost overruns more easily using the new variances-only option of the Receipts and Invoices Report
- Enter and track prepayments on purchase orders

### Accounts Receivable

- Preserve all transaction data for later reference with expanded detail history files
- Handle larger customer check numbers in cash receipts using 10-character field lengths
- Apply sales discounts to individual line items by percentage or amount and then print the discounted amount on the invoice along with the original calculated price
- Reprint historical invoices from the Detail History Inquiry or Invoice History Inquiry functions
- Compare results from multiple years by company, product line, or sales category
- Work with transactions in both current and prior years by batch

### General Ledger

- Trace GL transactions more quickly using GL posting codes, allowing you to see all transactions created from a specific application posting
- Use the GL budget import engine to import budget figures from other sources, such as Excel spreadsheets
- Use the GL transaction import engine to import GL transactions created from other sources, such as spreadsheets and payroll

### Inventory

- Enforce consistency in assigning units of measure to inventory items by optionally setting up approved unit names
- Handle reordering of items built in BK using the same reorder process used for purchasing items
- Quickly review the calculations used to determine pricing in the Price Calculator using the new detailed view

### OSAS Web B2B

- Allow your customers to see ship-tracking numbers for their shipped orders and link directly to shipping web sites for tracking information

### Payroll

- Pay employees using flexible pay rates depending upon the earnings code used in transaction entry
- Assign end dates to scheduled deductions for employees to handle time-sensitive deductions (such as garnishments)
- Print checks on blank check stock with MICR encoding (with OSAS on BBj)
- Use the Payroll transaction import engine to import Payroll transactions created from other sources, such as time clocks
- Save money by reusing partially-printed sheets of label stock when printing labels

### Resource Manager

- Control the emailing of forms more closely using the E-Mail Queue Inquiry function with optional approval requirement
- Quickly identify the functions in which users are currently working within User Activity Inquiry
- Establish access to OSAS functions by defining roles and assigning one or more of those roles to users within OSAS
- Prevent transactional activity for restricted or closed bank accounts with the active/inactive status flag for bank accounts
- See plain text values for status and type fields in F2 inquiry windows

### Sales Order

- Issue Return Merchandise Authorizations to customers and track the receipt and inspection of returned merchandise using the RMA functions in Sales Order
- Laser-print graphical plain-paper picking slips, packing lists, and bills of lading
- Save time when entering ship tracking numbers with streamlined entry within transactions
- Specify default sales representatives by ship-to address

### Warehouse Management

- Streamline warehouse operations, track location transfers, and track quantities by bin location

**... and many more!**